



## **BOARD OF TRUSTEES EXECUTIVE COMMITTEE MEETING MINUTES**

Aug. 3, 2023 – 1:30 a.m.

Miller Administration Betty Hess Lampros Boardroom 319  
3850 Dixon Parkway, Ogden, UT 84408 | Hybrid Meeting

### **Executive Committee Members:**

Ms. Kearston Cutrubus – Chair

Ms. Karla Bergeson -Vice Chair (via Zoom)

Mr. Don Salazar – (via Zoom)

### **Other WSU Trustees:**

Mr. Brent Bishop (via Zoom)

Mr. Rob Higginson (via Zoom)

Ms. Ashley Potokar (via Zoom)

### **Weber State University Representatives:**

Dr. Brad Mortensen, President

Ms. Stephanie Hollist, General Counsel & Board Secretary

Ms. Sherri Cox, Executive Assistant

### **Public Attendees:**

No public attendees were present

### **Press:**

No members of the press were present

**Call to Order:**

The meeting was called to order at 1:31 p.m. by Chair Kearston Cutrubus. Chair Cutrubus welcomed all in attendance and introduced the Executive Committee members and Trustees present. Chair Cutrubus asked to identify any potential or perceived conflicts of interest after viewing the agenda. Hearing none, Chair Cutrubus proceeded with the meeting agenda.

**Closed Meeting Session:**

Before asking for a motion to go into a closed session, Chair Cutrubus reminded everyone that the Executive Committee would return to the open session after closed session.

***ACTION:*** Vice Chair Karla Bergeson then made a motion to hold a closed meeting to discuss the character or professional competence of an individual. With a second by Trustee Don Salazar, the Executive Committee was unanimous in their vote to move to a closed meeting session.

The Executive Committee adjourned to the closed meeting session.

***ACTION:*** After the closed meeting discussion was completed, a motion was made to move into open session by Trustee Salazar. With a second by Vice Chair Bergeson, the motion was unanimously approved by the Executive Committee and the meeting moved back into open session.

**Approval of Early Retirement Request:**

After returning from the closed meeting and into open session, President Mortensen discussed the early retirement request for Vice President of Information Technology, Bret Ellis.

***ACTION:*** Upon a motion by Vice Chair Bergeson to approve the early retirement request for Vice President Bret Ellis, with a second by Trustee Salazar, the motion was approved by the Executive Committee.

**Approval of Interim Vice President of Information Technology:**

President Mortensen made a recommendation for the Executive Committee to approve the appointment of Mr. Mark Halverson as the Interim Vice President of Information Technology until a search is completed and a new vice president is selected.

***ACTION:*** Upon a motion by Trustee Salazar to approve the appointment of Mr. Mark Halverson as Interim Vice President of Information Technology, with a second by Vice Chair Bergeson, the motion was unanimously approved by the Executive Committee.

**Approval of Title Changes:**

President Mortensen made a recommendation to make the following title changes:

- a. Provost and Vice President of Academic Affairs to Provost and Sr. Vice President of Academic Affairs.
- b. Vice President of Administrative Services to Sr. Vice President of Administrative Services.

***ACTION:*** Upon a motion by Vice Chair Bergeson to approve the title changes of (a) Provost and Vice President of Academic Affairs to Provost and Sr. Vice President of Academic Affairs, and (b) Vice President of Administrative Services to Sr. Vice President of Administrative Services, with a second by Trustee Salazar, the motion was approved by the Executive Committee.

**Announcements/Observations/Questions:**

There were no additional announcements, observations or questions.

**Adjourn**

With no further business to discuss, the meeting adjourned at 1:54 p.m.