

Minutes
Weber State University
Board of Trustees
May 7, 2013

Trustee Members:

Mr. James Beardall, Vice Chair
Ms. Karen Fairbanks
Mr. Andrew Gardiner
Ms. Mary Hall
Dr. Kathryn Lindquist
Mr. Scott Parson
Mr. Steve Starks
Dr. Jeff Stephens

Excused:

Mr. Alan E. Hall, Chair
Mr. Kevin Sullivan

Weber State University Officials:

Dr. Charles A. Wight, President
Dr. Norm Tarbox, VP for Administrative Services
Dr. Mike Vaughan, Provost
Dr. Brad Mortensen, VP for University Advancement
Dr. Jan Winniford, VP for Student Affairs
Dr. Bret Ellis, VP for Information Technology
Mr. John Kowalewski, Director of Media Relations
Ms. Lynette Jensen, Professional Staff Advisory Committee
Ms. Kristin Radulovich, Professional Staff Advisory Committee
Ms. Helen Fink, Classified Staff Advisory Committee
Ms. Aubrey Lord, Classified Staff Advisory Committee
Ms. Constance Hughes, Assistant Attorney General
Ms. JoAnne Robinson, Executive Assistant, President's Office

Others Present:

Mr. David Wilson, WSUSA President Elect
Dr. Jordan Hamson-Utley, Coordinator, Teaching and Learning Forum

Press Present:

Ms. Nancy Van Valkenberg, Standard Examiner

Welcome

I. Meeting convened at 9:30 a.m.

II. Vice Chair Jim Beardall welcomed those present.

Minutes

III.

On a motion by Kathryn Lindquist and seconded by Karen Fairbanks, the minutes of the March 19, 2013 main Board of Trustees meeting were approved unanimously

On a motion by Steve Starks and seconded by Scott Parson, the minutes of the March 19, 2013 Business Committee and Personnel and Academic Policy Committee were ratified unanimously.

President's Report

IV. President's Report - President Charles Wight gave a report covering the following items:

(Recognition of Departing Trustees)

1. President Wight recognized the five departing Trustees: Jim Beardall, Bryan Bowles, Mary Hall, Andrew Gardiner and Kathryn Lindquist and presented them with Presidential Citation plaques. Kathryn Lindquist thanked Bryan Bowles for his service as a member of the Personnel and Academic Policy Committee and for making sure that WSU programs are the best they can be. President Wight stated that Jim Beardall's business experience has been invaluable to Weber State University. He added that he appreciates all Andrew Gardiner has done to represent students and thanked Mary Hall for her work with alumni.

(Dee Event Center Honored by EPA)

2. Weber State University's Dee Events Center has taken top honors in the entertainment/cultural facility category of the EPA's Energy Star national building competition. The Dee Events Center cut its energy consumption by more than 20 percent, through energy-saving renovations and energy-efficiency training of the building's staff.

(Make a Difference Day)

3. The Community Involvement Center (CIC) is hosting WSU Make a Difference Day in Ogden. Groups will be involved in service at three locations serving multiple organizations.

(Boyd K. And Donna S. Packer Center for Family and Community Education)

4. LDS apostle Boyd K. Packer and his wife, Donna S. Packer, are being honored at the university with a new center for families in the Jerry & Vickie Moyes College of Education. The Boyd K. And Donna S. Packer Center for Family and Community Education (CFCE) will help administer and support eight community education outreach programs that serve families, teachers, students and community members.

(Forrest C. Crawford Distinguished Stewardship Award)

5. The Forrest C. Crawford Distinguished Stewardship Award has been named to honor Dr. Forrest Crawford for his outstanding accomplishments as the Assistant to the President for Diversity and for being instrumental in fostering Weber State University's commitment to excellence in diversity initiatives. This new scholarship was funded by anonymous donors.

(John A. Lindquist Award)

6. Associate athletic training professor Valerie Herzog has been selected as the 2013 recipient of the John A. Lindquist Award at Weber State University. The Lindquist Award, which was established in 2007, is given to a faculty or staff member annually who has demonstrated an ongoing commitment to mentoring Weber State University students in learning through community involvement. Herzog, who directs the graduate athletic training program, has established community involvement as an integral part of both undergraduate and graduate studies.

(Fan-Ya Lin)

7. Weber State University senior Fan-Ya Lin gave her debut performance at Carnegie Hall in March. As a winner of the 2013 American Protégé International

Damian Lillard
Named NBA Rookie
of the Year)

(WSU Students Assist
Food Bank)

(Posters on the Hill)

(WSU Respiratory
Therapy Program
Recognized)

WSUSA President's
Report

Piano and Strings Competition, she joined a group of elite performers from around the world. After her Carnegie Hall performance, she was awarded the special "Best Performance at the Winners Concert" grand prize.

8. Former WSU student and current Portland guard, Damian Lillard, was a unanimous choice for NBA Rookie of the Year, getting all 121 first place votes. He also set an NBA rookie record by making 185 three-point field goals.
9. Thanks to the volunteer work of a group of Weber State University computer science students, the 200,000 pounds of food that goes in and out of the Catholic Community Services (CCS) Northern Utah Food Bank, can now be recorded and managed through a sophisticated inventory-control database. The eight students involved with the project spent a combined 835 hours researching, writing, installing and testing the system.
10. When WSU student Trevor Hicks-Collins' 7-year-old son had a good night's rest, the symptoms of his autism lessened. That observation spurred Hicks-Collins, to study the sleep cycles of children with autism and to confirm a correlation between restful sleep and behavior. He shared his research as he presented at the annual national Posters on the Hill event held on Capitol Hill in Washington, D.C. The Council on Undergraduate Research received 815 submissions nationwide and selected 60 to present. This is the eighth time in nine years a WSU student has presented at the prestigious gathering.
11. The Weber State University Respiratory Therapy Program is among a select group of programs that will be recognized by the Commission on Accreditation for Respiratory Care (CoARC) to receive the *Distinguished RRT Credentialing Success* award.

The detailed report is attached to these minutes.

- V. President Andrew Gardiner provided a report, covering the following topics:

(WSUSA Newly
Elected Executives)

1. David Wilson - President
Brady Harris - Legislative Vice President
Tessa Diamond - Leadership Vice President
Trevor Annis - Service Vice President
Lola Moli - Diversity Vice President
Alex Grimes - Clubs and Organizations Vice President
Courtney Ellis - Programming Vice President
Alexis Marquez - Davis Campus Vice President

(Upcoming Events)

2. - Lunch with Governor Herbert
 - Prosperity 2020/Education First
- WeberTown Event
- Ogden College Town Steering Committee
 - Another Damian Day in June!
- Hosted 6th grader Student Government day
- Inauguration
- Study Union

The detailed report is attached to these minutes.

Alumni President's
Report

VI. President Mary Hall gave a report covering the following topics:

(Spring 2013
Graduation)

1. - 45 volunteers and staff distributed caps and gowns to 1,701 graduating students.
 - 16 volunteers helped host the commencement luncheon at the Union Building.
 - 204 new graduates joined the Alumni Association
 - All graduates received an email that included commencement and convocation time/location details, etc.

(Alumni Association
and Weber Historical
Society Lecture)

2. On April 15, as part of the Weber Historical Society partnership with the alumni Association, Brooke Arkush presented "Promontory Tradition in Northern Utah and Southern Idaho". Brooke has published widely and is a Weber State University Distinguished Professor. His research interests concern the prehistory and colonial history of western North America, with particular focus on the late prehistoric communal hunting systems of the Great Basin and native interactions with the Spanish missions of northern California.

(Emeriti Alumni Council Spring Reunion)

3. The annual Emeriti Alumni Council Spring Reunion Social will be held on Friday, May 17 at the Lindquist Alumni Center. This event reunites all those who have ever served on the Emeriti Alumni Council with an evening of reminiscing and fun.

(Weber State Alumni Singers)

4. The Weber State Alumni Singers will be presenting their annual spring concert on Monday, May 13 at Holy Family Catholic Church. The Emeriti Alumni Council will attend this concert after enjoying a no-host dinner.

(2013-14 Scholarships)

5. The Student Relations Committee reviewed hundreds of student scholarship applications for 2013-14, and awarded 27 scholarships totaling over \$65,000. Funds for these scholarships come from a variety of sources including private donors, endowment fund interest and revenue from the annual golf tournament.

(Weber State License Plate Program)

6.
 - New plates: 20
 - Renewals: 58
 - Year to Date: \$12,200
 - Estimated year-end revenue will exceed \$16,000.

(Membership Promotions and Benefits)

7. On May 1st Alumni Association partnered with the WSU Athletics, University Communications, and Campus Stores to promote the Damian Lillard Rookie of the Year award. Members received a 20% discount of Damian Lillard Rookie of the Year apparel products.

New Membership Benefits

8. In the FY12-13 year over 100 alumni members took advantage of a new membership benefit, which includes complementary athletic tickets for football, volleyball, and men and women's basketball.

The detailed report is attached to these minutes.

Faculty Report

- VII. Dr. Jordan Hamson-Utley gave a report covering the following topics:

(Teaching and Learning Forum)

1. Dr. Hamson-Utley reported on activities of the Teaching and Learning Forum. Over 900 faculty were served in various events this year. Book discussion groups served

Professional Staff
Advisory Committee
(PSAC)

150 faculty. The Last Lecture by Dr. Forrest Crawford was attended by over 200, including community members. There will be a new faculty retreat in Midway.

VIII. Kristin Radulovich gave a report outlining the year's activities of the Professional Staff Advisory Committee:

1. Committee Members
 - Administrative Services, University Relations, President's Office: Amber Robson, Margie Esquibel, Melissa Leonard
 - Student Affairs, Information Technology: Alan Ferrin, Carey Anson, Mark Read
 - Academic Affairs: Kristin Radulovich (Chair), Lynette Jensen (Vice Chair), Debra Murphy (Recorder)
2. Committee Goals and Accomplishments 2012-2013
 - Marketing and public relations - designed promotional materials
 - PSAC Website - Made updates including links making the site more user-friendly.
 - Developed partnerships with various committees on campus
 - Coordinated activities with the Classified Staff Advisory Committee
 - Provided representation to the UHESA meetings
3. Staff Recognition Awards
 - "Super Staff Awards" - Professional staff were nominated by their supervisors/peers and selected by PSAC
 - "Welcome bags" used to welcome over 100 new professional staff.
4. Staff Policy Changes and Updates
 - Extra Compensation Policy (PPM 3-48) was approved by the Board of Trustees in October.
 - Recommended changing staff designation from Classified and Professional to Non-Exempt and Exempt.

The detailed report is attached to these minutes.

Classified Staff
Advisory Committee
(CSAC)

IX. Helen Fink gave a report outlining the year's activities for the Classified Staff Advisory Committee:

1. CSAC has 13 representatives on campus.
2. CSAC were represented at meetings of ITAC Committee, Faculty Senate, the hiring committee for WSU's new president, the gmail conversion committee, to name a few.
3. CSAC partnered with PSAC with a table at the Benefits Fair. Many employees weren't aware of the committees.
4. PPM 3-66, Service Leave Policy, allows employees with benefits to volunteer for service on three different times during the year.
5. Participating on an ad hoc committee looking at combining PSAC and CSAC committees.
6. Participated at UHESA meetings and the legislative session.

Committee Reports
(Business Committee)

X. Business Committee - James Beardall outlined the following matters discussed and acted upon during today's Business Committee meeting: (For a detailed report of actions taken, see the attached Business Committee minutes for May 7, 2013.)

Mr. Beardall reported that the committee has three items for board approval:

1. Base Budget 2013-2014
2. Capital Improvements
3. Sale of Clearfield Property

On a motion by Scott Parson and seconded by Jeff Stephens, the following items were approved unanimously:

- Base Budget 2013-2014
- Capital Improvements
- Sale of Clearfield Property

(Personnel and
Academic Policy
Committee

Personnel and Academic Policy Committee - Kathryn Lindquist outlined the following matters discussed and acted upon during today's Personnel and Academic Policy Committee meeting: (For a detailed report of actions taken, see the attached Personnel and Academic Policy Committee minutes for May 7, 2013)

1. PPM 1-17, Selection and Evaluation of Academic Deans
2. PPM 3-25, Faculty Sabbatical Leave
3. PPM 4-1a, Awarding of Degrees or Certificates Posthumously
4. PPM 5-48, Smoke Free Zones
5. PPM 6-3, Registration Dates and Deadlines: Appointments, Add, Cancel, and Withdrawal
6. PPM 6-22, Student Code
7. PPM 11-1, Graduate Programs
8. Promotion and Tenure Recommendations

On a motion by Kathryn Lindquist and seconded by Mary Hall, the following items were approved unanimously:

- PPM 1-17, Selection and Evaluation of Academic Deans
- PPM 3-25, Faculty Sabbatical Leave
- PPM 4-1a, Awarding of Degrees or Certificates Posthumously
- PPM 5-48, Smoke Free Zones
- PPM 6-3, Registration Dates and Deadlines: Appointments, Add, Cancel and Withdrawal
- PPM 6-22, Student Code
- PM 11-1, Graduate Programs
- Promotion and Tenure Recommendations

9. Dr. Lindquist acknowledged that Tom Davidson passed away on Monday, May 6. Tom was a long standing chair of the Personnel and Academic Policy Committee. He and his wife, Nancy, were tremendous supporters of Weber State and especially the athletic programs and often hosted athletes in their home. Dr. Lindquist stated that she wanted to honor Tom's contribution to the committee and the university.

Other Business
(Board of Regents
Meeting)

- XI. President Wight reminded the Trustees that the Board of Regents would be meeting at Weber State University on Friday, May 17. A breakfast meeting for the WSU Board of Trustees and the Regents would begin at 7:30 am in the Union Building, Room 404. Trustees Karen Fairbanks, Scott Parson and Steve Starks indicated they would attend. Other Trustees will check their schedules and try to attend.

(*Metaphor* and
Epiphany)

President Wight indicated that each of the Trustees had been given a copy of two student publications, *Metaphor*, the Undergraduate Literary Journal and *Epiphany*, the Nontraditional Student Literary Journal.

Questions

XII. There were no questions.

Next Meeting Date

XIII. There will be no meetings of the Board in June or July. A Trustee retreat will be scheduled in August.

Adjourn to Executive Session

XIV. By unanimous vote of all Trustees in attendance, the meeting was adjourned to executive session at 10:20 a.m. for the purpose of a discussion of the character, professional competence, or physical or mental health of an individual.

Reconvene in Open Session and Adjourn

XV. The Board reconvened in open session at 10:35 a.m. Chair Alan Hall reported that no action was necessary as a result of the executive session. The meeting was adjourned at 10:38 a.m.

Minutes submitted by:



JoAnne Robinson, Secretary
WSU Board of Trustees



Charles A. Wight, President
Weber State University