

W#: _____

Name: _____

Phone Number: _____

Date: _____

GENERAL STUDIES PROGRAM OF STUDY DECLARATION

We recommend that you work with a General Studies Advisor and Financial Aid Advisor prior to declaring or changing your major because changing your major can have a negative impact on current or future federal financial aid.

Degree Type <input type="checkbox"/> Associate of Arts (AA) <input type="checkbox"/> Associate of Science (AS)	Term Effective <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer	Catalog Year (i.e., 16-17) _____ _____	Declaration Type <input type="checkbox"/> Update expired catalog <input type="checkbox"/> Secondary degree (declared in addition to your bachelor's or associate's, standard process) <input type="checkbox"/> *Primary degree (replacing current declaration) <input type="checkbox"/> *Switch between AS or AA of General Studies
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**Student should check with Financial Aid before choosing these options*

I understand that I am choosing to change my major and have discussed any financial implications with Financial Aid.

Student Signature: _____ Date: _____

FOR OFFICE USE ONLY

 Checked ID Advisor Signature: _____

Dept. Approval: _____

Notes: _____

3/6/17

Submit your completed form to studentsuccess@weber.edu or return it to our office in person. If you are emailing your form, please use your Wildcat email. When filling out the form please:

1. Fill in your contact information: **Name, W#, Phone** and **Date**.
2. Select the **Degree Type**. Choose either the Associate of Arts (AA) degree (has a foreign language requirement) or the Associate of Science (AS) (does not have a foreign language requirement).
3. Select the **Term Effective**. Typically, this is the current semester, or the semester that you are declaring your degree (Please choose only one).
4. Fill in the **Catalog Year**. This is the academic year in which you are declaring your major (example: 2017-18). The new catalog year starts in the summer semester. It is important to include the correct catalog year, as requirements can change (Email studentsuccess@weber.edu or call 801-626-6752 if you need help determining the correct catalog year).
5. Select **one Declaration Type**:
 - a. Select Update catalog year if you want to update your current declaration. Use if your current AS/GS or AA/GS declaration is over 3 years old or if you would like to update your declaration to the current catalog year.
 - b. Select Secondary degree if you are adding on the AS/GS or AA/GS as a secondary degree in addition to your primary declaration (Typically adding an associate degree in addition to your bachelor degree).
 - c. Select Primary degree if you want to override your current primary degree with an AS/GS or AA/GS. This may have financial aid implications. Please check with financial aid before pursuing this declaration.
 - d. Select Switch between AS or AA if you want to keep your GS declaration but want to switch your degree type (Example: switching from and AA/GS to an AS/GS).
6. Please **sign** and **date** the form. If you have technical difficulties with the form, please email studentsuccess@weber.edu.