



PRESIDENT'S COUNCIL MEETING MINUTES

January 11, 2023 – 9:00 a.m.

MA 319 and Zoom

PRESENT:

Dr. Brad Mortensen, President

Ms. Adrienne Andrews, Vice President of Equity, Diversity and Inclusion & Chief Diversity Officer

Dr. Bret Ellis, Vice President for Information Technology

Dr. Jeff Hurst, Interim Vice President for Student Affairs

Dr. Ravi Krovi, Provost

Dr. Betsy Mennell, Vice President for University Advancement

Dr. Norm Tarbox, Vice President for Administrative Services

Ms. Aubrey Jenkins Lord, Staff Advisory Council Chair – Administrative Assoc./Provost's Office

Ms. Stephanie Hollist, General Counsel

Dr. Nicola Corbin, Associate Professor, Communication/TLF Coordinator, Carnegie Mellon Presidential Leadership Fellow

Dr. Alexander Lancaster, Associate Professor, Communication, Carnegie Mellon Presidential Leadership Fellow

Ms. Yudi Lewis, Executive Director of Hispanic-Serving Institution Initiatives

Mr. Bryan Magaña, Director, Public Relations

Mr. Dane LeBlanc, Director of Public Safety

ZOOM ATTENDEES:

Mr. Jason Francis, Faculty Senate Chair – Associate Professor/Health Sciences Librarian

Mr. Steven Richardson, Director of Strategic Initiatives

Dr. Youn Soo Goldstein, Assistant Professor of Localization and Translation, Foreign Language, Carnegie Mellon Presidential Leadership Fellow

EXCUSED:

Ms. Sherri Cox, Executive Assistant to the President and Secretary

Call to Order:

President Mortensen called the meeting to order at 9:12 a.m. and welcomed all in attendance.

Meeting Minutes Approval (Dec. 7, 2022):

Meeting minutes from December 7, 2022, were reviewed.

Approval: Meeting minutes from December 7, 2022, were approved.

Suggested Updates to WSU Style Guide on Hispanic and Latino Entry:

Vice President Betsy Mennell discussed the university's goal to become an emerging Hispanic-Serving Institution and the best practices to use when referring to students, faculty, alumni, etc. who identify in these populations. She introduced Bryan Magaña and Yudi Lewis, who have drafted proposed guidelines for this purpose with the goal to add them to the WSU style guide. They discussed five suggested changes and how to properly use verbiage. A discussion about Google Translate for university websites took place.

Approval: The suggested updates to the WSU Style Guide on Hispanic and Latino Entry were approved pending review by the EDI Advisory Council on January 23, 2023.

Policy:

Vice President Norm Tarbox turned time to Dane LeBlanc who discussed the following policy changes:

- a. **PPM 5-37, Minors on Campus**
- b. **PPM 5-38, Use of Facilities for Events**
- c. **PPM 5-39, Use of Facilities for Expressive Activities**
- d. **PPM 5-40, Building Space Allocation and Assignment**

Policies have been presented to the Dean's Council and Staff Advisory Council. Faculty Senate still needs to review these policies. The policies have been provided to WSUSA and the public comment deadline has passed.

Approval: The policies were approved to move to the Board of Trustees provided that no major changes are made to them and they are approved by Faculty Senate.

Program Name Changes:

Provost Krovi discussed the following program name changes:

- a. **Building Design & Construction to Architectural Design Minor:**
The title of the minor is being changed to be more indicative of the job training and to better attract prospective students.
- b. **Building Design & Construction to Architectural Design BS:**
The title of the bachelor of science program is being changed to be more reflective of the job training and to better attract prospective students.
- c. **Building Design & Construction Essentials to Design-Build Certificate of Proficiency:**
The title of the program is being changed to a certificate of proficiency to more accurately reflect the job training for and to better attract potential students.
- d. **Product Design and Development: An Engineering Technology to Product Design and Development:**
The title is being changed to be more reflective of the actual type of work graduates would be doing.
- e. **Web Technology Minor to Web Development Minor:**
The name of the minor is being changed to be more reflective of what is being taught in the program.

Approval: The five program name changes were approved to move to the Board of Trustees.

Program Change - Respiratory Therapy:

The number of required courses is being reduced. This gives students more flexibility with scheduling and graduating on time.

Approval: The Respiratory Therapy program change was approved to move to the Board of Trustees.

New Program - Marketing Minor:

This proposal is for a minor that has 18 required credits plus electives. The minor uses existing courses in the Goddard School of Business and Economics. It builds upon the BIS program and can allow students to combine the minor with other programs.

Approval: The new Marketing Minor Program was approved to move to the Board of Trustees.

Program Reviews:

- a. **Dance:**
Dance is one of the disciplines in the School of Performing Arts. It is a smaller program with 35 majors, graduating approximately six students per year. Concerns raised in the program review includes: Some inconsistencies in the program with teaching. The program uses many adjuncts which affects scheduling. More studio space is needed. The program was recommended for a five-year review.
- b. **Master of Science in Computer Engineering:**
The Master of Science in Computer Engineering program is highly regarded. It graduates approximately two students per year. It takes in courses from computer science and electrical engineering. One of the program sponsors in the Aerospace industry would like the program to be completed in 1½ years due to the need in the industry.
- c. **Political Science:**
Political Science is an active program graduating around 15 students per year. It needs to have better assessment and alignment of program outcomes. Recommendations from the interviewers included continuing the engagement with the Walker Institute to enhance the exponential learning component of the program. A five-year review recommendation is given.
- d. **Product Design and Development:**
Product Design and Development went through a specialized accreditation and received a good report. The way the program is structured is unique, as there are many prerequisites. Concerns included the lack of documentation of processes. This has been resolved through use of CatTracks. The program has around 60+ majors and offers associate's and bachelor's degrees. A five-year review is recommended.

Approval: The four program reviews were approved to be presented by the Academic Policy Committee at the Board of Trustees meeting.

WSU Charter Academy:

Stephanie Hollist discussed the WSU Charter Academy. The Board of Directors of the Charter Academy (a separate entity from Weber State) has observed declining enrollment significant enough that the Charter Academy has taken a cut to its budget. The Board of Directors has approved a pause to the school operations while proposed changes are under consideration to address enrollment. The WSU Board of Trustees is the authorizer of the Charter Academy and must approve the pause by adopting a proposed agreement. More information has been gathered to share with the WSU Board of Trustees so they can be informed about the decision.

Approval: The recommendation to review the WSU Charter Academy proposed pause of operations was approved to move to the Board of Trustees.

2023-2024 Sabbatical Requests:

Provost Krovi discussed the academic year 2023-2024 sabbatical requests. The provost asked to approve 34 requests for faculty members, 18 for fall 2023 and 16 for spring 2024. Discussion took place about the impact on courses and financial impacts.

Approval: The 2023-2024 Sabbatical Requests were approved to move to the Board of Trustees.

Board of Trustees Agenda (Draft) Feb. 2, 2023:

President Mortensen discussed moving the secretary position for the Board of Trustees from the executive assistant in the president's office to General Counsel. Action for this change will be added to the agenda. Honorary degree recipients will be under action for approval. President's Council-approved items will be included under the committees for approval. IT will work on accommodating the camera setup in the Stewart Library to facilitate the meeting.

Other:

- a. Gina Garcia is coming to campus as a guest speaker for Providing Student Success Series on February 2, 2023. Her keynote on emerging Hispanic-Serving institutions is at 9:00 a.m. and lunch is scheduled that day at noon with the Board of Trustees and vice presidents. Books are provided for all to read prior to this event.
- b. Gary Duran has been hired by the president's office as the government relations representative.
- c. Norm Tarbox has a list of five names for induction to the Wildcat Hall of Fame: Trevyn Smith, Seth Pilkington, Sarah Callister, Nicky Wangsgaard, and Ann Millner.
- d. Norm Tarbox asked for clarification about student fee cuts proposed to the student fee committee. Jeff Hurst will follow up with Daniel Kilcrease.
- e. The Utah Board of Higher education meeting will take place on Friday, Jan. 13 at the University of Utah. The board will review the USHE online initiative.
- d. SAC updated its bylaws. The relationship between SAC and Faculty Senate was codified. The chair of the Faculty Senate is now an ex-officio member of SAC.

Upcoming Events:

Upcoming events mentioned included the MLK Freedom Breakfast on Monday, January 16 from 9:00 – 10:30 a.m. at the Marshall White Center. Eddy Thompson will be the guest speaker. Following will be a march to the amphitheater.

Adjourn:

With no further business to discuss, the meeting adjourned at 11 a.m.