



BOARD OF TRUSTEES MEETING MINUTES

September 20, 2022 – 9:30 a.m. Noorda Engineering, Applied Sciences & Technology - Room 212
3850 Dixon Parkway, Ogden, UT 84408 | Hybrid Meeting

Trustee Members:

Ms. Kearston Cutrubus (Chair)
Ms. Karla Bergeson (Vice Chair)
Mr. Brent Bishop
Ms. Amanda Covington (via Zoom)
Ms. Louenda Downs
Mr. Rob Higginson
Ms. Ashley Potokar
Mr. Don Salazar
Mr. Keith Titus

Trustees Excused:

Ms. Karen Fairbanks

Weber State University Representatives:

Dr. Brad Mortensen, President
Dr. Bret Ellis, Vice President for Information Technology
Dr. Ravi Krovi, Provost
Dr. Betsy Mennell, Vice President for University Advancement
Dr. Jeff Hurst, Interim Vice President for Student Affairs
Dr. Norm Tarbox, Vice President for Administrative Affairs
Ms. Sherri Cox, Secretary to the Board
Mr. Steven Richardson, Director of Strategic Initiatives
Ms. Aubrey Lord, Staff Advisory Council Chair, Administrative Associate
Mr. Jason Francis, Faculty Senate Chair, Assoc. Professor/Health Sciences Librarian (via Zoom)
Ms. Stephanie Hollist, General Counsel
Mr. John Kowalewski, Executive Director, Marketing & Communications
Dr. David Ferro, Dean, College of Engineering, Applied Science and Technology

Mr. Bryan Magaña, Director of Public Relations (via Zoom)

Dr. Dan Hubler, Director - Packer Center for Family & Community Education

Dr. Saori Hanaki, Assistant Professor of Exercise and Sports Science

Dr. Matt Paulson, Assistant Professor, Networking/Cybersecurity

Dr. Brian Rague, Associate Dean, Professor/Computer Science

Representatives Excused:

Ms. Adrienne Andrews, Vice President of Equity, Diversity and Inclusion

Guests:

Dr. Dave Woolstenhulme, Commissioner, Utah State Board of Higher Education (via Zoom)

Mr. Artem Koval, Presidential Leadership Fellow

Mr. Isaac Staszkw, Presidential Leadership Fellow

Public Attendees:

Mr. Jeremy Shinoda (via Zoom)

Press:

No press were present

Call to Order:

The meeting was called to order at 9:40 a.m. by Chair Kearston Cutrubus. She welcomed all in attendance and asked for identification of any potential or perceived conflicts of interest after viewing the agenda. Trustee Brent Bishop indicated that he had a conflict of interest concerning a property purchase and would need to recuse himself during that part of the Business Committee agenda. Prior to that item, the meeting will be stopped and Trustee Bishop will be excused. Chair Cutrubus asked if there were any additional conflicts of interest to be addressed. Hearing none, Chair Cutrubus then proceeded with the meeting agenda.

Full Board Agenda Items

Meeting Minutes Approval:

- a. **August 10, 2022, Planning Retreat Orientation Meeting:**
Meeting minutes from the Board of Trustees Planning Retreat Orientation meeting on August 10, 2022, were reviewed by the Board of Trustees.

- b. **August 26, 2022, Executive Committee Meeting:**
Meeting minutes from the Executive Committee meeting held on August 26, 2022, were reviewed by the Board of Trustees.

ACTION: Upon a motion by Ms. Louenda Downs to approve the minutes from the August 10, 2022, Planning Retreat Orientation meeting, and August 26, 2022, Executive Committee meeting, with a second by Mr. Don Salazar, the motion passed unanimously.

Approval of Board of Trustees Meeting Date Change:

Chair Cutrubus proposed that the Board of Trustees meeting scheduled on January 26, 2023, be rescheduled to February 2, 2023, due to President Mortensen's required participation at the NWCCU Commission Board Meetings held in Seattle during that time.

ACTION: Upon a motion by Trustee Brent Bishop to approve the proposed Board of Trustees Meeting date change from January 26, 2023, to February 2, 2023, with a second by Trustee Louenda Downs, the motion passed unanimously.

Information

College Liaison Report:

Trustee Amanda Covington, serving as a liaison to the College of Engineering, Applied Science and Technology, introduced Dr. David Ferro, dean. Dean Ferro gave a review of the college along with a presentation that included (a) a construction review of the new Noorda building, Engineering Technology building remodel, and new building at Davis

campus, (b) enrollment statistics that are level at this time, and include an increase of Latino students, (c) a review of the programs in the college, (d) degrees given exceed 2700 in the last three years, (e) the RISE award was earned by Taylor Foss from the Concept Center, (f) recognition was given to several people who have earned awards in the college, and (g) two students were interviewed on Fox 13 on the FLEX program.

Board members can assist the college through their networks, student projects, or internship opportunities.

Special Topic – USHE Online/Some College No Degree:

President Brad Mortensen and Provost Ravi Krovi gave a presentation on USHE Online/Some College No Degree. In May of 2021, the Utah State Board of Higher Education (UBHE) approved a new position for the system office and Scott Wyatt was appointed as Senior Executive Director of Statewide Online Education within the Office of the Commissioner. A statewide taskforce was formed consisting of representatives from every institution, and Dr. Sally Cantwell represented WSU. A second task force was created which included institution presidents. Mr. Wyatt created a proposal which raised concerns among the presidents. President Mortensen was asked by the commissioner to lead a group of degree-granting presidents to develop a united counterproposal. The group created a four-part recommendation to (a) request a report of existing innovations and creative efforts currently serving some college, no degree (SCND) populations and online programs, (b) establish systemwide and institution specific targets for increasing completion among SCND population, (c) establish a USHE Job & Degree Portal that markets opportunities and assists in navigating pathways, and (d) charge institutions to develop the USHE Online Collaborative by the start of the 2023-24 academic year. University and education changes are inevitable and needs have to be met. The institution presidents would like the ability to adapt as needed without being managed at the state level.

Faculty Presentation – Exercise and Sports Science:

Dr. Dan Hubler introduced Dr. Saori Hanaki, who gave a presentation on Exercise and Sports Science. Dr. Hanaki discussed the program, who it serves, what it is, and how it houses high-impact programs. There are several students and faculty who are involved in many projects such as teaching, research, and community engagement. The Wildcat Trail System improvement project is currently underway to fully develop the Discovery Loop and involves partnerships on campus with the Science Center and the engineering department. Grant money for this project was received two years ago, as well as funding from the dean in the College of Science, but additional funding is still needed. Students, the university and the community will benefit from the project.

Weber Email:

Vice President Bret Ellis discussed PPM 10-2, based on a Utah Board of Higher Education policy that requires the use of university email by Trustees. Phishing and spear-phishing were discussed, along with a need for long and secure passwords. Duo two-factor

authentication and Bitwarden, a password tool, were discussed. Trustees need to always use their weber.edu email for Weber State business communication. Set up of accounts and training will be conducted by Heidi Munk, who will send out a letter with instructions to Trustees following the board meeting. The goal is to have all Trustees' email set up and training conducted by Nov. 1.

Community Relations Committee Meeting Minutes (April 15, 2022):

The Community Relations Committee meeting minutes from April 15, 2022, were reviewed without discussion.

Weber State University Reports

President's Report:

President Mortensen welcomed Dr. Jeff Hurst in his new role as Interim Vice President for Student Affairs. The president introduced Matt Paulson and Dr. Brian Rague who briefly discussed the recent award and designation of the National Security Agency (NSA) which leads the U.S. Government in cryptology and cybersecurity. Weber State University received this designation along with SUU, BYU, and Western Governors University. We are technically capable of producing students that can supply and enforce cybersecurity. Our program produces approximately 100 graduates each year. This is a true university designation supported by Provost Krovi and President Mortensen and opens up many opportunities with grants from organizations. We are working to have a Sensitive Compartmented Information Facility (SCIF) initiative at WSU.

President Mortensen introduced visiting Presidential Leadership Fellows, Mr. Isaac Staszko and Mr. Artem Koval, who took a few moments to introduce themselves and share their Weber State story.

Alumni Association Report:

The Alumni Association report was reviewed in the packet without discussion.

Staff Advisory Council Report:

The SAC report was reviewed in the packet without discussion.

WSUSA Report:

WSUSA President Ashley Potokar gave a brief report on the start of school and different events taking place.

Upcoming Events:

Upcoming Events were reviewed in the packet without discussion.

Business Committee

ACTION Items: Trustee Don Salazar

Chair Cutrubeus acknowledged and congratulated Trustee Don Salazar on the 2022 Latino Maestro Award being presented to him in October. Trustee Salazar, Business Committee Chair, shared that the information and reports given in the Business Committee are relevant and necessary. Discussion included the importance to report quarterly. A discussion on construction and financial stability ensued. Quarterly reporting gives accountability to those entrusted with the care of university programs. Trustee Salazar presented the following items for approval:

a. Action Items:

- 1. Financial Reports (June, July 2022)**
- 2. Audit Committee Report**
- 3. Quarterly Construction Report**
- 4. Quarterly Athletic Report**

b. Consent Calendar Items:

- 1. Monthly Investment Reports (April, May, June, July 2022)**
- 2. Personnel Reports (May, June, July, August 2022)**
- 3. Early Retirement**
- 4. Property Control Income Statement**

ACTION: On a motion to approve the first four action items, as well as the Consent Calendar items as one, while specifically excluding the action item 5.a.v. Property Purchase, by Vice Chair Karla Bergeson, with a second by Trustee Louenda Downs, the motion was approved.

c. Property Purchase:

Trustee Brent Bishop recused himself from the meeting for the discussion of agenda item 5.a.v. Property Purchase, as he disclosed a conflict of interest. Trustee Bishop left the meeting and discussion ensued.

The Barton property sits adjacent to the Dee Events Center and the university has wanted to acquire the property for 20 years. The owner of the property is willing to sell at the appraised value which the university is ready to purchase.

ACTION: On a motion to approve the Barton Property Purchase made by Trustee Karla Bergeson with a second by Trustee Keith Titus, the motion was approved.

Following the approval of the motion, Trustee Bishop returned to the meeting.

Academic Policy Committee

ACTION Items: Trustee Louenda Downs

Trustee Louenda Downs, chair of the Academic Policy Committee, said the committee had great discussions about the two proposed program reviews, changes in the accreditation direction, a medical technology degree program, student outcomes and ePortfolios. She then turned the time to Provost Ravi Krovi, who proposed the following action items:

a. Action Items:

1. Health Information Technology and Health Information Management Program Review

Provost Krovi discussed the program review for Health Information Technology and Health Information Management. This is a technology degree and the program review met all the standards for accreditation.

2. Health Administration Program Review

Provost Krovi briefly discussed the Health Administration Program Review and indicated it is an undergraduate degree that will be brought back next year for accreditation review.

ACTION: On a motion to approve the Health Information Technology and Health Information Management Program Review and the Health Administration Program Review made by Trustee Keith Titus, with a second by Ms. Louenda Downs, the motion was approved.

Other

- a.** No additional items were discussed at the meeting.

Adjourn

With no other business or items to discuss, the meeting was adjourned at 11:33 a.m.