

Minutes
Weber State University
Board of Trustees
May 9, 2019 – 9:30 a.m.
Tracy Hall Science Center, Room 470B – Ogden Campus
1415 Edvalson Street, Ogden, UT 84408

Trustee Members:

Mr. Nolan Karras (Chair)
Ms. Kearston Cutrbus (Vice Chair)
Mr. Bret Alexander (incoming WSUSA President)
Mr. Marty Carpenter
Ms. Danielle Croyle
Ms. Karen Fairbanks
Mr. Don Salazar
Mr. Jordan Slater
Mr. Jeff Stephens

Excused:

Mr. Scott Parson
Ms. Karla Bergeson

Weber State University Representatives:

Dr. Brad Mortensen, President
Dr. Norm Tarbox, Vice President for Administrative Affairs
Dr. Madonne Miner, Provost
Dr. Brett Perozzi, Vice President for Student Affairs
Dr. Bret Ellis, Vice President for Information Technology
Dr. Andrea Easter-Pilcher, Dean, College of Science
Dr. Marek Matyjasik, Professor, Earth and Environmental Sciences
Dr. Tracy Covey, Assistant Professor, Chemistry
Ms. Stephanie Hollist, Deputy General Counsel
Ms. Jackie Shafer, Chair, Staff Advisory Committee
Ms. Amy Huntington, incoming Chair, Staff Advisory Committee
Mr. John Kowalewski, Executive Director, Marketing and Communications

Press:

No members of the press were present

Welcome	I. The Board of Trustees meeting convened at 9:35 a.m.
	II. Vice Chair, Ms. Kearston Cutrubus, welcomed those in attendance.
Approval, Ratification of Meeting Minutes (March 19, 2019) Installation of New Trustee	III. Upon a motion from Mr. Don Salazar with a second by Mr. Jeff Stephens, the Board of Trustees unanimously approved the meeting minutes from March 19, 2019.
Dean's Presentation (Dean Andrea Easter-Pilcher)	IV. Mr. Bret Alexander was installed by President Brad Mortensen, as a new trustee for the 2019-20 year serving as the WSUSA President.
Faculty Report (Dr. Marek Matyjasik)	V. Dr. Andrea Easter-Pilcher, Dean of the College of Science, gave a review of the college and a presentation on strategic planning for the College of Science. Overall strategies to accomplish goals include: Improve comprehensive advising, generate funding opportunities, broadcast story more effectively, value and empower incredible staff, implement innovative pedagogical practices to increase retention, and increasing diversity across all programs including faculty and student bodies within the college. \$970,000 has been secured in grants. Four college-wide collaborative initiatives have been developed to work on. Dean Easter-Pilcher also announced many changes coming to the college, including new faculty positions and programs.
WSUSA President's Report	Dr. Marek Matyjasik, Professor, Earth and Environmental Sciences, and Dr. Tracy Covey, Assistant Professor, Chemistry, presented a faculty report on "Science Promoting Access and Diversity in STEM Fields".
Written Reports	VI. Student Body President Jordan Slater thanked the members of the board for the experience he has had serving with them and appreciates all he has learned and the friendships made.
Business Committee Report	VII. Written reports from the President and Alumni Council were distributed to the board members with no discussion.
Action Items	VIII. Mr. Nolan Karras, serving as chair of the Business Committee, brought the following report before the Board of Trustees: <ol style="list-style-type: none"> 1. FY20 Base Budget – Vice President Norm Tarbox presented the changes and improvements to the budget for the next fiscal year. He indicated that it was a very good budget year for WSU.

ACTION

On a motion to approve the FY20 Base Budget, made by Mr. Nolan Karras, seconded by Mr. Marty Carpenter, the Board of Trustees unanimously approved the motion.

2. WSU Women’s Softball program is having a very successful season, winning the Big Sky tournament and heading to California to compete. WSU athletic teams are doing well academically. Their APR is better than it has ever been. A score of 925 is acceptable in the NCAA. WSU teams are above 950.

Personnel & Academic Policy Committee

IX. Ms. Karen Fairbanks, chair of the Personnel and Academic Committee, gave the following report concerning the following programs needing the Board of Trustees approval:

Interim Dean Approvals

1. The following names were presented to fill the role of Interim Dean for the following colleges:
 - a. Dr. Julie Rich, College of Social & Behavioral Sciences - 2 year appointment.
 - b. Dr. Matthew Mouritsen, Goddard School of Business – 1 year appointment.

ACTION

On a motion to approve the Interim Dean Appointments made by Ms. Karen Fairbanks, with a second by Mr. Marty Carpenter, the motion carried.

Proposed Program Changes

2. Ms. Fairbanks brought forth the following proposed program changes:
 - a. BA in Film Studies
 - b. BS in Interior Design
 - c. AA in Localization – Cultural, Marketing Languages
 - d. AA in Technical Theatre
 - e. Minor in Literary Editing
 - f. Discontinuance of BS in Professional Sales – Interior Design Emphasis

ACTION

On a motion to approve the five proposed programs, with a discontinuance of BS in Professional Sales – Interior Design Emphasis, made by Mr. Marty Carpenter, with a second by Mr. Jordan Slater, the motion passed unanimously.

PPM Changes

3. Ms. Fairbanks introduced the following PPM changes:

- a. PPM 3-31, Staff Employee Grievances. Revision of language within PPM outlining process for staff grievances.
- b. PPM 3-32a, Amorous or Sexual Relations. Brings our policy in line with the Board of Regents. Explains the policy more fully including positions of trust and enforcing the policy on campus. Training will be given during faculty meetings, to new employees, and outlined with students during orientation.
- c. PPM 4-17, Academic Rules, Regulations and Standards. Gives clarification on suspension and cleans up language
- d. PPM 8-7.II, Instructor Contract Terms. Gives instructions for non-tenure track instructors
- e. PPM 8-11 & 8-21, Removal of Instructor Specialist Term. Cleans up the language in the policy and deleted Instructor Specialist as they no longer exist
- f. PPM 8-11 & 8-22, Stewart Library Changes. Identifies tenure procedures for Library Faculty.

ACTION

On a motion to approve changes to the PPMs presented, made by Ms. Karen Fairbanks, with a second by Mr. Don Salazar, the motion passed unanimously.

Board of Trustees Meeting Schedule

- X. President Brad Mortensen led a discussion on the proposed Board of Trustees meeting schedule for 2019-20. He explained the logic behind spreading out 7 meetings during the academic year based on timelines for faculty seeking promotion and tenure. Because the proposed schedule is not conducive to some Trustees schedules, a new one will need to be constructed. In August, a meeting for training new trustees as well as a retreat will be scheduled.

ACTION

President Mortensen requested that Secretary Sherri Cox poll the Trustees and construct a meeting schedule that accommodates their calendars.

Appointment of Trustee Officer Nomination Committee

- XI. The Appointment of the Trustee Nomination Committee discussion was led by Chairman Nolan Karras. The bylaws require the current chairman to appoint the nomination committee, who will then develop the nominations for chair, vice chair, and the committee members who serve for the next two years, prior to the August Board of Trustees

meeting. The nomination committee will consist of President Brad Mortensen, who agreed to serve as the committee chairman, with Mr. Don Salazar, Provost Madonne Miner and Mr. Bret Alexander serving as committee members.

Recognition of
Outgoing
Trustees

XII. Recognition and appreciation of outgoing trustees, Ms. Danielle Croyle, Mr. Jeff Stephens, Mr. Jordan Slater, and Mr. Scott Parson (absent) took place with presentation of a plaque by Chair Karras and President Mortensen, indicating their term of service.

Consent Calendar

XIII. Consent Calendar items were reviewed without discussion.

ACTION

On a motion to approve the Consent Calendar by Mr. Jeff Stephens, with a second by Ms. Danielle Croyle, the motion passed unanimously.

Meeting
Adjourned

VI. With no further items, and upon a motion by Ms. Karen Fairbanks, with a second by Mr. Marty Carpenter, the meeting came to a close.

