Squires Construction is a full service construction company that specializes in new commercial construction and tenant improvement projects. This includes office spaces, retail, restaurants, medical, dental, educational, and hospitality projects. We are based out of Centerville, Utah and have a proven track record of customer satisfaction over the last 30 years. We take pride in our ability to provide personalized service, quality craftsmanship and experience, with honest and reasonable pricing to satisfy our customer’s in a wide range of projects.

Some of our previous clients and project have been Industrious, University of Utah, Mgis, Dannon, Cotopaxi, Deseret Book, AT&T, Jdawgs, Jinya Ramen Bar, Five Guys Burgers & Fries, Marcos Pizza, Newmark Acres Grubb, MCRE Management

We are seeking a self motivated and highly skilled project engineer to join our company. In this position, you will oversee all engineering and technical aspects of our projects to assure the highest level of accuracy and quality. You will prepare, schedule, coordinate, and monitor assigned engineering projects, complying with applicable codes, practices, performance standards, and specifications. You will also provide marketing, product purchasing assistance, and maintain Squires and OSHA safety standards as required.

**Requirements:**
BS/BA degree in relevant field
1-3 years as a project engineer or similar role
Advanced Microsoft Office skills
Attention to detail
Willingness to express opinions and make suggestions, as well as to follow established procedures
Able to communicate effectively and professionally with others both verbally and in writing
Able to handle multiple tasks simultaneously and efficiently
Ability to prioritize and organize tasks and follow through to completion
Ability to read, interpret and understand plans, shop drawings and specifications
Technical understanding of construction means and methods
Aptitude for working collaboratively with multiple disciplines within teams and projects
Regular, timely, and predictable attendance is required for this position

**Knowledge, Skills, and Abilities:**
Working knowledge of construction equipment and techniques, drawing and specifications, building materials, and current local, state, and federal building codes
Ability to solve practical problems and deal with a variety of concrete and abstract variables in situations where only limited standardization exists
Revit, AutoCad, and Microsoft Project a plus
Current certifications in applicable skills a plus
Knowledge of web based construction management software such as Pro Core

**Responsibilities:**
Maintain quality control in every area (budget, scheduling, planning, personnel performance)
Construction Scheduling
Cost Control
Process Submittals
Purchasing & PO's  
Subcontract Agreements  
Requests for Information (RFIs)  
Process Change Orders  
Change Management  
Electronic Project Documentation  
Maintain Meeting Minutes  
Project Close-out  
Maintain and monitor Squires safety and OSHA safety standards  
Marketing  
Performs other duties and responsibilities as assigned  
O&M Manuals  
Clearly report on project status  
Reviewing engineering deliverables; initiate appropriate corrective actions throughout the project lifecycle