**Student Teaching – Frequently Asked Questions**

**How long will I be student teaching?**

This depends on your program and the individual school district calendar for the year. Please see your placement letter for exact timelines. The Student Teaching Coordinator will set the student teaching dates according to these guidelines:

* Early Childhood, Elementary, Secondary, Special Education – 60 days
* Masters – 50 days

All student teachers are required to teach a minimum amount of teaching days according to their program in order to meet their student teaching requirement.

After you have successfully completed the minimum number of student teaching days, you are then finished with the student teaching field experience. This will be determined by your University Supervisor(s), Cooperating Teacher(s), and the Student Teaching Coordinator.

**\*\*PLEASE NOTE: If your supervisors determine that additional time and experience is recommended, you may be required to extend your student teaching experience as needed.**

**What evaluation forms are required during my student teaching experience?**

**For Elementary Student Teachers:**

Cooperating Teacher- University Supervisor-

2 Observations, 1 Final, 1 Disposition 4 Observations, 2 Finals, 2 Dispositions, 1 TWS

**For Special Education Student Teachers:**

Cooperating Teacher- University Supervisor-

3 Observations, 1 Mid Term, 1 Final, 3 Observations, 1 Mid Term, 1 Final,

1 Disposition, 1 Special Ed Packet 1 Disposition, 1 Special Ed Packet

**For Secondary Student Teachers:**

Cooperating Teacher- University Supervisor-

3 Observations, 1 Mid Term, 1 Final, 3 Observations, 1 Mid Term, 1 Final,

1 Disposition 1 Disposition

**For Masters Student Teachers:**

Cooperating Teacher- University Supervisor-

3 Observations, 1 Mid Term, 1 Final, 3 Observations, 1 Mid Term, 1 Final,

1 Disposition 1 Disposition

**What is the Accountability Log and what do I do with it?**

This is a log where you will track each day of your student teaching semester with the activities you perform. This should be periodically signed by your **Cooperating Teacher(s)** and turned into the Student Teaching Office upon completion for your file.

**What is the Honorarium form for?**

An honorarium is a payment in recognition to a professional person for services rendered. The honorarium form is to be completed by the cooperating teacher and sent in to the Student Teaching Office in the postage paid envelopes provided. Upon completion and submission of evaluation forms, they will receive an honorarium.

**The school district I am applying to requires a letter of completion from the Teacher Education Department. Where do I get this letter?**

The Licensure Specialist will send a letter to the districts letting them know which students have completed all their requirements and are being recommended for licensure. This letter is sent at the end of the semester after grades and degrees have been posted.

**The WSU Live Scan office does not have regular hours for background checks. Where do I go now to have my background check?**

The WSU Live Scan office, periodically according to demand has scheduled appointment times or walk in appointment times. Go to [www.weber.edu/fingerprinting](http://www.weber.edu/fingerprinting) for details on current dates. The Teacher Education website has instructions posted on what to do to get an appointment for background checks:

<http://www.weber.edu/COE/TEBackgroundCheck.html>

If the scheduled days and times do not work there are alternative sights listed where you can have your background check.

**Is there any paperwork I need to give to my cooperating teacher during my placement?**

After the Student Teaching Orientation, you will be given folders for your cooperating teacher with instructions, forms, and envelopes for them to use during your placement. It is extremely important that you make sure your cooperating teacher gets this folder as soon as possible so that they have the necessary evaluation materials and instructions to do their job properly.