



PRESIDENT'S COUNCIL MEETING MINUTES

September 7, 2022 – 9:00 a.m.

MA 319 and Zoom

PRESENT:

Dr. Brad Mortensen, President

Dr. Bret Ellis, Vice President for Information Technology

Dr. Ravi Krovi, Provost

Dr. Betsy Mennell, Vice President for University Advancement

Dr. Brett Perozzi, Vice President for Student Affairs

Dr. Norm Tarbox, Vice President for Administrative Affairs

Ms. Aubrey Jenkins Lord, Staff Advisory Council Chair – Administrative Assoc./Provost's Office

Ms. Stephanie Hollist, General Counsel

Ms. Sherri Cox, Executive Assistant to the President and Secretary

ZOOM ATTENDEES:

Mr. Jason Francis, Faculty Senate Chair – Associate Professor/Health Sciences Librarian

Mr. Steven Richardson, Director of Strategic Initiatives

Ms. Adrienne Andrews, Vice President of Equity, Diversity and Inclusion

Call to Order:

The meeting was called to order at 9:00 a.m. by President Mortensen, who welcomed all in attendance.

Meeting Minutes Approval (August 3, 2022):

Meeting minutes from August 3, 2022, were reviewed without discussion.

Approval: Meeting minutes from August 3, 2022, were approved.

Barton Property Purchase:

Vice President Norm Tarbox discussed the Barton property the university has purchased. Located along 4600 south and near the Dee Events Center, the property will be used for play and practice field relocation.

Approval: This topic will be presented as an information item at the Board of Trustees meeting on September 20 in the Business Committee meeting.

FY24 Budget Guiding Principles:

Vice President Tarbox discussed the FY24 Budget Guiding Principles and the connection between budgetary decisions and the strategic plan. The draft and changes were discussed. The language on diversity needs to stay consistent in our documents. Legal Counsel and Vice President Andrews will oversee this process. Provost Krovi would like to amend bullet #3. The document is important to our stakeholders, trustees, faculty and staff.

Approval: The FY24 Budget Guiding Principles draft was approved, pending discussed changes, to move to the Board of Trustees.

Amplified Year 1 Report:

President Mortensen discussed the Amplified Year 1 Report. He would like this report reviewed for our strategic plan as it has been introduced at the recent Back-to-School Breakfast and at the Board of Trustees Planning Retreat Orientation Meeting in August. Discussion concerning paper or digital distribution ensued with the decision to share the link digitally in our meetings.

Fall 2022 Weekly Enrollment Update:

President Mortensen gave a Fall 2022 Enrollment Update. Enrollment is trending a little over 2% down in FTE. This is impacting campus in the areas of budget cuts and

tuition collection sooner rather than later. All colleges are lower in enrollment with the exception of Health Professions.

USHE IT Benchmarking Audit Report:

Vice President Bret Ellis shared the USHE IT Benchmarking Audit Report which has been very helpful in collecting data. It would be more effective if every institution would participate and contribute data in the benchmarking for full benefits from the audit report. WSU staffing in IT is the lowest reported at 6% versus other institutions. Our ratio of customers to full-time IT support is around 400 to 1 with the average usually 200 to 1. Vice President Ellis was asked to share this information at the Board of Trustees Business Committee meeting.

Master Calendar Holiday Dates:

President Mortensen led a discussion on master calendar holiday dates. The university will offer three extra holiday days during the week between Christmas and New Year. This information will be shared with faculty and staff in announcements.

2023-2024 Updated Academic Calendar:

Provost Ravi Krovi discussed the 2023-2024 academic calendar. Consideration needs to be given concerning Monday classes that fall on Monday holidays. Provost Krovi would like to enable block scheduling to adjust schedules by one week during the summer as needed. There need to be additional changes and a review of the schedule before it is approved.

Dean Leadership & Management Evaluation:

Provost Krovi discussed the Dean Leadership & Management Evaluation. Changes have been outlined by APAFT and are minor, giving clarification and rating of deans by faculty and staff. The changes do not allow the rating to be done based on a dean's ability to fundraise. EDI language is being modified by Legal Counsel and Vice President Andrews.

Disability Services Faculty Survey:

Provost Krovi discussed the Disability Services Faculty Survey. The ASSA subcommittee in Faculty Senate gathered data in the fall concerning disability accommodations. The survey was a good indicator of the level faculty is at regarding their understanding of disability services which are for students. After discussion, an entity needs to be determined to oversee and be in charge of the program. AA/EO has a committee that can discuss this and make a proposal for moving forward.

Student Disability Accommodation Letters:

Provost Krovi discussed student disability accommodation letters. Distribution ideas included sending it to all faculty in the newsletter and having deans forward it to their faculty a month or two before the semester and syllabi are in place. Faculty Senate Chair, Jason Francis will meet with his committee and submit an idea as well.

Board of Trustees Agenda Draft:

President Mortensen reviewed the Board of Trustees agenda draft for the September 20, 2022, meeting. The location will be in the Noorda Engineering, Applied Science & Technology building. The special topic presentation on USHE Online/Some College No Degree will be presented by President Mortensen and Provost Krovi. Trustees Weber email usage will be discussed by Vice President Bret Ellis. Letters will be sent to the trustees following the meeting from Heidi Munk, who will meet with them for training and set them up on Duo and Eduroam. Item 7.a.ii. needs to be changed from Health Administration to Health Administration Program Review.

Other:

No other items were discussed at the meeting.

Upcoming Events:

Upcoming events were reviewed without discussion.

Adjourn:

With no further business to discuss, the meeting adjourned at 10:30 a.m.