

Minutes  
Weber State University  
Board of Trustees  
November 5, 2013

**Trustee Members:**

Ms. Bonnie Clark  
Ms. Karen Fairbanks  
Mr. Alan E. Hall, Chair  
Mr. Nolan Karras  
Mr. Andre Lortz  
Mr. Steve Starks  
Dr. Jeff Stephens  
Mr. Kevin Sullivan, Vice Chair  
Mr. David Wilson

**Excused:**

Mr. Scott Parson

**Weber State University Officials:**

Dr. Charles A. Wight, President  
Dr. Norm Tarbox, VP for Administrative Services  
Dr. Mike Vaughan, Provost  
Dr. Brad Mortensen, VP for University Advancement  
Dr. Jan Winniford, VP for Student Affairs  
Dr. Bret Ellis, VP for Information Technology  
Dr. Jack L. Rasmussen, Dean, College of Education  
Dr. Patricia Cost, Faculty Senate Chair  
Mr. Richard Hill, University General Counsel  
Mr. John Kowalewski, Director of Media Relations  
Dr. Barry G. Gombert, Executive Director of Equal Opportunity/Affirmative Action  
Ms. Adrienne Andrews, Special Assistant to the President for Diversity  
Ms. Lynette Jensen, Exempt Staff Advisory Committee  
Ms. Brittney Haycock, Non Exempt Staff Advisory Committee  
Ms. JoAnne Robinson, Executive Assistant, President's Office

**Others Present:**

Dr. James A. Zagrodnik, Assistant Professor, Health Promotion & Human Performance  
Mr. Robert S. Marquardt, Utah State Board of Regents  
Ms. Jesselie B. Anderson, Utah State Board of Regents  
Mr. Douglas C. Richards, Assistant Attorney General

**Press Present:**

Ms. Nancy Van Valkenberg, Standard Examiner

Welcome

Minutes of October 1,  
2013 Board Meeting

President's Report

(Nursing Program 60<sup>th</sup>  
Anniversary)

(Princeton Review  
Includes WSU's  
Goddard School of  
Business in "Best  
Business Schools" )

- I. Meeting convened at 9:35 a.m.
- II. Chair Alan Hall welcomed those present and introduced Bob Marquardt and Jesselie Anderson from the State Board of Regents as special guests.
- III. 

On a motion by Andre Lortz and seconded by David Wilson, the minutes of the October 1, 2013 main Board of Trustees meeting were approved unanimously
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On a motion by Jeff Stephens and seconded by David Wilson, the minutes of the October 1, 2013 Business Committee and Personnel and Academic Policy Committee were ratified unanimously.
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- IV. President's Report - President Charles Wight gave a report covering the following items:
  1. 2013 marks the 60<sup>th</sup> anniversary of Weber State University's nursing program. Founded in 1953, the program has trained and educated more than 7,000 registered nurses to enter the work force.
  2. WSU's Goddard School of Business has made Princeton Review's annual "Best Business Schools" list for seven years consecutively. The Princeton Review compiled a comprehensive list of academically outstanding schools, in the United States and abroad, that received excellent student reviews.

(Master of Health Administration Program Receives Accreditation)

3. The Weber State University Master of Health Administration celebrated its accreditation from the Commission on Accreditation of Healthcare Management Education (CAHME).

(Dumke College of Health Professions Receives \$2.5 Million Grant)

4. The Dr. Ezekiel R. Dumke College of Health Professions has received a \$2.5 million “capacity-building grant” to double the size of two high-demand programs: health information technology and health information management. The money was awarded by the U.S. Department of Labor through its Trade Adjustment Assistance Community College and Career Training program.

(The Beverly Taylor Sorenson Arts Learning Program)

5. Weber State University has created an endowed program for arts-integrated learning made possible by a \$3 million gift from the Sorenson Legacy Foundation. The Beverly Taylor Sorenson Arts Learning Program will train future educators to incorporate artistic instruction into their content areas as well as provide outreach opportunities to children in northern Utah.

(Hall Global Entrepreneurship Program)

6. The new Hall Global Entrepreneurship Program was formally kicked off by Weber State University and the John B. Goddard School of Business & Economics on October 16. The Hall Global Entrepreneurship Program is a new minor available to students from any major who seek an entrepreneurial path and meet admittance requirements. Students pursuing this minor also have the opportunity to receive funding for their businesses.

(Girls Exploring Medicine Conference)

7. Weber State University’s pre-medical programs and McKay-Dee Hospital Center cosponsored an annual Girls Exploring Medicine Conference in October. The invitation-only event was for female pre-medical students to learn more about career opportunities and obstacles that may arise in the medical field.

(Center for Community Engaged Learning Honored)

8. Weber State’s Center for Community Engaged Learning received the Higher Education Leader in Civic and Character Education Award from The Utah Commission on Civic and Character Education.

(Multicultural Youth Leadership Summit)

9. The Utah Office of Multicultural Affairs partnered with Weber State University to hold the Multicultural Youth Leadership Summit on October 30. Over 800 multicultural students in 7th-12th grades attended along with over 50 campus volunteers and additional staff from the schools and state office.

The detailed report is attached to these minutes.

WSUSA President's Report

- V. President David Wilson provided a report, covering the following topics:

(Highlights)

- Finalized scheduling for almost all branches of student government.
- Project lead proved successful with over 200 people.
- Clubs & Organizations finalized funding interviews and deliberations.
- Make a Difference Day was a huge success! Reports say there were over 100 volunteers.
- Service has organized a food donation program that will take excess Sodexo food to St. Anne's homeless shelter.
- An honors program, in collaboration with Ogden City, has been made to recognize local businesses who support Weber State.
- Advancement has been made towards consolidating current mobile apps into a new and improved centralized mobile app.
- Working on a new leadership program for current high school officers.

The detailed report is attached to these minutes.

Alumni President's Report

- VI. President Andre Lortz gave a report covering the following topics:

(Leadership for Life)

1. We held the second session of our six-part leadership series. Our speaker was Jeff Flamm. Mr. Flamm graduated from Weber State University with a BA degree in Business Administration/Management.

(Talent Marks)

2. The Alumni Association is offering a new career speaker series to all of our Alumni. This program is designed to help our grads not only make the transition from school

	<p>to employment easier, but to also provide career programming to help our alumni build successful career strategies.</p>
(Weber Historical Society)	3. On October 21, Mr. Val Holley was the guest speaker for the Weber Historical Society. Mr. Holley is the author of 25 <sup>th</sup> Street Confidential.
(Scholarships)	4. The Lindquist Alumni Center was host to scholarship donors and 48 students who were awarded scholarships through the Alumni Association for the 2013-2014 academic year. A total of \$81,852.36 was awarded by the Board of Directors student relations committee.
(License Plates)	5. The WSU drive with pride license plate program has raised over \$111,722 for student scholarships. This program started around 2000 and there are currently over 700 plates in circulation.
	<p>The detailed report is attached to these minutes.</p>
Faculty Report	VII. Dr. Patti Cost introduced Dr. James Zagrodnik, Assistant Professor, Health Promotion and Human Performance. Dr. Zagrodnik told the board about his struggles growing up with dyslexia and speech development delays. He talked about some of the programs he has developed to help students remove the walls they feel trap them. Those programs include Ogden Youth Empowerment! (OYE!) and Child's Adaptive Physical Education Society! (CAPES!). These programs help students and future physical education teachers learn how to work with students identified as disabled.
Committee Reports (Business Committee)	VIII. Business Committee - Alan Hall outlined the following matters discussed and acted upon during today's Business Committee meeting: <u>(For a detailed report of actions taken, see the attached Business Committee minutes for November 5, 2013.)</u>  1. WSU Auxiliary Enterprises Annual Report for Year Ended 6/30/13 - The auxiliary enterprises are healthy and have a modest budget surplus.

On a motion by Kevin Sullivan and seconded by Bonnie Clark, the WSU Auxiliary Enterprises Annual Report for Year Ended 6/30/13, was approved unanimously.

2. WSU Policy, PPM 3-2, Employee Definitions - some changes are required to ensure compliance with the Affordable Care Act.

On a motion by Kevin Sullivan and seconded by Karen Fairbanks, the proposed revisions to PPM 3-2, Employee Definitions, were approved unanimously.

3. WSU Policy, PPM 3-67, Violence Prevention - this new policy will help protect us on campus.

On a motion by Jeff Stephens and seconded by Andre Lortz, PPM 3-67, Violence Prevention was approved unanimously.

(Personnel and Academic Policy Committee)

Personnel and Academic Policy Committee - Kevin Sullivan outlined the following matters discussed and acted upon during today's Personnel and Academic Policy Committee meeting: (For a detailed report of actions taken, see the attached Personnel and Academic Policy Committee minutes for November 5, 2013)

1. Tenure Recommendation - Charles A. Wight, Chemistry

On a motion by Alan Hall and seconded by Steve Starks, the tenure recommendation for Charles A. Wight was approved unanimously.

2. WSU Policy, PPM 2-19, Academic Calendar

On a motion by Andre Lortz and seconded by Karen Fairbanks, PPM 2-19, Academic Calendar, was approved unanimously

3. WSU Policy 10-1, Information Security Policy

On a motion by Bonnie Clark and seconded by Karen Fairbanks, revisions to PPM 10-1, Information Security Policy were approved unanimously.

Trustee Nolan Karras asked how comfortable the university is with their security level. VP Bret Ellis replied that they regularly perform scans looking for Social Security numbers, credit card information, etc., and they conduct audits every year, including penetration testing and data security.

4. WSU Policy, PPM 10-6, Mobile Device Policy

On a motion by Andre Lortz and seconded by David Wilson, PPM 10-6, Mobile Device Policy was approved unanimously.

5. LGBT Resource Center

On a motion by Alan Hall and seconded by Nolan Karras, the proposal to create an LGBT Resource Center was approved unanimously. The proposal will be submitted to the State Board of Regents for their approval.

Other Business  
(Open & Public  
Meetings Act  
Training)

IX. Douglas Richard, Assistant Attorney General, presented training on the Open & Public Meetings Act. The training included information on notice requirements, official record of meetings, the restrictions on closing meetings and penalties for violation of the act.

Questions

X. There were no questions.

Next Meeting Date

XI. The next meeting of the Board of Trustees will be on December 3 at the Davis campus.

Adjourn

XII. The meeting was adjourned at 10:40 am.

Minutes submitted by:



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JoAnne Robinson, Secretary  
WSU Board of Trustees



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Charles A. Wight, President  
Weber State University