![Weber State University logo]

PRESIDENT'S COUNCIL MEETING MINUTES

April 5, 2023 – 8:00 a.m.
MA 319 and Zoom

PRESENT:

Dr. Brad Mortensen, President

Ms. Adrienne Andrews, Vice President of Equity, Diversity and Inclusion & Chief Diversity Officer

Dr. Bret Ellis, Vice President for Information Technology

Dr. Jeff Hurst, Interim Vice President for Student Affairs

Dr. Ravi Krovi, Provost & Vice President of Academic Affairs

Dr. Betsy Mennell, Vice President for University Advancement

Dr. Norm Tarbox, Vice President for Administrative Services

Ms. Aubrey Jenkins Lord, Staff Advisory Council Chair – Administrative Assoc./Provost's Office

Ms. Sherri Cox, Executive Assistant

ZOOM ATTENDEES:

Ms. Stephanie Hollist, General Counsel

Mr. Jason Francis, Faculty Senate Chair – Associate Professor/Health Sciences Librarian

Mr. Steven Richardson, Director of Strategic Initiatives

Dr. Alexander Lancaster, Associate Professor, Communication, Carnegie Mellon Presidential Leadership Fellow

Dr. Youn Soo Goldstein, Assistant Professor of Localization and Translation, Foreign Language, Carnegie Mellon Presidential Leadership Fellow

Dr. Nicola Corbin, Associate Professor, Communication/TLF Coordinator/Carnegie Mellon Presidential Leadership Fellow

Call to Order:

President Brad Mortensen called the meeting to order at 8:05 a.m. and welcomed all in attendance.

Meeting Minutes Approval (March 1, 2023):

Meeting minutes from March 1, 2023, were reviewed.

> *Approval:*   Meeting minutes from March 1, 2023, were approved pending the addition of the word "nurse" to the name of Nurse Executive Graduate Certificate to <u>Nurse</u> Leadership & Management Graduate Certificate in program changes.

USHE Updates, Attainment Dashboard and Performance Measures:

President Mortensen discussed the USHE updates, attainment dashboard and performance measures that showed our timely completion and high-yield graduates in comparison to other institutions and showed institutional goals. Our goal of being at 37% in performance measures was surpassed at 39%. However, we still need to improve our goals. COP meeting notes from Monday, April 3 meeting included seven major policy revisions being pushed through. R401, program approvals, R312, roles and missions and R315, service area designations were three addressed by the president. These revisions are in process at the state level. The new plan for performance funding goals for 2024-25 will need to be submitted by Dec. 2023. The governor is taking the lead on an EDI study to include chief diversity officers at universities. Compensation was discussed at institutions and how they are compensating faculty and staff with performance funding. Formal R&R (Resource and Review Team) annual presidential reviews will be changing with the structure change of the board. More responsibilities will fall to the trustees for reviews. Appropriation requests moving forward will need to be prioritized by USHE. Provost Ravi Krovi talked about topics from the CAO meeting.

Early Retirement Request:

Vice President Norm Tarbox discussed an early retirement request for Jennette Wood.

> *Approval:*   The early retirement request for Jennette Wood was approved to move to the Board of Trustees meeting.

Program Name Changes:

Provost Ravi Krovi discussed the following program name changes:

a. **Post-Baccalaureate Certificate in Cyber Security to Post-Baccalaureate Certificate in Cybersecurity**

b. **Product Design and Development: An Engineering Technology (AAS) to Product Design and Development (AAS):**
The name change reflects industry standards and trends, and the types of jobs students will be trained for.

> *Approval:* The two program name changes were approved to move to the Board of Trustees.

New Program – Autonomous Vehicle Software Post Baccalaureate Certificate:
Provost Krovi discussed the new program – Autonomous Vehicle Software Post Baccalaureate Certificate. This is a program that teaches about autonomous vehicle software and has two emphases in computer hardware and computer software. It is 12 credits and is funded by the deep tech grant that was received last year. It will run for three years. The automotive lab at Davis Campus is conducting several interesting projects worth seeing.

> *Approval:* The new program – Autonomous Vehicle Software Post Baccalaureate Certificate was approved to move to the Board of Trustees.

Recommendations:
Provost Krovi discussed the following recommendations:

a. **Tenure Recommendation Memo** – There are 29 faculty recommendations for tenure that have been approved by all review committees to move forward for approval.

b. **Promotion Recommendation Memo** – There are 41 faculty recommendations for promotion being submitted for approval.

c. **Department Chairs** – There are five new department chairs being submitted for approval from the College of Engineering, Applied Science & Technology.

> *Approval:* The tenure recommendations, promotion recommendations and department chair recommendations were approved to move to the Board of Trustees.

Policy:
Provost Krovi discussed the following policy changes:

a. **PPM 1-14a, Program Modification or Discontinuance Review Procedure**

This policy clarifies the process of program discontinuance for review procedures.

b. PPM 3-25, Faculty Sabbatical Leave

This policy added a paragraph discussing the value of sabbaticals for faculty and the university.

c. PPM 4-1, Graduation Standards

This policy identifies the different types of graduate certificates.

d. PPM 4-2a, Modifying Programs and Courses in the Catalog

This policy modifies the process of making change to programs and courses in the catalog and changes regarding when substantive and non-substantive program changes to into effect.

e. PPM 8-11, Evaluation of Faculty Members

This policy change clarifies the minimum degree requirements for appointment, tenure and promotion. Channel values for promotions have been outlined.

f. PPM 8-17, Action by Department Ranking Tenure Evaluation Committee

This policy change makes a recommendation to allow an option for a single letter for rank and tenure review by the committee.

g. PPM 8-18, Action by College Ranking Tenure Evaluation Committee

This policy change makes a recommendation to allow an option for a single letter for rank and tenure review by the committee.

Approval: The policies were approved to move to the Board of Trustees with the exception of PPM 8-11, which needs approval by Faculty Senate before moving to the Board of Trustees. This policy will be held until the May 16, 2023 meeting. [1]

Board of Trustees Agenda Draft (April 27, 2023):

President Mortensen discussed the Board of Trustees agenda draft for the April 27, 2023 meeting. The meeting will be held in the Miller Administration Betty Hess Lampros Boardroom. The liaison report will be given by Dean Yasmin Simonian, from Dumke College of Health Professions. The special topic will be given by Eric Amsel on "Persistence and First Year Learning Communities." Jason Francis will work on securing a faculty report.

The Business Committee agenda needs to have the word affects replaced with effects.

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[1]PPM 8-11 was approved by Faculty Senate and moved to the April 27, 2023, Board of Trustees meeting for approval rather than waiting for the May 16, 2023, meeting.

The following certificates were not listed on the President's Council agenda for approval. They will be emailed for approval to be added to the Board of Trustees agenda: Basic Economic Analysis Certificate and Colorado Limited Scope Operator Certificate.

Other:

Other items discussed included the following:

a. **SAC Update:** Aubrey Lord gave a SAC update concerning elections. With the reorganization in Student Affairs, there will be changes to the number of SAC representatives. HR is working on this but doesn't expect to have divisions set until August. The president-elect is in place and an election for vice chair will occur. General elections for other positions will happen in the fall.

b. **Health Center Update:** Jeff Hurst reported that the staff has struggled since the announcement of the new health center. Daniel Kilcrease visited with student senate and answered questions about the new health center. Things have gone well in the process. Medical records have been digitized and transferred seamlessly to Ogden Clinic. Staff have been given very generous and reasonable options for moving on. Students had questions about who the point person is on campus for questions.

c. **Google Email Accounts:** Bret Ellis discussed Google email accounts space and storage. Older email accounts will be deleted that are no longer in use.

Upcoming Events:

Upcoming events were reviewed in the agenda packet without discussion.

Adjourn:

With no further business to discuss, the meeting adjourned at 9:03 a.m.