Program to begin August 29, 2016. It is recommended if you have questions to contact the Enrollment Director for the School of Nursing at rholt@weber.edu or (801)626-6753.

Please note: If you are taking a class summer semester and grades have not posted as of the application deadline, please email Robert Holt at rholt@weber.edu with the course number, university you took or are taking the course at summer 2016, and the final grade (August 2016 is when such an email would be sent). You could also submit August 2016 another unofficial transcript with the grade to prove you passed the course summer 2016. This is to verify completion of any courses taken summer 2016.
January 2016

Dear Applicant:

We are pleased to hear of your interest in the WSU/Online PN to RN Program offered through the School of Nursing at Weber State University.

At times, we may also have openings at our other campus locations. These locations are WSU/BATC located in Logan, Utah, WSU/OWATC located in North Ogden, Utah and WSU/DATC located in Kaysville, Utah. Additionally WSU operates two campus locations on the main campus of WSU in Ogden and WSU/Davis in Layton. We highly recommend that if you are interested in one of these other campuses to please rank them (but will only be considered for this 2nd choice if not admitted to the Online Program. Please see Mr. Holt if you have concerns about this. Any positions at the ATC’s go first to former students from that ATC.)

It is highly recommended that you obtain an Associate of Science Degree. This will allow you to progress on to the RN to BSN program at the conclusion of the PN to RN year. Students with a previous AS Degree from regionally accredited universities meet this requirement.

To support you in the application process, Robert Holt, Enrollment Director - School of Nursing is available to answer any questions you may have concerning the PN to RN Online Nursing Program. Please identify yourself as a WSU / Online PN to RN Program applicant to begin August 29, 2016. He may be reached at rholt@weber.edu or 801-626-6753. E-mail is usually the quickest way to receive a reply.

This application packet pertains to those individuals seeking application for admissions to the WSU / Online PN to RN Nursing Program that is planned to begin August 29, 2016. We look forward to working with you in completing your application process. The application deadline is March 21, 2016 for the August 29, 2016 (fall semester) start date. **This program will begin only if there are enough qualified applicants that apply by the deadline and appropriate funding is secured.**

Admitted students will be required to travel to the Ogden area for orientation prior to the beginning of the fall 2016 semester. In addition, admitted students will be required to drive one day a week for clinical to a designated clinical site and five times during the semester for lab’s and testing (TBA). All graduates will be encouraged to attend the graduation ceremonies in Ogden upon program completion in April 2017.

Again, we are pleased that you are interested in the WSU / Online PN to RN Program offered through the School of Nursing at Weber State University and encourage you to contact Robert Holt if you require assistance in the application process.

Sincerely,

Susan B. Thornock

Susan B. Thornock, Ed.D, RN
Chair, School of Nursing
Weber State University

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National League for Nursing
The Weber State University
School of Nursing Programs are
accredited by
A.C.E.N.
(Accreditation Commission for Education in Nursing)
3343 Peachtree Road NE, Suite 850
Atlanta, GA 30326
Phone: 404-975-5000
Fax: 404-975-5020
Web site: acenursing.org
WEBER STATE UNIVERSITY SCHOOL OF NURSING  
APPLICATION REQUIREMENTS FOR THE WSU / Online PN to RN (AS/AAS) PROGRAM

PLEASE NOTE: This application is for Practical Nurses wanting PN to RN only (the RN 2nd year). All others should call (801) 626-6136

As an applicant seeking admission into the PN to RN Program through WSU / Online Program please use the following directions when compiling your application packet. CAREFUL ATTENTION TO THESE DIRECTIONS WILL ENSURE SUBMISSION OF A COMPLETE FILE, thus enabling your potential selection as a student in the PN to RN Program. We wish you every success! Should you have any questions concerning application process--PLEASE - contact Robert Holt, Enrollment Director of the School of Nursing at (801) 626-6753 or at rholt@weber.edu. An e-mail will in most cases produce a quicker reply than a phone call. Please identify yourself as either a current LPN student in a PN Program or you have already completed your LPN looking for advisement on the WSU / Online PN to RN Program for fall 2016.

APPLICATION REQUIREMENT (Must be met by the March 21, 2016 application deadline):

1] Cumulative GPA of 3.0 or higher. (All college courses added together. May be a 2.5 CUM GPA, if you have 5 or more years of work experience as an LPN and your NURSING GPA (NURSING ONLY COURSES) ARE STILL at or ABOVE a 3.0 GPA. (See advisor if you have questions)

Prerequisite requirements to be met by August 29, 2016:

2] Please note: All admitted students into the PN to RN Program at Weber State University will have to take the NCLEX-PN and be licensed as an LPN in the State of Utah with an un-encumbered PN license by the end of the 1st of 2 semesters in order to be eligible to progress into the last semester of the program. Otherwise, a leave of absence will take place until the PN boards are passed. Re-application to the program may be necessary and will be handled on a case by case basis.

3] Prerequisite Courses: All applicants must have all courses completed by the end of summer semester 2016 if they wish to be considered a qualified applicant for the fall 2016 (August 2016) admission. All prerequisite courses must be completed with a “C” or better grade (no C- grades)! It is your responsibility as an applicant to apply to WSU and to have official transcripts submitted. Do not assume that course work from other institutions will always transfer and be accepted by WSU. In some situations you may have to provide course descriptions and have a course evaluated by the specific corresponding department here at WSU. If you have questions please ask Robert Holt and he can direct you to the appropriate department if necessary.

Completion of these Prerequisite Courses (All these courses require a “C” or better grade):

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(HhsSci 1110 and 1111 are available through WSU on-line)

Additional Graduation Requirements for the PN to RN [A.A.S] Nursing Program (Must be completed by graduation and are not considered prerequisites):

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2 hours of additional WSU coursework is required to meet the WSU Residency Hours Requirement (In addition to nursing hours of 18. Must make up the difference between 20 and 18 = 2 hours)

For the full AS Degree all the University Core and Breadth Requirements are required and so please contact an advisor if you have questions about graduating with the full AS Degree to ensure progression to the RN to BSN program at the completion of the PN to RN (AS) program is possible.

Nutrition, Microbiology and Pathophysiology are also strongly encouraged and do earn applicants extra points (Patho: 1, Nutrition: ½ and Micro: ½ point) for having them completed by the application deadline. Patho done: [ ] Micro done: [ ] Nutrition done: [ ]

**Please note additional general education courses are required for those admitted that would like to graduate with the full Associate Degree (A.S.) Additionally progression from RN to BSN at the end of the RN year requires graduation with a full Associate Degree. Applicants with previous AS Degrees (or higher) from a regionally accredited college or university, have completed all WSU General Education/University requirements, and will be given extra points in the PN to RN selection process.

Step 1  ❑ You must apply for formal admission to WSU. This is considered entirely separate from the Nursing Application. Make application online at weber.edu. Go to “A” for admissions and follow the links. Applying to WSU is an essential part of applying to the nursing program. If you are already admitted to WSU, then you do not need to reapply. If you were admitted previously but never attended WSU, then please check with the Admissions Office directly to check on your admissions status. Admission to WSU does not need to take place prior to the March 21, 2016 deadline. However, admissions to WSU should take place within several weeks of applying for the nursing program. THE SOONER THE BETTER! Official copies of all transcripts should be sent to WSU Admissions. WSU Admissions Office: 801-626-6748 if you need additional assistance on your admissions to Weber State University. Please choose a program of study like AS in Health Science (Nursing Track), AS General Studies or some other program of study until you have applied to and been admitted to the PN to RN Program. If admitted, the School of Nursing will change your major to Nursing.

Step 2  ❑ NURSING APPLICATION FEE of $25.00 is due with the WSU PN to RN application. Cashiers Check or money order should be made payable to Weber State University--cash and personal check will not be accepted. This is a NON-REFUNDABLE APPLICATION FEE.

Step 3  ❑ Submit a COPY (may be a photocopy) OF ALL HIGHER EDUCATION ACADEMIC TRANSCRIPTS WITH YOUR PN to RN Program Application. Although you may have already submitted an Official Copy to the WSU Admissions Office it is essential that all applicants submit a copy of all transcripts with this application packet. Can be “official transcripts” or (photo copies, printouts from the institutions website, etc.). Failure to provide academic transcripts with this application packet may prevent your application from being considered by the selection committee. This is true even if you are already a current WSU Student. You will need to print off a copy of your transcript from the website or pick one up from the records office. ATC Nursing Credits showing a “letter grade” in the courses that you have completed need to be included with this packet (unofficial).

OVER-------->
I am aware that this is a PN to RN Program and not a 2 year RN program. I am presently enrolled in a Practical Nurse Program that will be completed prior to August 29, 2016 or I am already a Licensed Practical Nurse in the state of Utah. All applicants to the PN to RN Program must be PN-NCLEX Eligible in the State of Utah and pass boards by the end of the third semester and prior to starting the fourth.

I understand that my CUM GPA must be a 3.0 (All courses from WSU and all other transfer courses from accredited colleges or universities that WSU accepts through the general admissions office.)

I understand I may have a 2.5 to 3.0 CUMULATIVE GPA if I have 5 yrs of documented LPN work experience and a 3.0 NURSING GPA (nursing titled courses)

Submit the following items in one packet & send it to - DCHP Admissions Office by the March 21, 2016 application deadline:

A. $25.00 Nursing Application Fee (Cashiers Check or Money Order made payable to Weber State University. Non-refundable)
B. Application Form completely filled out
C. All transcripts from any and all colleges or universities up to and including FALL SEMESTER 2015. All applicants must provide a copy of their own transcript by doing the following - print from website of institution (WSU, etc.) or request from institution and turn in with this application packet. (For example if you attended USU, Utah and WSU you would need a copy of your transcripts from each individual institution. A student copy (from originating institution) of all transcripts need to be in this packet.
D. If I am taking a course summer 2016 semester I will email Robert Holt at rolh@weber.edu with my final grade for the courses taken in August 2016
E. One copy (signed & dated) of this form (Applications Requirements Form).

✔ To have your application processed the ITEMS listed in Step 6 above MUST BE SUBMITTED IN ONE PACKET.

ONLY COMPLETE FILES ARE REVIEWED FOR SELECTION CONSIDERATION! Incomplete files are considered unqualified.

I realize I must live in the State of Utah in order to participate in this program

This program will begin on Monday, August 29, 2016

If you have a record of criminal actions it may affect your eligibility for admissions to the WSU School of Nursing. Additionally all admitted applicants will be required to complete a mandatory drug test. Admission to the program is contingent upon submission of a satisfactory background check and a negative drug test. If a background check reveals a history of criminal actions or the drug test reveals the presence of controlled substances (prescription or non-prescription), then the student realizes that they may not be allowed to begin or remain in the program and will not be entitled to any refunds of tuition dollars or other fees.

All completed applications should be mailed to the following address or hand delivered to the following room:

MAIL TO:  
Dr. Ezekiel R. Dumke  
College of Health Professions Admissions  
Weber State University  
3873 Stadium Way Dept 3907  
Ogden UT 84408-3907

DELIVER TO: 
Dr. Ezekiel R. Dumke  
College of Health Professions Admissions  
Marriott Bldg. Room #108  
Weber State University  
Ogden Utah

APPLICATION DEADLINE: March 21, 2016
WEBER STATE UNIVERSITY SCHOOL OF NURSING
APPLICATION REQUIREMENTS FOR THE WSU / Online PN to RN (AS/AAS) PROGRAM

PLEASE NOTE: This application is for Practical Nurses wanting PN to RN only (the RN 2nd year). All others should call (801) 626-6136

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Prerequisite requirements to be met by August 29, 2016:

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Step 7  ❏ Submit the following items in one packet & send it to - DCHP Admissions Office by the March 21, 2016 application deadline:
Note that applications are processed relevant to postmark dates or must be turned in before 4:30 p.m. of the Application Deadline day. Applications that are late or not complete will not be processed and will not be forwarded to the selection committee.

A. $25.00 Nursing Application Fee (Cashiers Check or Money Order made payable to Weber State University. Non-refundable)
B. Application Form completely filled out
C. All transcripts from any and all colleges or universities up to and including FALL SEMESTER 2015. All applicants must provide a copy of their own transcript by doing the following - print from website of institution (WSU, etc.) or request from institution and turn in with this application packet. (For example if you attended USU, Utah and WSU you would need a copy of your transcripts from each individual institution. A student copy (from originating institution) of all transcripts need to be in this packet.
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✔ To have your application processed the ITEMS listed in Step 6 above MUST BE SUBMITTED IN ONE PACKET.

ONLY COMPLETE FILES ARE REVIEWED FOR SELECTION CONSIDERATION! Incomplete files are considered unqualified.

PLEASE NOTE: Class selections will be made in early April 2016. A letter will be sent to you by May 1, 2016 indicating whether or not you have been accepted into the nursing program.

I have been informed of the above information and understand the procedures and requirements mentioned. Furthermore, I understand that it is entirely my responsibility to make sure all of the above-mentioned papers were sent with my nursing application. You may keep one copy of this form for your files.
All application materials become the property of Weber State University and will not be returned to the applicant.

I also understand that through the completion of the PN to RN Program I may be exposed to bloodborne pathogens.

Applicant ____________________________ Date__________________________

I realize I must live in the State of Utah in order to participate in this program

This program will begin on Monday, August 29, 2016

If you have a record of criminal actions it may affect your eligibility for admissions to the WSU School of Nursing. Additionally all admitted applicants will be required to complete a mandatory drug test. Admission to the program is contingent upon submission of a satisfactory background check and a negative drug test. If a background check reveals a history of criminal actions or the drug test reveals the presence of controlled substances (prescription or non-prescription), then the student realizes that they may not be allowed to begin or remain in the program and will not be entitled to any refunds of tuition dollars or other fees.

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MAIL TO:
Dr. Ezekiel R. Dumke
College of Health Professions Admissions
Weber State University
3875 Stadium Way Dept 3907
Ogden UT 84408-3907

DELIVER TO:
Dr. Ezekiel R. Dumke
College of Health Professions Admissions
Marriott Bldg. Room #108
Weber State University
Ogden Utah

APPLICATION DEADLINE: March 21, 2016
Please choose one of the following:

1) **Mail to:**
   DCHP Admissions Advisement Office
   3875 Stadium Way Dept 3907
   Ogden UT 84408-3907

2) **Hand deliver to:**
   DCHP Admissions Advisement Office
   Marriott Allied Health Bldg Rm 108
   (Ogden Main Campus)

**Application Deadline:**
March 21, 2016
(Must be postmarked by that date)

$25.00 Application Fee

---

**Dr. Ezekiel R. Dumke**
College of Health Professions
SCHOOL OF NURSING
PN to RN Program – WSU Online
- APPLICATION FOR ADMISSION -
- Fall 2016 -
Program starts August 29, 2016

**SITE:**  
WSU / Online PN to RN Program Only (please contact Rob Holt if you have a concern about this)

1. DID YOU APPLY FOR THE SPRING 2016 PN TO RN WSU ONLINE PROGRAM? (Yes)____________  (Where)________________________________________

2. Print name in full___________________________________________________________________________________________
   Last name  First name  Middle/Maiden

3. LPN License # (current or pending)____________________________________ State_________ Expiration Date_________

4. Weber State University W#________________________________ Weber E-mail preferred____________________________________  
   (Leave blank if you do not have yet)

5. Mailing address:__________________________________________________________________________________________
   Number and Street  City  State  Zip

6. Home Phone_________________________ Cell Phone__________________________ Work Phone_________________________

7. Person to be notified in case of emergency (not living with you):___________________________________________________
   Relationship_________________________ Phone Number_________________________
   Address_______________________
                     Number and Street  City  State  Zip

8. Give below information concerning the Practical Nursing Program that you attended
   Name of School  City and State  Date of Graduation
   ______________________________________________________________________________________________

9. Give below information concerning college, university, or other schools attended including present college now attending.
   Name of School  City and State  Degree Received
   ______________________________________________________________________________________________
   ______________________________________________________________________________________________
   ______________________________________________________________________________________________

10. Applicant Status (Optional):
    a) Male _____ or Female _____
    b) Ethnic Background:  Black_____  Asian or Pacific Islander_____  Hispanic_____  White non-Hispanic (Caucasian)_____  American Indian_____  Other_____
    c) Veteran Status - Have you served in the U.S. Military?  Yes_____ or No_____  (A copy of your DD 214 showing you were honorably discharged or a letter from your commander or first sergeant stating you are currently serving in good standing needs to be submitted.)
11. Current Place of employment __________________________________________ Dates

Type of work ______________________________________________________________________________________________________

Previous employment __________________________________________ Dates

____________________________________________________________________________________________________________________

Dates

Please check the amount of experience you have as an LPN: 6mo. to 1year ______ 2 to 5 years ______ 5 or more years ______

12. Satisfactory progress through the nursing program requires attendance in both theory, clinical and lab. Clinical hours may include evenings, nights & weekends. Labs may require travel on a weekly basis. Additionally, admitted applicants will need to attend orientation in Ogden prior to beginning fall 2016 semester. Will you commit yourself to the prescribed hours and policies of the Nursing Program: yes or no

13. I do hereby certify the statements in this application are true and complete to the best of my knowledge.

If you have a record of criminal actions it may affect your eligibility for admissions to the WSU Nursing Program. Additionally all admitted applicants will be required to complete a mandatory drug test. Admission to the program is contingent upon submission of a satisfactory background check and a negative drug test. If a background check reveals a history of criminal actions or the drug test reveals the presence of controlled substances (prescription or non-prescription), then I realize that I may not be allowed to begin/may not be allowed to continue in the program and will not be entitled to any refunds of tuition dollars or other fees.

Signed ___________________________ Date __________________________

*NOTE:
In order to be a registered nurse in the state of Utah, the applicant must be in conformity with the Utah Nurse Practice Act. Applicants who have been convicted of a felony, treated for mental illness or substance abuse should discuss their eligibility status for licensure with the Utah State Board of Nursing. Acceptance and completion of the PN to RN nursing program does not assure eligibility to write the RN licensure exam. The Utah Board of Nursing makes final decisions on issue of license to practice nursing in the state of Utah.