

Minutes

Weber State University Board of Trustees
Oct. 6, 2015

Trustee Members:

Ms. Louenda Downs
Ms. Karen Fairbanks
Ms. Heather Hales
Mr. Alan E. Hall, Chair
Mr. Nolan Karras
Mr. Cash Knight
Mr. Kevin Sullivan, Vice Chair

Excused:

Mr. Scott Parson
Mr. Steven E. Starks
Dr. Jeff Stephens

Weber State University Officials:

Dr. Charles A. Wight, President
Dr. Norm Tarbox, VP for Administrative Services
Dr. Madonne Miner, Provost
Dr. Brad Mortensen, VP for University Advancement
Dr. Jan Winniford, VP for Student Affairs
Dr. Marek Matyjasik, Vice Chair, Faculty Senate
Mr. Shane Farver, Secretary, Board of Trustees
Mr. John Kowalewski, Executive Director, Marketing & Communications
Ms. Jennifer Unguren, Chair, Staff Advisory Committee

Press Present:

None

Welcome

Sept. 1, 2015, Minutes

President's Report

(Weightlifting
Championships)

(Mount Ogden Hike)

(O-Town Kitchen)

(Civic Learning and
Democratic Engagement)

(Council of Education
Deans Conference)

(Ryan Thomas)

- I. The meeting convened at 9:35 a.m.
- II. Chair Alan Hall took roll and welcomed those present.
- III.

On a motion by Kevin Sullivan and seconded by Heather Hales, the Board of Trustees unanimously approved the meeting minutes from Sept. 1, 2015, and ratified Business and Personnel and Academic Policy committee minutes from that date.

- IV. President Charles A. Wight gave a report covering the following items:
 - 1) WSU hosted the USA Weightlifting National University Championships. WSU's weightlifting team placed 3rd in the co-ed and men's team competitions.
 - 2) Wight, faculty, staff and students went on the Mount Ogden Hike on Saturday, Oct. 3. The hike has been taking place every year since 1987 and off and on since 1922.
 - 3) WSU student Isaac Farley started the O-Town Kitchen, which employs homeless parents to make preserves for others.
 - 4) For the fourth year, Weber State University will participate in the Civic Learning and Democratic Engagement initiative sponsored by NASPA, an organization for student affairs administrators.
 - 5) Education leaders who are a part of the Council of Education Deans will meet at WSU Oct. 8 and 9 to discuss teacher shortages during their annual conference.
 - 6) Ryan Thomas, associate provost for WSU, has announced plans to retire. Thomas recently led the university through the accreditation process, which garnered five commendations and zero recommendations. He also served as president for

the College of Eastern Utah prior to coming to Weber State. WSU is conducting a search for Thomas' replacement and wishes him well.

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| WSUSA President's Report | V. WSUSA Student Body President Cash Knight gave a report on the following items: |
| (Late Night at Weber) | 1) Late Night at Weber, an event for freshmen, had more than 800 people in attendance. |
| (Block Party) | 2) The WSU Block Party had its biggest success to date, with 182 booths featured. |
| (Foam Bash) | 3) More than 3,000 people participated in WSU's annual foam bash. |
| (Buddies Without Borders) | 4) The student senate is working on several projects, including Buddies Without Borders, which provides peer-to-peer tutoring and English practice with international students. |
| (Kirsten Powers) | 5) Fox News commentator Kirsten Powers' visit to WSU was a success, with a packed house and dozens of audience members standing outside of the Wildcat Theater doors to listen. |
| (Homecoming Dance) | 6) WSU sold more than 450 tickets to the Homecoming dance, with a percentage of the proceeds going to Stop Hunger Now. |
| (Homecoming Tailgate) | 7) The presence at the Homecoming tailgate was impressive, and the team performed well. |
| (Box Tops) | 8) WSUSA is collaborating with WSU Athletics to collect box tops to benefit elementary schools in Ogden. |
| (Charity Beyond Borders) | 9) Athletics and the WSU Alumni Association are partnering with WSUSA with Charity Beyond Borders to sell 250 tickets for the upcoming "Hunger Games" movie to students in order to gather medical supplies to send to Ghana, Africa. In closing, Knight told other board members that he has a big focus upon service as WSUSA president. |

Alumni President's Report	VI. Heather Hales, president of the WSU Alumni Association's Board of Directors, gave a report on the following items:
(Student Alumni Association)	1) The membership count of WSU's Student Alumni Association has reached 172.
(Regional Alumni Chapters)	2) The Pacific Northwest Chapter of WSU's Alumni Association held a tailgating party on Sept. 4 in Corvallis, Oregon. More than 110 people participated and Athletics Director Jerry Bovee spoke.
(Homecoming Events)	3) Homecoming week included several events including the Retired Faculty and Staff Luncheon, which the Alumni Association hosted, and a Past Trustees and Presidents Luncheon. Other events included a WSU Salutes ceremony and dinner on the prior evening at Wight's house, and a Greek Life and Social Club Reunion.
(Young Alumni Council)	4) The WSU Young Alumni Council hosted a Run For the Fund of It 5K on Sept. 19. Wight and his wife, Victoria Rasmussen, participated, and Waffle Love provided food.
(Weber Historical Society)	5) The Weber State Historical Society Lecture Series has begun. The first lecture took place on Sept. 21 with Richard Hirsh, a Virginia Tech professor who spoke on rural electrification.
Faculty Report	VII. Marek Matyjasik, vice chair of the faculty senate, gave the following report:
(Graduation and Retention)	1) The faculty senate is examining how to improve graduation and retention rates. Faculty members are excited to contribute to that effort, and the senate's executive committee will continue the conversation.
Committee Reports	
Business Committee	VIII. Chair Alan Hall, filling in for Scott Parson, gave the following report on the Board of Trustees Business Committee:

(Financial Report)

1) The financial report, supplied by Vice President Norm Tarbox, indicates that the finances of the university are in good shape. However, WSU must retain its student numbers.

(Audit Committee Report)

2) Hall turned the time over to Nolan Karras, who said the Board of Trustees was well served by Bryce Barker. Karras reported that a few WSU entities will have follow-up audits. In addition, he reported that the institution has been responsive to auditors. Karras also said there is an opportunity to broaden the discussion of risks to those that are outside financial risks.

ACTION

On a motion from Nolan Karras seconded by Louenda Downs, the Board of Trustees unanimously approved the audit committee minutes from the Sept. 1 meeting.

(Institutional Residence Annual Report)

3) Norm Tarbox, vice president of administrative affairs, shared the report on WSU's institutional residence.

(Discretionary Funds)

4) Tarbox provided a report on discretionary funds for the institution, which come in the form of interest income and unrestricted gifts and grants. He reported that the majority of funds go to athletics, student scholarships, faculty and staff recognition, and support of the conference center.

(Retirement Report)

5) Tarbox gave a report on the WSU Retirement Committee, which meets quarterly to manage retirement programs. The committee is tasked with reviewing investment options, providing new options and managing communication with employees.

ACTION

On a motion from Karras seconded by Downs, the Board of Trustees unanimously approved the reports.

(Campus Community Update)

6) Tarbox reported on a campus community update meeting that Mark Halverson, director of campus planning and construction, gave to area residents on June 30, 2015.

ACTION

On a motion from Downs seconded by Karen Fairbanks, the Board of Trustees unanimously approved minutes from the June 30, 2015, Campus Community Update Meeting.

(Monthly Investment Report)

7) Trustees reviewed the monthly investment report.

Personnel and Academic Policy Committee

IX. Kevin Sullivan, chair of the Personnel and Academic Policy Committee, said that no action items from the committee were required. In the absence of action items, trustees discussed completion rates at the university and metrics for those rates.

Adjourn to Executive Session

X. On a motion by Karras, seconded by Karen Fairbanks and approved unanimously by roll call vote, the meeting was adjourned to executive session at 10:18 a.m. for the purpose of a discussion of the character, professional competence, or physical and mental health of an individual.

Reconvene to Public Meeting

XI. On a motion from Fairbanks seconded by Downs, the Board of Trustees reconvened to an open meeting for the purpose of voting upon WSU's selection for the December 2015 commencement speaker.

ACTION

XII. On a motion from Fairbanks seconded by Heather Hales, the Board of Trustees voted unanimously to approve Roger Trincherro as commencement speaker and honorary degree recipient for WSU's December 2015 commencement.

Other

XIII. Trustees discussed on-campus parking and campus security.

Meeting Adjourned

XIV. On a motion by Louenda Downs seconded by Cash Knight, the meeting adjourned at 10:28 a.m.

Minutes Submitted by:



Shane D. Farver, Secretary
WSU Board of Trustees



Charles A. Wight, President
Weber State University



**President's Report
WSU Board of Trustees
Oct. 6, 2015**

1. The WSU Weightlifting Club hosted the USA Weightlifting National University Championships in the Wildcat Center Sept. 25-27. Over 450 athletes representing 200 universities from across the nation attended. WSU's weightlifting team took third place in the nation in the co-ed team competition as well as third place in the men's team competition. Each member of the Wildcat team posted a personal best score during the event.
2. The tradition of WSU's Mount Ogden hike continued Saturday, Oct. 3 with faculty, staff and students having a choice of hiking from at Snow Basin, Taylor Canyon or Beus Canyon. The first WSU Mount Ogden hike took place in 1922.
3. Isaac Farley, a WSU Goddard School of Business & Economics student, created the O-Town Kitchen, a nonprofit organization that employs homeless parents to make preserves for sale. The preserves are sold at local farmers markets. Farley, who is formerly homeless himself, plans to move to online sales in November.
4. For the fourth year, Weber State University will participate as a lead institution in the Civic Learning and Democratic Engagement (CLDE) initiative sponsored by NASPA, also known as Student Affairs Administrators in Higher Education. This year, WSU's Center for Community Engaged Learning will play a greater role as a lead advisory institution. This involves providing advice, direction and feedback to the NASPA staff about initiatives, mentoring, contributing blog posts, planning sessions for the annual CLDE conference, and more.
5. Education leaders from across the state will meet at WSU Oct. 8-9 to discuss teacher shortages in Utah and nationwide. The Council of Education Deans' annual conference focuses upon the theme of "Celebrating the Outstanding Teachers of Today and Ensuring Quality Teachers for Tomorrow." In addition to addressing shortages, the conference will also focus upon encouraging careers in teaching.
6. After more than seven years of service as Weber State University's associate provost and dean of undergraduate studies, and 21 years as an administrator at Utah System of Higher Education universities, Dr. Ryan Thomas has decided to

retire. Ryan recently led WSU through its Northwest Accreditation process, which resulted in five commendations and zero recommendations. He also has provided insight to faculty, staff, and directors from across the university. Dr. Thomas plans to dedicate himself to humanitarian work upon his retirement, and the university wishes him the best. WSU has begun the process of searching for his replacement.



WSUSA October Monthly Report

- In collaboration with LDSSA and WSUSA, Late Night at Weber took place Aug. 28 on the Rugby field. The event targeted freshmen, and more than 800 people attended.
- The Block Party was the most successful to date, with 182 booths featured. This included clubs and organizations, departments, services, as well as outside vendors and supporters. WSU partnered with the American Parkinson's Disease Foundation to promote awareness.
- The annual Foam Bash took place on Sept. 4. Attendance was over 3,000.
- The student senate is creating a Buddies Without Borders program in order to provide peer-to-peer tutoring and English practice with international students.
- Kirsten Powers of FOX News spoke on the topic of free speech and debate on Sept. 17 in the Wildcat Theater. All 257 seats were filled, and students were standing outside the doors to listen.
- The Homecoming Dance took place on Sept. 18. A percentage of ticket proceeds went to Stop Hunger Now.
- The Collaboration Committee — including representatives from the Alumni Association, WSU Athletics, ambassadors, Greeks, LDSSA, SAAC and WSUSA

– worked together to plan and promote a Homecoming tailgate party.

Student attendance at the tailgate and game were significantly higher than last year.

- In collaboration with Weber State Athletics, WSUSA is collecting box tops. All proceeds will go to local elementary schools in Ogden. This is a yearlong competition between all of the universities in the Big Sky Conference.
- WSUSA is partnering with Charity Beyond Borders in an effort to collect and ship medical supplies to Ghana. An entire theater at the Junction is being reserved on Nov. 19 for the “Hunger Games” premiere. WSUSA will purchase more than 200 tickets, which will be sold to students and the community at an increased cost. All profits will go toward the mission.



Weber State University Alumni Association President's Report
WSU Board of Trustees
October 2015

SAA

The Student Alumni Association has been hard at work during the month of September with their membership drive. The SAA is a dues-paying organization and is the largest registered club at Weber State University. Members must pay \$20 each year and receive a game day shirt, membership shirt, parking permit discount, free tailgating at all home football games, pre or post basketball game activities, and discounts around the community. As of today, membership count is at 172.

Regional Alumni Chapters

The Pacific Northwest Chapter of the Alumni Association held a tailgate in Corvallis, Oregon, on September 4, 2015, in conjunction with the Weber State vs Oregon State football game. Over 110 people attended the event and were welcomed by Brody Barnes, the President of the PNW Chapter. Those in attendance were also fortunate to hear a few words from Jerry Bovee, Director of Athletics. The Spirit Squad led the group in a few cheers before everyone departed for the game.

Homecoming Events

Many events and reunions were held during Homecoming week, helping us to reconnect with our Alumni. On Tuesday, President Wight hosted a **Retired Faculty and Staff reunion** luncheon for over 80 former employees and their guests. During the luncheon, President Wight provided his honored guests with an update regarding the University. This event provided all a wonderful opportunity to reconnect with former colleagues and friends.

A **Past Board of Trustees** luncheon was also held on Wednesday by the President at the Lindquist Alumni Center during this week. Past Alumni Association Presidents, Student Body Presidents and past members of the Trustees were in attendance.

The 47th Annual **WSU Salutes ceremony** honoring outstanding students, alumni and community members for service to the campus and community was held September 17 at 7 p.m. in the Hurst Center for Lifelong Learning Dumke Legacy Hall. The event featured a short biographical video of each award recipient. Alumnus Paul Draper was the MC and dazzled the audience with his magic and mental tricks. This year's award recipients are Distinguished Alumnus, Brad Wilson; Outstanding Young Alumna, Ariana Escalante; Lewis W. Shurtliff Award for Contributions to Education, Karla K. Bergeson; Distinguished Service, Rick and Karen Fairbanks; Emeriti Lifetime Achievement, Robert Newman; Emeriti Homecoming Royalty, Ed and Carol Freestone; Student Royalty, Amina Khan and Parker Shaw. The Homecoming Royalty were also presented at half time of the Football game.

For the first time a **Greek Life and Social Club reunion** was held. The committee has been working on this reunion for two years. In partnership with the Student Affairs Advancement Committee, former Social Club

members and Sorority and Fraternity members came home to campus to enjoy a social, dinner, tailgate, and football game. Members from the 1950's to current Greek life students enjoyed beautiful displays provided by University Archives as well as a slide show spanning the many decades of involvement at Weber. Val Lofgreen a member of the Phoenix social club even wore his sweater from back in the days. Alumni came as far away as Washington D.C. Texas, and New Mexico to reconnect with old friends.

Young Alumni Council

The YAC hosted their annual "Run For the Fund of It" 5K and Kids K on Saturday, September 19th. The Kids K was held at 8:30am and participants were able to run with Waldo and were awarded medals by President Wight and Alumni Association President, Heather Hales, at the conclusion of the race. The 5K began immediately upon the conclusion of the Kids K. Registration fees for each race included a bag of swag provided by Nationwide Insurance, a race t-shirt, and complimentary breakfast provided by Waffle Love and Sodexo. All proceeds from the race are awarded the following academic year to a student pursuing a Master's Degree at Weber State University. Applications for this scholarship are accepted in March of each year and applicants go through a rating process by the WSUAA Student Relations Committee and the final recipient is chosen by the Young Alumni Council.

Weber Historical Society

The Weber Historical Society Fall 2015 Lecture Series has begun. The first lecture was held on September 21st in the Dumke Hall. Richard Hirsh, a professor at Virginia Tech presented the standard history of rural electrification. He discussed private companies and land-grant universities who helped establish the basis for powering up farms in the 1920's. It was well attended by the community. The next lecture will be held October 19th.

- Trustee Karras had requested that the Audit Committee discussions focus on general risks to the university instead of focusing on the specifics of the audits in the future. Mr. Hall mentioned that there were no items that warranted discussion in the Audit Committee Report.
- Motion 5. On a motion by Mr. Karras, and a second by Ms. Hales, the Audit Committee Report was approved.
- WSU Institutional Residence Annual Report 6. Vice President Tarbox reported that the Board of Regents Policy R207, Institutional Residences, assigns to the Board of Trustees the responsibility of reviewing and approving the operating budget for WSU's institutional residence annually. WSU does not own an institutional residence, and the President uses his home for private functions related to the university, a stipend is paid to the President in lieu of living in an institutional residence.
- Motion 7. On a motion by Ms. Hales, and a second by Mr. Karras, the Audit Institutional Residence Annual Report was approved.
- WSU Institutional Discretionary Funds Report for year ended 6/30/15 8. Vice President Tarbox explained that the Board of Regents Policy, R-548, Institutional Discretionary Funds Administration and Accountability, defines and governs the use of discretionary funds at each USHE institution. The use of discretionary funds are regulated by the Regent's Policy and are subject to an annual audit. The audit has been completed and expenditures for the past year appear to be in compliance.
- Motion 9. On a motion by Mr. Karras, and a second by Ms. Hales, the Institutional Discretionary Funds Report for the year ended 6/30/15 was approved.
- Annual Report of the WSU Retirement Plan Executive Committee 10. Vice President Tarbox mentioned that WSU Policy requires that an annual report be made to the Board of Trustees summarizing the activities of the University's Retirement committee. This committee is charged with overseeing the University's retirement programs and making necessary changes. The meeting minutes for the three meetings held last year were included in the agendas for Trustee review.
- Motion 11. On a motion by Mr. Hales and a second by Mr. Karras, the Annual Report of the WSU Retirement Plan Executive Committee was approved.
- Campus Community Update Meeting 12. Vice President Tarbox reported that on an annual basis, the President of the University, along with other officials of the university, conduct a public hearing to update and inform the

neighbors on the status of current construction projects on campus and future plans for additional growth. It is an open forum with a question and answer period. The meeting was held on June 30, 2015, and approximately 60 members of the community were in attendance. This was an information item only.

Monthly Investment
Reports

13. Vice President Tarbox presented the Monthly Investment Reports for the months of July and August. He mentioned that WSU is in compliance with the State Board of Regents and the Money Management Act.

Motion

14. On a motion by Mr. Karras, and a second by Ms. Hales, the Monthly Investment Reports were approved.

Adjournment

15. The meeting was adjourned at 9:13 a.m.

Board of Trustees
Personnel and Academic Policy Committee
October 6, 2015

Members present: Kevin Sullivan, Chair, Karen White Fairbanks, Louenda Downs
Madonne Miner, Jan Winniford

Guests:

1. Personnel Changes were presented to the committee.
2. The following Early Retirement Requests were approved on a motion by Louenda Downs seconded by Karen Fairbanks:

John Durney, FM Custodial, Total Early Retirement, March 16, 2016
James C. Christian, Performing Arts, Total Early Retirement, June 30, 2016
Gary Dohner, English, Total Early Retirement, June 30, 2016
Judy Elsley, English, Total Early Retirement, June 30, 2016
Mike Whetton, Facilities Management, Total Early Retirement, September 23, 2016

3. WSU Academic Affairs PPT information item only.