How To Sign Up For The Utah Graduate School Fairs

Follow this link: http://utahgradfairs.weebly.com/

1. Login with your returning username and password.

Returning Registrant Log-in

User Name: [ ]
Password: [ ]
Login

New Registrant Sign-up

Are you new to the Utah Graduate School Fairs? Click here to sign up for an account to use for registrations at any or all of our fairs.

Or create a new login if you are a new recruiter.

Once you have logged into the system, your profile will look like this.
2. Select the “Register” button on the blue menu.

3. You will be taken to an Event Search Menu. Select “Search”. You do not need to narrow your search, as The Utah Graduate School Fairs is the only event available.

4. You will see the following image, select the actual fair and begin your registration.
5. Select “Register Now”

6. Complete the Registration Information

*Note:

- Please fill out all required fields noted with a red asterisk (*)
- Make sure you select ALL the University’s that you will be attending in the selection box titled, “*Fairs in the Utah Circuit that you are attending.” To make multiple selections:
  - Hold “command” on a Mac
  - Hold “control” on a PC
7. Once you have completed your information, make your selection under Attendance Fees.

8. If you select option 3, “ATTENDING FEWER THAN 8 FAIRS” select from the University’s below in the Item Fees section, otherwise leave this section blank.

If you have any questions, please email WSU Career Services at careerservices@weber.edu.

Thank you for registering for the 2017 Utah Graduate School Fairs