# CRE Grant Application

For Undergraduate Research, Scholarly, and Creative Endeavors

PROCESS

The CRE grant application is for faculty members to apply for money to be used in their Course-based Research Experience (CRE) approved courses. You must have received the CRE attribute to be eligible for this money. The maximum request for this application is $100/student in your class or $2000 max. Department support is encouraged but not required at this time.

Cover Sheet

**Amount Requested: $**

Project Information

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Faculty Instructor (Last, First)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Title (10 words or less)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CRE course name/number and expected student enrollment

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department College

Do student projects in the CRE course require review by the WSU Institutional Review Board for Human Subjects or the WSU Animal Care and Use Committee?

Yes No

Signature Page:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Mentor Department Chair Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

College Dean (if supporting the budget) Date

# CRE Grant Application

Budget Worksheet

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| BUDGET ITEM | Department or College Funds | Outside Agency Funds | Undergrad. Research Funds | GRAND  TOTAL |
| Materials |  |  |  |  |
| Equipment: (Mechanical, computer hardware, software, etc. ) |  |  |  |  |
| Incentives for human subject research |  |  |  |  |
| Data purchase |  |  |  |  |
| Mileage to gather Data (.38 per mile) |  |  |  |  |
| GRAND TOTAL |  |  |  |  |

NOTES:

* Maximum request not to exceed $100/student enrolled or $2000.00 max
* Students in an OUR-supported CRE course are still eligible for additional OUR funds by submitting an individual short term grant proposal.
* Equipment and left-over materials purchased with this grant will remain the property of WSU.
* You may not request money for gas purchases for travel. WSU reimburses travel expenses at a set mileage rate only.
* Grant money cannot be used retroactively on previously existing expenses. Requests for reimbursements will be denied. All purchases must be made after receiving funding and clearance from the OUR office.

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Body of Proposal

**DIRECTIONS:** Please include: (1) a description of the planned project for your CRE-approved course (2) estimated budget justification and (3) the plan for student dissemination. We understand that some projects will be developed in the course. In that case, please provide an example project done in a past course and the estimated budget costs for completing a similar project. Do not exceed 1-page, single spaced. Students in CRE courses that receive OUR money are strongly encouraged to present their work at either the Spring or Fall Research & Engagement Symposium but should disseminate beyond the scope of the CRE classroom.

Addendums: