



Board of Trustees Meeting Minutes

WSU Davis Campus Stewart Center - Room 201

2750 University Park Blvd., Layton, UT 84041

Tuesday, October 24, 2023 | 9:30 AM to 11:30 AM

Trustee Members:

Karla Bergeson, Chair

Keith Titus, Vice Chair

Brent Bishop

Tammy Gallegos

Rob Higginson

Monet Maggelet (via Zoom)

Lori Belnap Pehrson

Ashley Potokar (via Zoom)

Excused:

Casey Hill

Don Salazar

Weber State University Representatives:

Brad Mortensen, President

Mark Halverson, Interim Vice President for Information Technology

Norm Tarbox, Senior Vice President for Administrative Services

Ravi Krovi, Provost and Senior Vice President for Academic Affairs

Betsy Mennell, Vice President for University Advancement

Jessica Oyler, Vice President for Student Access & Success

Stephanie Hollist, General Counsel & Board Secretary

Amanda Geilman, Staff Advisory Council Chair, Senior Assistant Registrar (via Zoom)

Jason Francis, Faculty Senate Chair, Associate Professor/Health Sciences Librarian (via Zoom)

Steven Richardson, Director of Strategic Initiatives

Sherri Cox, Executive Assistant

John Kowalewski, Executive Director, Marketing & Communications

Yas Simonian, Dean, Moyes College of Education

Tressa Quayle, Assistant Professor, Nursing, ADN Director

Logan Baird, Student, Presidential Leadership Fellow

Akir Rowe, Student, Presidential Leadership Fellow

Press:

No members of the press were present.

Call to Order:

The meeting was called to order by Keith Titus, Vice Chair, at 9:45 a.m. Vice Chair Titus welcomed all in attendance and asked for the identification of any potential or perceived conflicts of interest after reviewing the agenda. Hearing none, the meeting proceeded.

Board of Trustee Action Items

Board of Trustees Meeting Minutes – September 21, 2023:

Meeting minutes from the September 21, 2023, Board of Trustees meeting were reviewed without discussion.

Action: Upon a motion to approve the Board of Trustees meeting minutes from September 21, 2023, by Karla Bergeson, Chair, with a second by Trustee Lori Belnap Pehrson, the motion passed unanimously.

Board of Trustee Information Items

2023-24 Presidential Key Performance Indicators:

Brad Mortensen, President, discussed 2023-24 presidential key performance indicators. Conversations take place with presidents annually with the Utah Board of Higher Education where key performance indicators (KPIs) are defined. Policy R209 was recently released and President Mortensen discussed the five KPIs he plans to report on with submissions due to Interim Commissioner Geoff Landward by October 31.

Presentations

College Liaison Report – Dumke College of Health Professions:

Monet Maggelet, Trustee, and Yasmin Simonian, Dean of the Dumke College of Health Professions shared an overview of the college, highlighting the various departments and the new Physician Assistant program, which will hold its white coat ceremony on Dec. 10, 2023. Dean Simonian discussed recruitment of students and the faculty that mentor them. The college is working on its Amplified strategic goals both internally and externally. She asked trustees to continue their support in the comprehensive campaign.

Special Topic - Enrollment Update-Strategically Planning for the Future and Aligning Programs with Workforce Demand:

Ravi Krovi, Provost and Senior Vice President for Academic Affairs, and Jessica Oyler, Vice President for Student Access & Success, shared a presentation titled, "Restructuring to Streamline Student Services." They discussed enrollment concerns, the types of services students need, key adjustments being implemented in Student Access & Success, and the process of bringing academic support and linking it with academic quality. Vice Chair Titus asked for information to be provided at a later time on what determines USHE market demand.

Faculty Presentation: Innovative Clinical Placements to Increase Enrollment in Nursing:

Tressa Quayle, Assistant Professor of Nursing, gave a presentation called “Innovative Clinical Placements to Increase Enrollment in Nursing.” She discussed the many clinical partnerships Weber State has which are invaluable for healthcare education. Nursing school is very competitive and we are working to increase enrollment as there is a state nursing shortage. Growth is limited by funding, instructors, and space.

Weber State University Reports

President’s Report:

President Mortensen discussed highlights from the president’s report, including record fall enrollment numbers of 30,536 students which represents growth in our concurrent enrollment, degree-seeking student enrollment, Hispanic and Latino student enrollment and budget-related enrollment. He complimented the Student Access & Success department, faculty, and team for growth in this area. Chair Bergeson asked trustees to share the press release about enrollment with other donors and businesses. The president introduced two Presidential Leadership Fellows Logan Baird and Akir Rowe, who each shared their Weber State story.

Alumni Association Report:

Trustee Rob Higginson presented the Alumni Association Report highlighting WSU Salutes and the great alumni that were honored. He discussed the Alumni Association meetings which are being held at different facilities on campus, the goal to get people back on campus by providing students with alumni mentors, the plans to purchase Waldo benches to place on campus for photo opportunities, and the National Advisory Council will have an alumni liaison moving forward.

Staff Advisory Council Report:

Amanda Geilmen, Staff Advisory Council Chair, Senior Assistant Registrar gave a brief Staff Advisory Council report highlighting the previous meeting’s topics and the charges of the subcommittees.

Weber State University Student Association (“WSUSA”) President’s Report:

The WSUSA President’s Report was reviewed in the packet, mentioning vandalism on campus being addressed.

Upcoming Events:

Upcoming events were reviewed without comment.

Business Committee

Action Items: Chair Bergeson

Chair Bergeson served as the Business Committee Chair during the absence of Trustee Don Salazar. She turned the time to Norm Tarbox, Senior Vice President for Administrative Services, who proposed the following action items for approval:

- a. Financial Report (August 2023)**
- b. Audit Committee Report**

Action: Upon a motion by Tammy Gallegos, Trustee, to approve the financial report and the Audit Committee report, with a second by Trustee Pehrson, the motion passed unanimously.

After a brief review by Senior Vice President Tarbox, the following action items were proposed for approval:

- c. **Investment Committee Report**
- d. **Monthly Investment Report**
- e. **Quarterly Investment Report**

Action: Upon a motion to approve the Investment Committee report, the Monthly Investment report, and the Quarterly Investment report by Trustee Higginson with a second by Brent Bishop, Trustee, the motion passed unanimously.

After a brief review by Senior Vice President Tarbox, the following action items were proposed for approval:

- f. **FY25 Budget Request**
- g. **FY25 Capital Request**
- h. **Gift of Land from Utah Transit Authority**
- i. **Retirement Committee Charter**

Action: Upon a motion to approve the FY25 Budget Request, FY25 Capital Request, Gift of Land from Utah Transit Authority, and Retirement Committee Charter by Trustee Pehrson with a second by Trustee Gallegos, the motion passed unanimously.

Consent Calendar Items:

Consent Calendar items were reviewed and brought forward as one item.

Action: Upon a motion by Chair Bergeson to approve the Consent Calendar items with a second by Trustee Pehrson, the motion passed unanimously.

Information Items:

- a. **Business Committee Meeting Minutes – September 21, 2023**
- b. **Special Topic – Title IX Laundry List Study**

Academic Policy Committee

Action Items: Trustee Pehrson, Committee Chair

Trustee Pehrson reported on the Academic Policy Committee meeting and turned the time to Provost Krovi. After a brief review, the following action items were proposed for approval:

a. Institutional Program Reviews:

1. Exercise & Sport Science

Exercise & Sport Science has increased enrollment over the past couple of years and received a good committee evaluation with a five-year review recommendation.

2. Nutrition Education

Nutrition Education received its first program review with suggestions to implement an advisory board to address curriculum and changes with a seven-year review recommendation.

3. Physical Education

Physical Education is a secondary teaching major that meets the needs of the community with the CAPES! program as an important component. Adding licensure will add value to the program. A five-year review recommendation was given by the committee.

Action: Upon a motion by Trustee Higginson to approve Institutional Program Reviews for Exercise & Sport Science, Nutrition Education, and Physical Education, with a second by Trustee Bishop, the motion passed unanimously with review times approved as recommended.

Information Item:

- a. **Academic Policy Committee Meeting Minutes – September 21, 2023**

Announcements/Observations/Questions:

Vice Chair Titus recommended that the trustees review the Business Committee Title IX Laundry List. No other announcements were observed.

Meeting Adjourned:

With no further business to discuss, the meeting adjourned at 11:28 a.m.