Event title

Event subtitle

Date and Time

Location

Price

This space on the document is for a 1 to 3 sentence blurb describing the event.

To include a photo in one or both of the boxes to the right, go to the “Shape Fill” menu on the “Shape Format” tab and select “Picture…” then select the picture you would like to include.

To maintain the correct image proportions, select the “Picture Format” tab and select the “Crop” drop down menu, then select the “Fill” option.

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