Estimator Position Available

Wadman Corporation based out of Ogden, UT is looking for a semi-experienced commercial construction estimator. Job description is as follows:
Prepare estimates by calculating complete takeoffs of scope of work, participate in bid strategy and presentation meetings, coordinate with marketing personnel regarding technical aspects and requirements of estimates, assist project team in evaluating submitted proposals during project buyout and contracting phase, prepare for "project handoff" meetings from estimating to operations, and attend project interviews.

**Desired Skills and Experience**

Required Duties and Responsibilities:
• Preparing complete quantity take-offs, analysis, estimate, and studies for all items incorporated in the assigned scope.
• Developing a value analysis by defining potential alternatives to the proposed scope that are more cost-efficient.
• Serving as the liaison with subcontractors, design team, and Project Managers.
• Preparing detailed estimate of entire scope of assigned trades, building systems, and/or overall project cost.
• Preparing and assembling bids and proposals for different contract types (lump sum, GMP, Cost Plus, etc.)
• Analyzing existing site conditions and all contract documents (plans, specifications, etc.) to determine any required scope that is not indicated.
• Working with Project Managers to ensure that general conditions and general requirement items are properly addressed in the estimate.
• In conjunction with Project Managers, obtain and evaluate subcontractor proposals relative to their scope of work. Determining if scope is covered and managing risk of scope gaps.

**Desired (not mandatory) Qualifications:**
A minimum of one years’ specific construction estimating experience preferably in the Salt Lake / Ogden area. Proven written and verbal communication abilities; proficiency with computer applications, including Microsoft Office Suite and Planswift / On-screen Takeoff or similar applications. Ability to read, understand and interpret contract documents, drawings, specifications, scopes of work and project schedule. Demonstrated leadership and interpersonal skills. Construction management degree preferred but not required.

www.wadman.com • 2920 S 925 W • Ogden, UT 84401 • Phone 801-621-4185 • Fax 801-621-7232