To add any class a student must meet the prerequisite requirement. Any questions should be sent to devmath@weber.edu

All emails to devmath@weber.edu need to be sent from a Weber State email account and include a W#

**Up through the first week of the semester:**

To add a class that is not full:
- Add the class through the eWeber student portal.
To add a class that is full:
- E-mail devmath@weber.edu to request an override into the class. If the request is granted, go to the student portal and add the class.

**After the first week of the semester:**
- Flipped classes cannot be added after the first week.
- Add TERM classes using a Purple Add Slip.
  - To add a class that is full, email the instructor for permission or get the instructor’s signature on the add slip.
  - Take the add slip (and the instructor’s permission) to the advisor (LP 104).
  - The add slip is stamped by the advisor (LP 104)
  - The student has 24 hours from to submit the stamped form to Registration (SC 111).
- Add Distance Learning classes with permission from the instructor via e-mail. The email needs to be forwarded to the department advisor (devmath@weber.edu) who will work with Registration to add the student to the online class.

**NO NEW ADDS AFTER THE SECOND WEEK OF THE SEMESTER.**
Students needing to change classes may do so through the third week of the semester.