

Minutes
Weber State University Board of Trustees
May 5, 2015

Trustee Members:

Ms. Louenda Downs
Mr. Joseph Favero
Ms. Karen Fairbanks
Mr. Alan E. Hall, Chair
Mr. Scott Parson
Dr. Jeff Stephens
Mr. Kevin Sullivan, Vice Chair

Excused:

Mr. Nolan Karras
Mr. Andre Lortz
Mr. Steve Starks

Weber State University Officials:

Dr. Norm Tarbox, VP for Administrative Services
Dr. Mike Vaughan, Provost
Dr. Brad Mortensen, VP for University Advancement
Dr. Jan Winniford, VP for Student Affairs
Dr. Bret Ellis, VP for Information Technology
Dr. Madonne Miner, Dean, College of Arts & Humanities
Dr. Bruce Davis, Vice Provost
Mr. John Kowalewski, Executive Director, Marketing & Communications
Ms. Debbi Murphy, Chair, Staff Advisory Committee
Mr. Shane Farver, Chief of Staff, WSU President's Office

Press Present:

None

Welcome

- I. The meeting convened at 9:30 a.m.
- II. Chair Alan Hall took roll and welcomed those present.

Minutes

- III.

On a motion by Scott Parson and seconded by Louenda Downs, the minutes of the March 17, 2015, Board of Trustees meeting were approved unanimously.

On a motion by Kevin Sullivan and seconded by Louenda Downs, the minutes of the March 17, 2015, Business Committee and the Personnel and Academic Policy Committee were ratified unanimously.

President's Report

- IV. Provost Vaughan, acting in the absence of President Charles A. Wight, gave a [report](#) covering the following items:

(Secretary for the Board of Trustees)

- 1) JoAnne Robinson has retired from the university. Shane Farver, Chief of Staff for the president, has been appointed as secretary for the Board of Trustees.

Following Scott Parson's motion to approve and ratify President Wight's decision, and a second from Joseph Favero, trustees approved President Wight's decision.

(145th Commencement)

2) WSU's 145th commencement was successful and, because of NBA star Damian Lillard's presence, was covered by ESPN.

(Waldo)

3) Waldo, Weber State's mascot, won the NCA Collegiate National Mascot Championships April 9 in Daytona Beach, Fla.

(Community Solar)

4) A community solar program, named after late WSU supporter Susie Hulet, was scheduled to begin on May 28.

(International Service)

5) A group of WSU students traveled to Thailand, to construct a new kitchen and dining hall for a local orphanage.

(Wildcat Lanes)

6) Wildcat Lanes and WSU were recognized at the Association of College Unions International's annual conference with the Outstanding Service Project of the Year Award.

(Transit Study)

7) Students from Weber State University and the University of Utah are studying transit options for the Ogden area.

(Week of the Young Child)

8) WSU President Charles A. Wight and his wife, Victoria Rasmussen, participated in Week of the Young Child, where children finger painted on them.

(Provost Decision)

9) Following a nationwide search, President Wight chose Madonne Miner as WSU provost and vice president for academic affairs and forwards the decision to the Board of Trustees for approval and ratification. Chair Alan Hall also recognized Mike Vaughan for his years of service as provost.

Following a motion on behalf of President Wight, a second from Louenda Downs, and affirmative remarks from Jeff Stephens, Trustees unanimously approved President Wight's decision.

WSUSA Report

(Lisa Ling)

(Sexual Assault Awareness)

(WSUSA Elections)

(Student Body President)

(WSUSA Leadership)

(Recognition for Joe Favero)

Alumni Assoc. Report

(Spring Reunion)

- a. Madonne Miner stated that she was appreciative of those who laid the groundwork for her and said that she looks forward to working with the trustees and calling upon them.

V. WSUSA Student Body President Joe Favero gave a [report](#) on the following items:

- 1) Journalist and writer Lisa Ling drew a large crowd on April 20 and provided a great opportunity to learn of worldwide events from a unique perspective.
- 2) The WSUSA Senate teamed up with Police Chief Dane LeBlanc and others to run a sexual assault awareness campaign in April.
- 3) WSUSA executive and legislative elections were lively to the point in which an in-depth review of the elections process was required. Joe Favero will informally advise regarding changes to the elections process.
- 4) Cash Knight was not only elected the WSUSA president for the 2015-16 year, he was elected the Utah Student Association's president as well.
- 5) A majority of appointed leadership positions for 2015-16 have been filled.

Following Joe Favero's report, Chair Alan Hall recognized his service on the Board of Trustees with a plaque. This was the last meeting with Favero as a trustee.

VI. Vice President of University Advancement Brad Mortensen gave an [update](#) on the following items for the WSU Alumni Association.

- 1) The annual Emeriti Alumni Council's Spring Reunion Social took place April 10 at the Lindquist Alumni Center. In addition to requesting donations for the EASE fund, the

	group also distributes safety pins during the marathon.
(Scholarships)	2) The Board of Directors' Student Relations Committee has awarded 45 scholarships totaling over \$75,000 for the 2015-16 academic year.
(Magna Carta)	3) The Weber Historical Society held Dr. Stephen Francis's lecture, The Magna Carta, on April 13.
(Phone-a-thon)	4) Marketing & Membership partnered with the development office and an outside partner for this year's phone-a-thon.
(Thank you video)	5) The WSUAA created a thank you video, in conjunction with WSU Marketing & Communications, to share their appreciation for
(License Plates)	6) Over 700 Alumni Association license plates have been distributed.
(Dowdle Puzzles)	7) Dowdle puzzles are still available. Alumni has sold \$30,000 worth of puzzles.
(Term end for Andre Lortz)	8) Andre Lortz will complete his term on June 30, and Heather Hales will join on July 1.
Faculty Report	VII. No faculty report was given.
Committee Reports	
Business Committee	VIII. Scott Parson, chair of the Board of Trustees' Business Committee, brought four items before the Board of Trustees:
(Base Budget)	1) Parson presented the WSU base budget for FY 2015-16, in which he noted state support vs. tuition support. Tuition support rose a fraction of a percentage, but it remained lower than 50 percent, which is positive.

(Capitol Improvements)

Following a motion from Karen Fairbanks and a second from Joseph Favero, the board unanimously approved the base budget.

- 2) Scott Parson brought forth a report on \$4.4 million in capitol improvements.

Following a motion by Joseph Favero and second by Kevin Sullivan, board members unanimously approved the capitol improvements.

(SEC Requirements)

- 3) Norm Tarbox reported that WSU has \$15 million worth of outstanding bonds as an institution and obligations to disclose on a continuing basis. Weber State has met its obligations to disclose. The Board of Regents has asked that WSU formalize its rules and regulations in regard to disclosure.

Following a motion from Jeff Stephens and a second from Louenda Downs, the trustees unanimously approved disclosure rules.

(Cloud Storage and Application Policy)

- 4) Scott Parson reported that university policy is to strengthen policy in terms of cloud storage use so that the university retains ownership and control documents.

Following a motion from Kevin Sullivan and a second from Joseph Favero, trustees unanimously approved cloud storage policy for the university.

Personal and Academic Policy Committee

- IX. Kevin Sullivan, chair of the Personnel and Academic Policy Committee, noted that several items listed for discussion: Athletic Therapy, Athletic Training, Undergraduate – Athletic Training, Graduate – Teacher Education, Undergraduate – Teacher Education, graduate had been decided in a previous meeting. He then recommended approval for several items. Items listed below will go to the Utah State Board of Regents for final approval.

(Health Program Review)

- 1) Following a motion to approve with amendments to reflect corrective actions from Scott Parsons and a second from Karen Fairbanks, Board of Trustees members unanimously approved the health promotion program review.

(Other Program Reviews)

- 2) Sullivan recommended that six other program reviews be approved without amendments:

Following a motion to approve the six programs from Louenda Downs and a second from Joe Favero, trustees unanimously approved the six recommendations.

(Graduate Teaching Certificates)

- 3) Sullivan said that the proposed graduate teaching certificates (elementary and secondary) enable a person who already has a bachelor's degree to more easily gain licensure. Jeff Stephens said it would enable the university to better attract those interested in teaching. Kevin noted that the certificate would not guarantee licensure.

Following a motion from Jeff Stephens and a second from Louenda Downs, and clarifying discussion, trustees unanimously approved the certificates.

(Family Nurse Practitioner Program)

- 4) This proposed master's program is a capstone program for nursing that will enable nurses to go into clinical practice.

Following a motion from Karen Fairbanks and a second from Jeff Stephens, trustees approved the family nurse practitioner program.

(Certificate in Programming Essentials)

- 5) Kevin Sullivan brought forward a proposed certificate that verifies that a holder has certain programming skills.

Following a motion from Jeff Stephens and a second from Joe Favero, Trustees approved the certificate.

(Tenure, promotion,
Emeriti
Recommendations)

- 6) Kevin Sullivan brought forward committee recommendations for tenure, promotion and emeriti.

Following a motion from Jeff Stephens and a second from Louenda Downs, trustees unanimously approved the recommendations.

Meeting Adjournment

- 7) The meeting adjourned at 10:10 a.m.

Minutes submitted by:



Shane D. Farver, Secretary
WSU Board of Trustees



Charles A. Wight, President
Weber State University



**President's Report
for WSU Board of Trustees
May 5, 2015**

1. Friday, May 1st was the 145th Commencement at WSU. The graduating class was the largest on record at over 3,000 students graduating. Among the graduates was Damian Lillard, NBA All-Star. He was working towards his degree in professional sales in the College of Applied Science & Technology when he was drafted into the TBA in 2012. He returned to WSU during the offseason to complete the six credits he was short to earn that degree. Due to his unexpected availability he became the second student speaker during the commencement ceremony. Also of the 2015 graduating class is Jessica Brooke, a 17 year old math major. She is the youngest graduate on record at WSU and is planning to go on to medical school.

The guest speaker was Mary Hall, who also received an honorary degree. Additionally, Thomas "Tim" D. Dee III, Ray Kimber and John E. Lindquist all received honorary degrees. The 2015 Brady Distinguished Professors were English professor Sally Shigley and physics professor John Sohl.

2. Waldo is a national champion! In April Waldo and the Weber State cheer team traveled to Florida to compete in the annual NCA Collegiate National Mascot Championships and the NCA Collegiate Cheer and Dance Championships, respectively. Waldo took first place in a competition that included character, creativity, crowd interaction, dance, and the use of props. According to Summer Willis, WSU's Spirit Squad advisor, Waldo "blew everyone away" and "made a name for himself and Weber State." The spirit squad also completely very well, completing third place in the Division I large co-ed competition. The Weber State dancers took sixth place in the Division I open dance competition.
3. Weber State University and Wildcat Lanes have been working with the Weber Ogden Adaptive Program, which is run by Rick Lilly and Fred Meaders. The program consists of a partnership with the Special Education departments for the Ogden School District, the Weber County School District, and the Ogden campus of the Utah Schools for the Deaf and Blind. At the Association of College Unions International annual conference this group received the Outstanding Service Project of the Year award.

4. A group of Weber State University students will be traveling to Thailand's Chiang Mai province May 3-28 to construct a new kitchen and dining hall for a local orphanage. The trip has been coordinated through a WSU alum who graduated in 2012 with a degree in construction management and who now lives in Thailand where she helps to manage her family's construction business. The orphanage where the services are being rendered is home to orphaned children, youth with AIDS, and elderly without family.
5. On May 28, WSU is launching the Susie Hulet Community Solar Program, which is one of the first university-led solar purchasing programs. Weber State University's Sustainability Practices and Research Center (SPARC) has partnered with Utah Clean Energy and the local community to improve access to add solar power to homes. The program will assist community members to purchase and have installed affordable solar paneling. The first solar power workshop for the community is on May 28 at 5:30 pm in the Dumke Hall of the Hurst Center for Lifelong Learning.
6. Students from WSU and University of Utah have worked together with the Utah Transit Authority (UTA) as well as other transportation agencies to study transit options for Ogden and South Ogden. Specifically the group looked at transportation options between the FrontRunner station in downtown Ogden to the WSU campus and McKay Dee Hospital. Students assessed the natural and physical structures, socio-economic conditions and current transportation issues. The group presented their findings to South Ogden City on April 21st and to Ogden City on April 28th.
7. This year marks the 800th anniversary of the Magna Carta signing. The document's significance is being honored through a lecture by the Weber Historical Society as well as a traveling exhibit that was available April 13th and 14th. The Magna Carta holds great signification for the U.S. Constitution and its ideals can be found in our Bill of Rights. The exhibit is sponsored by the Utah State Bar.
8. The annual Week of the Young Child was celebrated on campus through a variety of activities. One of those activities was finger painting with (or on) President Wight. The National Association for the Education of Young Children (NAEYC) sponsored the event which was inspired by the ALS Ice Bucket Challenge. The Utah System of Higher Education Early Childhood committee is promoting statewide participation to raise awareness of the importance of celebrating young learners. University presidents and deans were encouraged to accept the challenge before the week of April 12-18.



WSUSA May 2015 Report

- Lisa Ling, journalist and writer, drew an enormous crowd as part of the WSUSA Convocation on April 20.
- WSUSA Senate was able to team up with Chief Dane LeBlanc of WSU's Police Department, and others, to run a Sexual Assault Awareness Campaign in April.
- WSUSA Executive and Legislative Elections were as energetic and passionate as ever, if not a little more so this year, which led to an in-depth review of the Elections process with a host of proposed changes for the future.
- Speaking of the future, Cash Knight was not only elected as WSUSA's President for the 2015-2016 year, but as the Utah Student Association's (USA) President as well!
- A lot of wonderful training is scheduled to take place over the summer, seeing that the majority of appointed leadership positions for the 2015-2016 year have already been filled.



Weber State University Alumni Association President's Report
WSU Board of Trustees
April 2015

➤ **Emeriti Alumni**

The annual Emeriti Alumni Council Spring Reunion Social was held on Friday, April 10th at the Lindquist Alumni Center. This event reunites all those who currently serve or have ever served on the Emeriti Alumni Council with an evening of reminiscing and fun. For the past several years, the Spring Social has also been a great way to request donations to support the Emeriti Alumni Student Emergency (EASE) fund which was started by this Council in 2008. The EASE fund continues to assist WSU students with a onetime loan of \$500 or less for emergency situations and is overseen by the Dean of Students Office.

➤ **WSUAA Alumni Scholarships**

The Board of Directors Student Relations Committee recently reviewed hundreds of student scholarship application and has awarded 45 scholarships totaling over \$75,000 for the 2015-2016 academic year. Funding for scholarships come from a variety of sources including private donations, interest earned from endowments as well as revenue from the annual Alumni Golf Classic tournament.

➤ **Weber Historical Society**

The Weber Historical Society held a lecture "The Magna Carta" by Dr. Stephen Francis on Monday April 13, 2015 at 7:00pm. This lecture was held in the Union Building due to the Magna Carta being on display in the Shepherd Union Art Gallery. Dr. Stephen Francis, Weber State University faculty member, discussed the uses, and misuses over the centuries of this important document.

➤ **Marketing & Membership:**

Spring 2015 Phonathon was successful in reaching new alumni who have not previously given to the WSU Alumni Association (178 new members). Working together, the partnership between Annual Fund and the WSU Alumni Association continues to develop with partnerships that will engage our constituents in a collaborative process that helps increase the overall brand awareness for WSU.

- Phonathon: 323 total (New = 178, Continuing = 50, Rejoined = 96)
- Current Members: 1,816
- **GradFest:**

The WSU Alumni Association participated in the Wildcat Store GradFest on April 21st. GradFest has proven an unsuccessful avenue to solicit graduation memberships. Attendance at this year's Spring GradFest was the highest attended GradFest and the WSUAA to distributed over 1,400 FREE WSU Alumni Association License plates to new grads. The license plate included an informational flyer (State of Utah WSU plate, exclusive grad membership package, class note request, etc.). WSUAA will continue

to reach out to recent grads to highlight alumni membership's benefits through email communications, targeted direct mail information, and through social media.

The WSUAA also wanted to reach out to new graduates at this time to record a "Thank You" Video that allowed graduates to share their appreciation for those who have helped them. This video played at the WSU Commencement Activities on May 1st. With the success of this video the WSUAA will continue to record this type of video at yearly GradFest events. A new webpage for graduate information on membership, etc. will be available at alumni.weber.edu/graduate

- **License Plates**

License Plates Distribution is over 700

\$11,975 as of Feb 1st (\$1,000 above last year at the same time).

- **WSUAA**

The Alumni Association has been accepting nominations for the 5 open positions on the Board of Directors. Two positions are presidential appointment and 3 are board appointed positions. There are many qualified, motivated and dedicated alumni who have been nominated.

The Dowdle puzzle and art sales continue to be great for the Alumni Association. To date sales total \$33,064. We continue to reach out to the new grads and alumni to be part of the art and find themselves in this wonderful piece of art.

Motion

5. On a motion by Mr. Hall, and a second by Mr. Favero, the base budget for 2016 was approved.

FY2016 Capital
Improvements Funding

6. Vice President Tarbox reported that the State Building Board approved the allocation of \$111.5 million in Capital Improvements Funding to benefit state institutions and agencies with facility improvement needs. Of this amount, the USHE will receive \$60.2 million. This represents 54% of the total allocated. WSU's share of this funding is \$4,394,000.

Vice President Tarbox reviewed the list of projects funded for FY16.

Motion

7. On a motion by Mr. Favero, and a second by Mr. Hall, the FY 2016 Capital Improvements Funding was approved.

WSU Policy, PPM #5-
17, Disclosure Policy

8. Vice President Tarbox reported that the Board of Regents requires all institutions to put into place a policy to maintain compliance with disclosure requirements, to all bondholders regarding the financial condition of the University, as well as operating data of bonded facilities on an annual basis.

Motion

9. On a motion by Mr. Hall, and a second by Mr. Favero, WSU Policy, PPM 5-27, Disclosure Policy, was approved.

WSU Policy, PPM #10-
7, Cloud Storage and
Application Policy

10. Dr. Bret Ellis, Vice President for Information Technology, reported that for security, regulatory, and business continuity reasons, it was important to adopt a policy pertaining to storage and processing of university data in the cloud.

Dr. Ellis explained that the intent behind this policy is to push our employees to store important university data in our contracted solutions where we have access to that data should they leave WSU for any reason and where we have contractual assurances of property security measures.

Motion

11. On a motion by Mr. Hall, and a second by Mr. Favero, WSU Policy, PPM# 10-7, was approved.

Monthly Investment
Report

12. Vice President Tarbox presented the Monthly Investment Report. He mentioned that WSU is in compliance with the State Board of Regents and the Money Management Act.

Motion

13. On a motion by Mr. Karras, and a second by Mr. Favero, the Monthly Investment Report was approved.

President/FAR
Involvement

14. Dr. Craig Oberg, Faculty Athletic Representative, gave a brief overview of his role as Faculty Athletic Representative at WSU. He explained that he meets on a monthly basis with President Wight and Vice President Tarbox to update them on academic/faculty roles, as well as compliance and academic integrity. He also reports to the Faculty Senate twice a year, giving them an academic update on APR.

Dr. Oberg distributed a copy of the WSU Athletics Academic Report for 2014-2015.

This was an information item only.

Adjournment

15. The meeting was adjourned at 9:20 a.m.

Board of Trustees
Personnel and Academic Policy Committee
May 5, 2015

Members present: Kevin Sullivan, Chair, Joe Favero, Jeff Stephens, Louenda Downs, Karen White Fairbanks, Michael Vaughan

1. Personnel Changes were presented to the committee.
2. The following Department Chair Appointments were approved on a motion by Louenda Downs seconded by Karen Fairbanks:

Brian Rague, Department of Computer Science, 3 year term, beginning July 1, 2015
Joe Grundvig, Department of Automotive Technology, 3 year term, beginning July 1, 2015
Kirk Hagen, Department of Engineering, 3 year term, beginning July 1, 2015
Sue Harley, Department of Botany, 3 year term, beginning July 1, 2015
Rick Ford, Department of Geosciences, 3 year term, beginning July 1, 2015
Colin Inglefield, Department of Physics, 3 year term, beginning July 1, 2015
Laine Berghout, Department of Chemistry, 2 year term, beginning July 1, 2015
Paul Talaga, Department of Mathematics, 2 year term, beginning July 1, 2015
Michele Culumber, Department of Microbiology, 1 year term, beginning July 1, 2015
3. The following Early Retirement Requests were approved on a motion by Jeff Stephens seconded by Karen Fairbanks:

Mary Jo Hansen, Developmental Math, Total Early Retirement, June 30, 2015
David A. Bishop, Campus Recreation, Total Early Retirement, July 31, 2015
4. The following Program Reviews were recommended to the full board on a motion by Louenda Downs, seconded by Karen Fairbanks:

Health Promotion
Human Performance
Physical Education
Business Administration
Child & Family Studies
Interior Design
Respiratory Therapy
5. The Graduate Certificate in Elementary Teaching was recommended to the full board on a motion by Jeff Stephens, seconded by Louenda Downs.
6. The Graduate Certificate in Secondary Teaching was recommended to the full board on a motion by Jeff Stephens, seconded by Louenda Downs.
7. The MSNP Family Nurse Practitioner Program was recommended to the full board on a motion by Louenda Downs, seconded by Karen Fairbanks.
8. The Institutional Certificate in Programming Essentials was recommended to the full board on a motion by Louenda Downs, seconded by Karen Fairbanks.
9. Promotion and Tenure Recommendations were recommended to the full board on a motion by Louenda Downs, seconded by Jeff Stephens.
10. Emeriti Recommendations were recommended to the full board on a motion by Louenda Downs, seconded by Jeff Stephens.