



PRESIDENT'S COUNCIL MEETING MINUTES

June 1, 2022 – 9:00 a.m.

MA 319 and Zoom

PRESENT:

Dr. Brad Mortensen, President

Ms. Adrienne Andrews, Vice President of Equity, Diversity & Inclusion (via Zoom)

Dr. Bret Ellis, Vice President for Information Technology

Dr. Ravi Krovi, Provost

Dr. Betsy Mennell, Vice President for University Advancement

Dr. Brett Perozzi, Vice President for Student Affairs

Dr. Norm Tarbox, Vice President for Administrative Affairs

Ms. Sherri Cox, Executive Assistant

Mr. Steven Richardson, Director of Strategic Initiatives (via Zoom)

Dr. Gail Niklason, Staff Advisory Council Chair - Exec. Dir., Office of Institutional Effectiveness

Mr. Jason Francis, Faculty Senate Chair – Associate Professor/Health Sciences Librarian (via Zoom)

Ms. Stephanie Hollist, Deputy General Counsel

Mr. Rich Hill, General Counsel

Ms. Aubrey Lord, Incoming SAC Chair, Administrative Associate, Provost's Office

Call to Order:

The meeting was called to order at 9:00 a.m. by President Mortensen, who welcomed all in attendance and acknowledged Aubrey Lord, who will be serving as the incoming SAC chair for the year. He also congratulated Stephanie Hollist on her new role as General Counsel starting July 1, replacing Rich Hill. A retirement reception will be held in his honor on June 16, 2022.

Agenda Items**Meeting Minutes Approval (May 4, 2022):**

Meeting minutes from May 4, 2022, were reviewed and approved.

Updated Academic Calendar (FY23 and FY24):

Provost Krovi presented the FY23 and FY24 academic calendars which includes the addition of the Juneteenth holiday in both for approval. It was noted that the years are listed incorrectly as 2018 on the right-side column showing the semesters and need correction. Discussion ensued about Monday holidays and how to accommodate school schedules that fall on Mondays during the summer. Discussion will take place with department chairs concerning this issue. Fall and spring holiday dates on the calendar remained the same.

Approval: As per President Mortensen, the “lovely” revised academic calendars were approved.

Program Reviews:**Health Information Technology & Health Information Management**

Provost Ravi Krovi discussed the program review for Health Information Technology & Health Information Management as a result of accreditation. Health Information Technology is an associate’s degree with an emphasis on healthcare coding and technology. There are certificates that stack into this degree which then stacks into the baccalaureate degree. Students who complete this degree qualify to register for the Health Administrator exam. There seems to be a drop in enrollment for this degree. A request to edit the org chart concerning faculty separated from adjunct faculty was made. The recommendation is to review the program again in six years.

Health Information Management is a bachelor’s degree that is also a result of accreditation. This undergraduate degree is about managing healthcare information, providing easy access, and quality. There are approximately 100 students enrolled. Classes are offered online and Provost Krovi would like better packaging to offer online programs and courses such as this. The recommendation is to review the program again in six years.

Health Administration

Provost Krovi discussed the program review for Health Administration, which is a bachelor’s degree that offers students the knowledge and skills to succeed as a leader in healthcare

administration. It is all about the notion of closing the loop in being able to track students' accomplishments, and progress through this program, as well as connect that back to specific program goals. The loop the committee wants to see is what is being learned from the data and how it affects curriculum changes in order to measure results, make changes, etc. The review committee felt this needed to be articulated a little better. The recommendation was to review in six years. The degree for this program is called "regulatory affairs." Our faculty is willing to run this program when other institutions were not.

Approval: The program reviews for Health Information Technology & Health Information Management and Health Administration were approved to move to the September, 2022, Board of Trustees meeting.

Annual Security Awareness Report:

Vice President Bret Ellis shared an IT Security Awareness Report which included (a) USHE penetration testers (pen tests) who conducted tests at the university which showed ways to shut down the campus digitally. Discussion occurred regarding potential security concerns and training options.

Three new people have been hired in IT to assist with security. Appreciation was expressed for the funding to do so.

Student Email Deprovisioning:

Vice President Ellis discussed the importance of deprovisioning student email accounts. WSU has over 73,000 non-active email accounts. There are 235,000 old email accounts that have never been or are no longer in use. Storage capacity by students' email accounts needs to decrease to under 100 terabytes by the end of the year. Some student emails have been hacked by phishing scams reaching out to other universities. We are paying for these accounts and need to delete them. Owners of the 73,000 non-active email accounts will be contacted prior to removal. Provisions will be in place for this process. Google is creating a tool for all schools to manage the amount of storage for email accounts. Provost Krovi expressed the need to push digital fluency in the curriculum with students to make them more aware and onboarding of staff needs to be updated.

Approval: The request to purge 235,000 dead email accounts this summer was approved.

Other:

Other items discussed by President's Council included the following:

1. Vice President Tarbox discussed the subsequent five items:
 - a. A replacement for our current travel model is coming. This will replace dual reconciliation for p-cards and travel. Some flexibility will change, such as spouses' expenses being charged to a p-card when traveling, followed by reimbursement to the university. The per diem rates will also change based on location. This will be better for employees.
 - b. We are starting our very first large xeriscaping project at the university. There is a substantial list of campus improvements that will be made over time as funding permits. Removing the quad will save on water and add needed parking.
 - c. The intersection by the stadium and facilities will be closed during the month of June for the new round-about construction.
 - d. The Noorda building has had to take some shortcuts on construction due to supply chain issues. Some of the window spaces do not match the windows that were ordered. The project will extend into 2023 due to some of the issues.
 - e. The McKay Education building plan is currently under design.
2. Vice President Adrienne Andrews discussed student space in Shepherd Union for the Center of Diversity organizations. She could use some funding for this project.
3. Provost Ravi Krovi referenced two director appointments that are listed in Announcements for Matthew Hughes, MD, deputy director of the Rocky Mountain Center of Occupational and Environmental Health (RMCOEH), and Ian Harvey, Ph.D., the new director of the Miller Advanced Research and Solutions (MARS) Center.
4. Provost Krovi gave a reminder that Brenda Kowalewski will be serving as acting dean of Online & Continuing Education until James Hedges starts on July 18.
5. Candidates for the eHSI director position will be on campus next week for interviews. One is internal and two are external candidates.
6. Ballet Folklorico Guadalajara, will be performing on June 8 in the Browning Center. Everyone is invited to attend their performance.
7. President's Council on July 6 will need to be moved back a week to July 13 due to President Mortensen's travel schedule.
8. The Board of Trustees Planning Orientation Retreat meeting will be held on August 10. President Mortensen would like to spend time during the July PC meeting talking about the strategic plan for the report and have the format settled for the August meeting. Clarification will need to be given on some of the dates listed online. These changes will need to be presented to the Trustees to be approved. Stephanie is going through the strategic plan for changes and rewording of goals.

9. Commissioner Woolstenhulme, Geoff Landward and Taylor Adams will be visiting campus to discuss the strategic plan. The date is to be determined.
10. Changes were made to leadership at the Utah Board of Higher Education during their meeting on May 20. Lisa Michelle Church will serve as chair, and Jesselie Anderson will serve as vice chair. New board members are: Stan Albrecht, Julie Bangerter Beck, Rich Christiansen, Hope Eccles, and Steve Starks. Alan Hall and Aaron Osmond resigned. Weber State was discussed on many levels during the meeting and the university received good recognition.

Adjourn:

With no further business to discuss, the meeting adjourned at 10:38 a.m.