



PRESIDENT'S COUNCIL MEETING MINUTES

November 1, 2023 – 9:00 a.m.

Miller Administration Betty Hess Lampros Boardroom 319 and Zoom

PRESENT:

Brad Mortensen, President

Mark Halverson, Interim Vice President for Information Technology

Ravi Krovi, Provost & Senior Vice President for Academic Affairs

Betsy Mennell, Vice President for University Advancement

Jessica Oyler, Vice President for Student Access & Success

Norm Tarbox, Senior Vice President for Administrative Services

Stephanie Hollist, General Counsel

Amanda Geilman, Senior Assistant Registrar –Staff Advisory Council Chair

Steven Richardson, Director of Strategic Initiatives

Sherri Cox, Executive Assistant, Office of the President

Kacy Peckenpaugh, Associate Professor/Foreign Languages, Carnegie Mellon Faculty Presidential Leadership Fellow

Andrea Baltazar, Associate Professor, Communication/Director Film Studies, Carnegie Mellon Faculty Presidential Leadership Fellow

ZOOM ATTENDEES:

Jason Francis, Associate Professor/Health Sciences Librarian - Faculty Senate Chair

Emily January Petersen, Associate Professor, Interim Department Chair, English/Carnegie Mellon Faculty Presidential Leadership Fellow

Call to Order:

Brad Mortensen, President, called the meeting to order at 9:00 a.m. and welcomed all in attendance. He introduced Emily January Petersen, one of the faculty Presidential Leadership Fellows sponsored by the Carnegie Mellon Grant. After brief introductions by all in attendance, the meeting proceeded.

Meeting Minutes Approval (October 4, 2023):

Meeting minutes from October 4, 2023, were reviewed.

Approval: Meeting minutes from October 4, 2023 were approved.

Housing and Dining Rates:

Jessica Oyler, Vice President for Student Access & Success, discussed the proposed 5% increase for housing and 5.11% increase for meal plans. The proposed rates are lower than our increase for costs, meet local demands, and are lower than what is offered by other institutions.

Approval: The proposed 5% increase for housing and 5.11% increase for dining rates were approved to move to the Board of Trustees.

Weather Delay Communication:

Betsy Mennell, Vice President for University Advancement, led a follow-up discussion on weather delay communication. Discussion included University Advancement creating a weather webpage, where it would be located, and running weather-related announcements.

Campus Climate Team:

Vice President Oyler discussed the new Campus Climate Team and its role in providing support and communication regarding climate and sense of belonging. Work is being done on a website and a climate reporting form.

Program Discontinuances:

Ravi Krovi, Provost and Senior Vice President for Academic Affairs, discussed the proposal from the College of Social & Behavioral Sciences to discontinue the following two programs based on market demand for a bachelor's degree in these areas in the workforce:

- 1. Archaeological Technician Certificate of Proficiency**
- 2. Archaeological Technician Associate of Applied Sciences**

Approval: Archaeological Technician Certificate of Proficiency and Archaeological Technician Associate of Applied Sciences program discontinuances were approved to move to the Board of Trustees.

Program Reviews:

Provost Krovi presented program reviews noted below. Overall discussion included program review processes in general and language used in program reviews, particularly with regard to leadership recommendations and disclaimers.

1. Sociology

It was discussed that Sociology is a solid program. Many students take sociology as one of the general education courses. A seven-year review was recommended.

2. Zoology

It was noted that Zoology is a large program with around 400 declared majors. There was discussion about adjunct professors, advisors, and increasing the number of students doing undergraduate research. Discussion was held about timely completion and more information was requested regarding why there appeared to be an upper division bottleneck. A seven-year review was recommended.

3. Developmental Math

In depth discussion was held about the Developmental Math Program, including how courses are offered, if we are meeting student needs, and where the program is situated within the institution. It was discussed that the program should be reviewed again by President's Council after it went through SBR.

Approval: The program reviews for Developmental Math, with a five-year review, Sociology, with a seven-year review, and Zoology, with a seven-year review, were approved to move to the Board of Trustees, pending adjustment of language as identified above.¹

Early Retirement:

Norm Tarbox, Senior Vice President for Administrative Services, discussed early retirement requests for Kristin Hadley and Heidi Munk.

Approval: The early retirement requests for Kristin Hadley and Heidi Munk were approved to move to the Board of Trustees.

Board of Trustees Meeting Agenda (Draft) 2023-11-17:

President Mortensen discussed the Board of Trustees meeting draft agenda for November 17, 2023.

Upcoming Events:

Upcoming events were reviewed in the agenda packet without discussion.

Other:

Laís Martinez will start in her new role as Interim Vice President for Equity, Diversity and Inclusion on Nov. 6, 2023.

Adjourn:

With no further business to discuss, the meeting adjourned at 10:53 a.m.

¹It was subsequently determined that though additional language could be added so that the program reviews for Sociology and Zoology could move for approval to the Board of Trustees in the November 17, 2023, meeting, the program review for Developmental Math needed more attention and was not moved for approval to the Board of Trustees.