Project Engineer/Junior Project Manager

NBK Architectural Terracotta, an International Company, part of the Hunter Douglas Group of Companies has an immediate opening for a Project Engineer/Junior Project Manager in the Salt Lake City, UT office. NBK is the industry leader in terracotta rain screen cladding and façade systems. The Project Engineer is the primary liaison to the Customer, Contractors, Vendors and Architects. NBK/Hunter Douglas offers competitive Salary and Benefits.

Project Engineer is responsible for the assisting in the administration of projects from commencement to close out, including but not limited to: Administration of budget and cost monitoring, detailing & engineering, procurement, suppliers & vendors, invoicing, scheduling, order entry, and accounting of expenditures. Management of submittals and all correspondence and customer relations during the construction and manufacturing processes is also critical. The position may include an occasional need for travel, both domestic and international.

Position requires a self-motivated, critical thinker, able to adapt and respond to constant and changing demands. Must have related work experience and a creative, collaborative and diverse approach to projects, tasks and relationships with an ability to work with many different people, personalities and cultures. Experience and broad knowledge in construction methods, materials, techniques and processes is necessary. Prefer individuals with experience in framing, curtain wall and cladding systems and/or an Architectural/Structural background. College degree is preferred but appropriate experience is equally considered. Candidates must be proficient with typical business software - i.e. Excel, Word, Acrobat & etc. Hands on experience in CADD drafting (AutoCAD, Revit), design or a skilled trade are a plus. Individuals without appropriate related experience need not apply.

Provide a current resume with relevant work and school history to Justin Losee – justinlosee@nbkusa.com or Ryan Hales – ryanhales@nbkusa.com