WEBER STATE UNIVERSITY

Dumke College of Health Professions
SCHOOL OF NURSING

APPLICATION
FOR
ADMISSION
-Spring 2017 -

RN (Registered Nurse)-Associate Degree (AS):

WSU/Ogden or WSU/Davis Campus [4 semester program]
(placement at Ogden or Davis Campus is selected after one gains admissions to the program)

Please note: This application packet is for individuals applying to the 2 year (AS) RN program.

It is recommended if you have questions to contact the DCHP Admissions Advisement Office at healthprofessions@weber.edu or 801-626-6136.

If you are already a PN (Practical Nurse) or currently finishing a PN program, **DO NOT FILL** out this application packet. There are different time lines, application requirements, etc., for the PN to RN Program. All PN students, or currently practicing PN's, should consult the Enrollment Director for the School of Nursing at rholt@weber.edu or (801)626-7774

If you are taking a class summer semester and grades have not posted (by the early deadline – August 15), please e-mail Robert Holt at rholt@weber.edu with the course number, university you took it at, and the final grade. You can also submit the unofficial transcript with the grade. It will not affect early application deadline.

April 1, 2016

Dear Applicant:

We are pleased to hear of your interest in the Weber State University (WSU), Dumke College of Health Professions (DCHP) School of Nursing. We are proud of our program graduates and the invaluable service they provide to their communities. The WSU School of Nursing offers several options for entry and completion of the program. However, before making a decision to enter a particular program option, we feel it is very important for students to have a clear understanding of the requirements and outcomes of their choice.

Advisors are available to answer any questions you may have concerning the programs in the School of Nursing. They may be reached at healthprofessions@weber.edu or 801-626-6136. We look forward to working with you in completing your application process and would like to offer the following guidelines to ensure proper processing:

- Please read the enclosed information carefully. This packet contains **ALL** mandatory application requirements and deadlines.

- Submit all requested information prior to 4:30 pm of the posted application deadline. **Application packets that do not contain all the required information will be considered incomplete and will render your application unqualified.** Only on-time and **COMPLETED FILES ARE SENT TO BE REVIEWED FOR SELECTION CONSIDERATION.** (Please see the application requirement sheet for further details.)

Again, we are pleased that you are interested in the WSU School of Nursing and encourage you to contact our advisors if you require assistance in the application process. We look forward to the opportunity of meeting you.

Sincerely,

Susan B. Thornock

Susan B. Thornock, Ed.D, RN
Chair, School of Nursing
Weber State University

"Our VISION for the School of Nursing is to educate and prepare distinguished nursing professionals who are recognized for excellence and passionately engaged in the profession of Nursing."

WEBER STATE UNIVERSITY (WSU) SCHOOL OF NURSING
APPLICATION REQUIREMENTS FOR THE SPRING 2017 (AS) RN Program

As an applicant seeking admission into the RN Program at WSU, please use the following directions when compiling your application packet. **CAREFUL ATTENTION TO THESE DIRECTIONS WILL ENSURE SUBMISSION OF A COMPLETE FILE**, **thus enabling your potential selection as a student in the nursing program. We wish you every success! Should you have any questions concerning application procedures, then check with a DCHP Admissions Advisor at 801-626-6136 or healthprofessions@weber.edu.**

PLEASE NOTE: If you are a PN or currently in a PN program and want to apply for your 2nd year (PN to RN), **then this is the wrong application**. PN to RN application information is available by calling 801-626-6753 or e-mail rholt@weber.edu **You may have received this application in error and application and time lines are different for the PN to RN Program.**

Application eligibility requirements (listed below) have to be met by the application deadline to be eligible to apply. If you do not meet the requirements for the RN program, then you are encouraged not to apply until you meet the minimum application requirements. A re-applicant point in only awarded to those re-applicants that meet the minimum requirements from the previous application cycle.

APPLICATION ELIGIBILITY REQUIREMENTS: All courses taken to meet the requirements listed below must be completed and posted to your "Regionally Accredited" college or university transcripts by the application deadline. [Please note: Early College and Concurrent enrollment courses **must be posted to the college transcript** by the application deadline(s). Additionally Independent Study courses must be completed and posted to a college transcript by the application deadline in order to be counted. No exceptions!]

RN - Registered Nurse 2 year/4 semester Associate Degree (A.S.)
1) Nine (9) or more credit hours completed from the **PREREQUISITES** and the **Additional Nursing Support Courses** list (excluding CNA). Of the nine (9) credit hours at least **1** of the 4 Science Specific Courses listed in the "Science Specific Course" list must be completed. See applicant checklist for a listing of courses. Must be passed with a "C" or better grade.
2) Cumulative College GPA of 3.0 or higher (only applicants who have a 3.0 or higher CUMULATIVE COLLEGE GPA from all "regionally accredited" colleges or universities and meet application requirement number 1 (listed above) will be considered for selections.
3) Prerequisite courses must be passed with a "C" or better grade.

Step 1 ☐ You are strongly encouraged to be admitted to WSU: If you have never been admitted to the university then apply online at http://www.weber.edu/Admissions/apply.html. You will need to complete the application, submit official transcripts and pay the one-time $30 application fee. Students are encouraged to apply for the current semester (not some future point in time). Students who have previously been admitted to the university do not need to re-apply for university admission. Please note: Admission to the university is considered entirely separate from application and admissions to the nursing program. Admission to WSU does not need to take place prior to the Nursing Application Deadline. However, admission to WSU should take place within several weeks of applying to the nursing program. **THE SOONER THE BETTER!** WSU Admissions Office: 801-626-6050 or admissions@weber.edu if you need additional assistance on your admissions to Weber State University. **When applying to the University please note there is not "ONE" designated Pre-Nursing Major. Most Nursing Applicants select Health Science AS (Nursing Track) as their pre-nursing program of study. Individuals are welcome to select General Studies (AS) or any other program of study of their choice while taking the nursing prerequisites and additional support courses.**

Step 2 ☐ **NURSING APPLICATION FEE** of **$25.00** is due with the School of Nursing Application. Cashiers check or money order must be made payable to Weber State University. **Personal check or cash will not be accepted**. This is a **NON-REFUNDABLE APPLICATION FEE.**

Step 3 ☐ **Submit a COPY (may be a photocopy) OF ALL HIGHER EDUCATION ACADEMIC TRANSCRIPTS FROM "REGIONALLY ACCREDITED" COLLEGES OR UNIVERSITIES WITH YOUR NURSING APPLICATION.** Although you may have already submitted an Official Copy to the WSU Admissions Office, it is essential that all applicants submit a copy of all transcripts with this application packet. They can be "official transcripts" or Unofficial photo copies, printouts from the institution website, etc. This is true even if you are already a current WSU student. You will need to print off a copy of your transcript from the website or pick one up from the records office. Applicants bear the responsibility to provide transcripts from all colleges or universities attended and failure to do so will render your application unqualified.

Please note that equivalent courses from other colleges or universities may need to be discussed with DCHP Admissions Advisement at healthprofessions@weber.edu. Do not assume that any course will be accepted by the nursing program. Transfer credit, especially Advanced Placement (AP) and CLEP credit must be properly recorded through the WSU Admissions Office. It is the responsibility of every applicant to make sure this happens.

Step 4 ☐ For application item #9, please provide a photocopy of your CNA Certificate or copy of your re-certification letter (Must be current). All applicants who receive admission to the RN Nursing Program will be required to show documentation of passing a state CNA Exam and must have a current CNA Certificate (Utah, Wyoming, Idaho, etc.). Your CNA Certificate or Recertification letter must be current at the start of the program. CNA Course completion is no longer acceptable.

PLEASE TURN OVER ➔

Step 5 ☐ **I have read the RN (Associate Degree) "Applicant Checklist" that is considered to be part of this application packet**. The applicant checklist should have been mailed or picked up as part of this application packet. If not, the applicant checklist (which discusses the prerequisites and nursing support courses is viewable at: www.weber.edu/nursing/default.html (choose the AS link and go to applications and checklists).

Step 6 ☐ **Submit the following items in one packet & send it to DCHP Admissions Advisement Office by September 1, 2016.** Note that the DCHP Admissions Advisement Office processes applications relevant to postmark dates or they must be turned in by 4:30pm of the application deadline day. **Applications that are late will not be processed for further review. No paperwork will be accepted after published deadlines**.

a. $25.00 DCHP admission fee made payable to Weber State University. **Money order or cashier's check ONLY! No cash (or cards) will be accepted.**
b. Completed nursing application.
c. All transcripts from any and all "Regionally Accredited" colleges or universities up to and including Summer Semester 2016. This is true even if you already have your transcripts at WSU. All applicants must provide a copy of their own transcript by doing the following: print from website of institution (WSU, etc.) or request from institution and turn in with this application packet. For example, if you attended USU, Utah, and WSU, you would need a copy of all three from each individual institution (not just from WSU website that may or may not show all of your courses). A student copy (from originating institution) of all transcripts needs to be in this packet. Copies are fine and do not need to be official. They simply need to be included with this application packet. If you send an official copy, it will not be sent to the WSU Admissions Office.
d. A photocopy of your current CNA certificate or re-certification letter. (Application item #9).
e. If I am taking a course summer semester and the grade has not been posted to my transcript yet, I will e-mail Robert Holt at rholt@weber.edu with the final grade.
f. **One copy (signed and dated) of this form.** You should keep the other copy in your files!

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I have been informed of the above information and understand the procedures and requirements mentioned. Furthermore, I understand that is it entirely my responsibility to make sure all of the above-mentioned papers were sent with my nursing application. I have kept a copy of this form for my files.
I also understand that through the completion of the nursing program I may be exposed to bloodborne pathogens.

All application materials become the property of WSU and will not be returned to the applicant.

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Applicant_____ Date_____

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MAIL TO: DCHP Admissions Advisement Office
3875 Stadium Way Dept 3907
Ogden UT 84408-3907

DELIVER TO: DCHP Admissions Advisement Office
Marriott Allied Health Bldg Room 108
Weber State University
Ogden UT

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Weber State University
Ogden UT

EARLY APPLICATION DEADLINE: August 15, 2016 (postmarked by this date is fine!)
FINAL APPLICATION DEADLINE: September 1, 2016 (postmarked by this date is fine!)

Please choose one of the following: 1) **Mail to:** DCHP Admissions Advisement Office 3875 Stadium Way Dept 3907 Ogden UT 84408-3907 2) **Hand deliver to:** DCHP Admissions Advisement Office Marriott Allied Health Bldg Rm 108 (Ogden Main Campus)	**Dr. Ezekiel R. Dumke** **College of Health Professions** **SCHOOL OF NURSING** **Registered (RN) Nursing** **- APPLICATION FOR ADMISSION -** **- Spring 2017 -** (not for any other application cycle)	**Early Application Deadline:** August 15, 2016 **Final Application Deadline:** September 1, 2016 (Must be postmarked by that date) $25.00 Application Fee

Registered Nurse (RN) (Associate of Science, 4 Semesters): WSU - Ogden Area (Ogden Main Campus or WSU/Davis in Layton)

1. DID YOU APPLY IN January/February 2016 to the WSU AS (RN) Nursing Program for Fall 2016?_____

2. Print name in full_____
   Last name First name Middle/Maiden

3. Weber State University W#_____ E-mail address_____
   (Leave blank if you do not have yet)

4. Mailing address: _____
   Number and Street City State Zip

5. Home Phone_____ Cell Phone_____ Work Phone_____

6. Person to be notified in case of emergency (not living with you):_____

   Relationship_____ Phone Number _____

   Address_____
   Number and Street City State Zip

7. Give Below information concerning college, university, or other schools **attended including present college now attending.**

Name of School	City and State	Date of Entrance	Date of Leaving	Diploma Received

8. Applicant Status (Optional):

   a) Male _____ or Female _____

   b) Ethnic Background: Black ____ Asian or Pacific Islander____ Hispanic____
   White ____ American Indian____ Other____

   c) Veteran Status - Have you served in the U.S. Military? Yes_____ or No_____

   A copy of your DD 214 showing you were honorably discharged or a letter from your commander or first sergeant stating you are currently serving in good standing needs to be submitted.

9. Do you have a current CNA Certificate (course no longer meets the requirement)? Yes_____No_____
   Please provide a copy of your certificate or re-certification letter. If you do not have one now and are admitted to begin Spring 2017 semester you will be required to not only pass a course but pass the state CNA exam and be current before the first day of class Spring Semester 2017 (January 9, 2017).

10. If accepted, have you completed or are you enrolled in the remaining prerequisites summer/fall semester 2016? Yes_____No_____
    [Integrated Anatomy & Physiology I & II) HTHS 1110 & HTHS 1111 (or Zool 2100 - Human Anatomy & Zool 2200 Human Physiology), Chemistry 1050 or 1110, WSU Quantitative Literacy (Q.L.) requirement and a CNA certificate). These courses must be passed with a "C" or better to start the program.

11. Satisfactory progress through the nursing program requires attendance in both theory, lab, and clinical sections. Are you willing to commit yourself to the prescribed hours, rules, and policies of the nursing program?

    Yes_____ No_____

12. I do hereby certify the statements in this application are true and complete to the best of my knowledge.

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Signed_____ Date_____

PLEASE NOTE: Class selections will be made during October 2016. A letter will be sent by **November 15, 2016** indicating whether or not you have been accepted to the Spring 2017 (AS) RN nursing program. Please wait until this point in time before calling the DCHP Admissions Advisement Office trying to find out when you will be notified.

NOTE: In order to be licensed as a registered nurse in the State of Utah, the application must be in conformity with the Utah Nurse Practice Act. Applicants who have been convicted of a felony, treated for mental illness or substance abuse should discuss their eligibility status for licensure with the Utah State Board of Nursing. Acceptance and completion of the nursing program does not assure eligibility for Registered Nurse National Council Licensing Exams (NCLEX - RN).

CAMPUS SAFETY AND NONDISCRIMINATION

Your safety while attending WSU is extremely important to us. The university maintains a campus alert system called Code Purple that provides notices about significant emergency situations on campus such as snow closures, power outages, gas leaks, or other potentially dangerous threats. We encourage you to sign-up for campus alerts at weber.edu/codepurple

The university also publishes an Annual Security Report and Fire Safety Report which provides information about crime statistics, crime prevention, alcohol and drug policies, fire statistics, etc. These reports can be found online at http://apps.weber.edu/wsuimages/police/2014-15%20Clery%20Book.pdf. You may request a physical copy by calling **801-626-7440** or visiting the WSUPD at 3734 Dixon Parkway.

The university provides training materials regarding sexual assault, violence prevention, dating violence, domestic violence, stalking, alcohol abuse, and how to assist if you are a bystander. These materials are a helpful guide for safe practices on and off-campus. We expect all students, faculty and staff to complete this training. Go to portalapps.weber.edu/everfiSSO/.

Sexual violence is a form of sexual harassment, which is prohibited by WSU. Individuals who experience or become aware of any form of violence, sexual violence, or sexual harassment are encouraged to immediately report such behaviors. To report any crime or emergency, call **911** or University police at **801-626-6460**, 3734 Dixon Parkway. For help responding to non-emergency situations, call the Title IX Coordinator at the contact info below or a Survivor Advocate at **801-626-6372**. For more information, including options, processes, and a list of on and off campus resources, go to: http://www.weber.edu/safeatweber/.

Weber State University prohibits discrimination on the basis of race, color, national origin, pregnancy, genetics, age (over 40), disability, religion, sex, sexual orientation, gender identity/expression, veteran, active military status, and other classifications protected by law. The University's Executive Director of Affirmative Action/Equal Opportunity, who is also the University's Title IX Coordinator, is responsible for coordination of compliance efforts and receipt of inquiries concerning nondiscrimination policies, and can provide direction regarding requests for accommodation. He can be reached at bgomberg@weber.edu or **801-626-6460**.