BIS Capstone Committee Contract

Instructions: Each of the BIS student’s faculty committee members need to sign this form to create a capstone committee.

Faculty name: ___________________________  Department: ___________________________

Phone number: ___________________________  E-mail address: ___________________________

Student name: ___________________________  Student W number: ___________________________

Phone number: ___________________________  E-mail address: ___________________________

Faculty:

BIS students agree to the following:

- To follow BIS Departmental guideline for the specific type of capstone project: (a) primary research, (b) secondary research, (c) Community-Engaged Service Learning, or (c) Creative Experience as outlined on the BIS website: https://www.weber.edu/BIS/project-faq.html
- To contact faculty in a timely manner for help and support.
- To convene a Proposal meeting arranged by the student to elicit feedback and guidance from the capstone committee.
- To schedule a final Defense meeting where the capstone will be discussed, scored, and a final grade assigned for BIS 4800

Student:

I agree to follow BIS Policies and Procedures as outlined on the BIS website:
https://weber.edu/BIS/policies.html

Signed: (Faculty) ___________________________  Date: ___________________________

Signed: (Student) ___________________________  Date: ___________________________

Please return signed forms to the BIS administrative assistant, Li 147.