



# Church Editing, Writing & Design Internships

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Are you ready to apply what you've been learning in a good environment and get paid for it? You can gain meaningful experience with the Church's editing, writing, and design internships. Check out the following internships:

1. *Liahona* Magazine Writer/Editor
2. *Liahona* Magazine Designer
3. YA Weekly Writer/Editor
4. *For the Strength of Youth* Magazine Writer/Editor
5. Gospel Living App Writer
6. Gospel Living App Designer
7. *Friend* Magazine Writer/Editor
8. General Publications Editing
9. Digital Content Writer/Editor

# Internship Descriptions



## LIAHONA MAGAZINE WRITER/EDITOR

Come join the team that helps plan and develop articles for adults worldwide. You can help evaluate manuscripts, edit and write articles, and share your ideas in staff meetings and planning discussions.

Posting ID: 332676



## YA WEEKLY WRITER/EDITOR

If you're passionate about helping young adults in the Church find a place of belonging and hope, the YA Weekly internship is for you. We are looking for someone who can write, edit, and develop uplifting and engaging content that addresses the topics that are most relevant to young adults today.

Posting ID: 332699



## LIAHONA MAGAZINE DESIGNER

The *Liahona* design intern participates in the design and production of multiple articles for print and digital magazines. The intern is mentored in all aspects of design, including observation, collaboration, visualization, conceptualization, art direction, and implementation. Candidates should exhibit excellence in editorial design communication and production for magazines and be proficient in InDesign, Illustrator, and Photoshop.

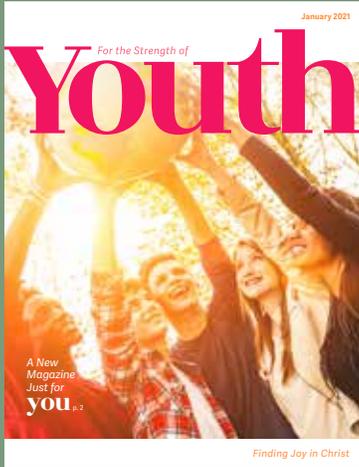
Posting ID: 332688



writing & editing  
internship



design  
internship



**FOR THE STRENGTH OF YOUTH MAGAZINE WRITER/EDITOR**

The *For the Strength of Youth* intern is an integral part of the youth magazine team. You will interview inspiring youth from around the world and write their stories for the rest of the Church to read, manage three departments for each issue, and write original content. In addition, you will select and edit submissions, proofread each issue, and help share ideas for future print and digital articles. Your creativity and skills are essential as you are considered an equal member of our fun and lively team.

Posting ID: 332697



**GOSPEL LIVING APP WRITER AND DESIGNER**

Can you write or design for a teenage audience? create something funny one moment and heartwarming the next? If so, we'd love to have you intern with the Gospel Living app. We're looking for one writing and one design intern. Our team creates the Discover section of the app. It's a fast-paced environment with lots of chances to see your work published in multiple languages. A background in creative writing, advertising, copywriting, journalism, or creative design is a plus.

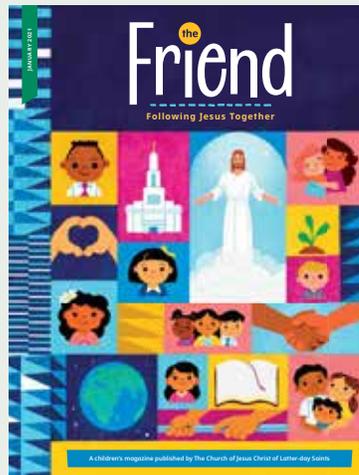
Posting ID: 332674



**FRIEND MAGAZINE WRITER/EDITOR**

The *Friend* intern should have an interest in creating content for children and a background in creative writing. The intern creates original articles and activities, edits manuscripts, and helps produce social media content. Tasks also include researching, interviewing, adapting, and creating content for the web and social media, as well as writing stories and activities. The intern participates in all aspects of the editorial process, including planning and brainstorming.

Posting ID: 332683

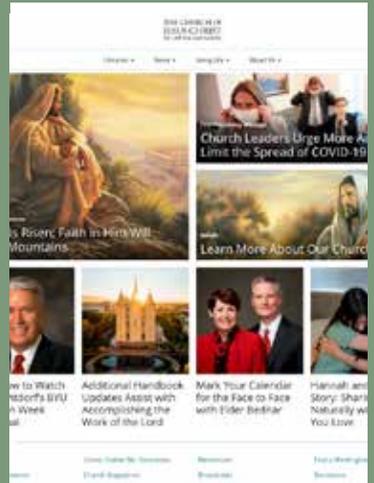




## GENERAL PUBLICATIONS EDITING

The General Publications Editing intern helps edit other Church publications, including manuals, handbooks, pamphlets, programs, and other documents sponsored by Church departments. The editing intern works directly with writers, designers, and other editors to ensure that Church publications meet the highest standards of quality. This intern should have excellent copyediting and substantive editing skills.

Posting ID: 332611



## DIGITAL CONTENT WRITER/EDITOR

If you enjoy news about the Church and want to share information that blesses Latter-day Saints around the world, this internship lets you plan, create, and publish content for ChurchofJesusChrist.org, Newsroom, Church magazines, and social media. Skills in news writing, website publishing, and social media management (including analytics and planning) are helpful.

Posting ID: 332678



writing & editing internship



design internship

# FAQs

// Church Editing, Writing & Design Internships

## 1. Who can apply?

Internships are available only to full-time students and to those who have finished a degree within one year of the beginning of their internship. Undergraduate and graduate students may apply.

The magazines are published in up to 48 languages but produced first in English, so while foreign language skills may be helpful, they are not required. International experience is helpful.

Applicants must be members of The Church of Jesus Christ of Latter-day Saints and currently temple worthy.

## 2. What are the dates?

Students interested in January–April internships should apply in September. Students interested in summer (May–August) or fall (September–December) internships should apply in February.



## 3. What is the application process?

### Step 1: Apply Online

- Go to [ChurchofJesusChrist.org](https://ChurchofJesusChrist.org) and log in to your account.

Click on “Employment” at the bottom of the home page. Then click “Search and Apply” under “Employment Opportunities.”

Go to “Posting ID” and enter the job ID for the position you’re applying for. Follow the prompts to fill out the application.

- Remember to upload your resume and cover letter.
- If you’re applying for the *Liahona* editing, YA Weekly, Digital Content, or General Publications internships, you will also need to complete a spelling/sentence test that will be sent to you once you complete your online application.

***For the summer and fall 2022 internships, the deadline for the online application is Monday, February 7th.***

### Step 2: Submit a Portfolio or Take the Editing Test

- If you are selected to move ahead in the hiring process, we will reach out to you to submit a digital portfolio (for all internships except General Publications).
- Selected candidates for the General Publications internship will be asked to complete an at-home editing test.

### Step 3: Interview

- Selected applicants will be invited to interview, either in-person or via video chat, with the hiring team.

*If you aren't selected for an internship, we encourage you to apply again! Our selection considerations can include candidates' availability, how many applicants we have, and other factors.*

## 4. What do I need to know about the portfolios?

All portfolios should be online only (no email attachments). If we reach out to you to request your digital portfolio, you will email us a link to the website where your materials can be reviewed online.

**EDITORIAL PORTFOLIOS.** Applicants who are invited to submit an editorial portfolio should include editing and writing samples *for each publication* that requests them. Samples should highlight your ability to write for specific audiences. You might also consider writing a new article on a gospel topic—something that could feasibly be published in the Church magazines.

Portfolios could include links to blogs, links to work published online, or digital copies of work published offline. Also, please include a 100-word teaser that invites individuals to follow a link to explore an article further. Please include your resume and cover letter in your digital portfolio as well.

In your editing samples, please make sure your editing is visible with change-tracking software. Portfolio reviewers need to be able to see what changes you made.

**DESIGN PORTFOLIOS.** Applicants who are invited to submit a design portfolio should include samples that exhibit excellence in editorial design and communication. You should be able to demonstrate your role in page layout, graphic design, illustration and photo selection, and implementation of editorial philosophy.

**DIGITAL CONTENT PORTFOLIOS.** If you are asked to submit a digital content portfolio, please include three news writing samples, sample Facebook and Twitter posts promoting three recent articles from [Newsroom.ChurchofJesusChrist.org](http://Newsroom.ChurchofJesusChrist.org), and teaser text for three articles on [Liahona.ChurchofJesusChrist.org](http://Liahona.ChurchofJesusChrist.org) that might entice people to read those stories.

**GOSPEL LIVING PORTFOLIOS.** Applicants who are invited to submit a Gospel Living writing portfolio should provide writing and editing samples as described for the editorial portfolios. Additionally, they should visit [ChurchofJesusChrist.org](http://ChurchofJesusChrist.org), review three or four long articles or curriculum segments, and rewrite them for a youth or children's audience. Students who are invited to submit a Gospel Living design portfolio should provide design samples as described for the design portfolios.



## 5. What will I gain from a Church internship?

Interns gain experience in each phase of the publication process and can receive academic credit as approved by their university or college. In addition, these are paid internships. An internship could also open the door to future employment opportunities at the Church.

## 6. Can I go to school at the same time?

Because the internships are full-time positions (40 hours per week), either at the Church offices or remote, most interns take the semester off from classes. While you might choose to take a night course, we ask interns to be available for work Monday through Friday from 8:00 a.m. to 5:00 p.m.

## 7. What if I have questions?

If you have any additional questions, feel free to reach out to:

- Mindy Selu (Church Magazines)  
at [mindy.selu@ChurchofJesusChrist.org](mailto:mindy.selu@ChurchofJesusChrist.org)
- Josh McFadden (General Publications Editing)  
at [josh.mcfadden@ChurchofJesusChrist.org](mailto:josh.mcfadden@ChurchofJesusChrist.org)

# Internship

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## Application Tips

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### COVER LETTER

- First of all, include one!
- Make it short, engaging, and relevant to each internship you're applying for. This is your first opportunity to show us how clear, clean, and interesting your writing is. Avoid HR speak. And if you feel enthusiastic about a job, let it show!

### RESUME

- Because design is so important, we're looking for excellent visual presentation. Consider organizing your accomplishments around specific things you can do.
- Show your university GPA only. Don't list high school accomplishments.
- Make sure both your resume and cover letter clearly show how your schoolwork experiences match up with the job description and requirements. Customize your resume to highlight any skills and interests specific to the job posting.
- Proofread everything before submitting.
- Make sure all your attachments go through.

### INTERVIEW

- If you're interviewing via video chat, do it from a place with good lighting (like facing a window) and a reliable internet connection. Dress the same as you would for an in-person interview.

### PORTFOLIO

- Don't send us your portfolio until we reach out to request it.
- If you're submitting a portfolio for a magazine internship, write several pieces of content that could be published in that magazine with very minimal editing. Make what you write fit seamlessly into this month's issue by using the appropriate department titles, format, tone and style, word count, reading level, etc.
- Submit all material on time—or even early, when possible.

### IN GENERAL

- Be considerate and follow standard business etiquette in all of your interactions with the hiring committee. Be professional during both email and in-person communication.
- Spend some time exploring the different products associated with the internships—like the magazines, news, and app content. Get a feel for the style and what's been published. If you're applying to work at one of the magazines, know its recent history (such as what articles have run in the last 6 to 12 months) and its regular departments.