WSU STUDENT ASSOCIATION

Legislative and Executive Packet Spring 2017
Dear Candidate,

Congratulations on your decision to participate in this year’s WSUSA Executive and Legislative Elections at Weber State University! We are excited for the weeks ahead and wish you the best of luck with your campaign. The WSUSA Elections Committee and the staff of Student Involvement and Leadership are available to answer any questions or concerns you have regarding the elections process.

Please take the time to educate yourself on the WSUSA Election Rules, WSUSA Constitution and By-Laws. All candidates (and write-in candidates) are expected to adhere strictly to the Election Rules and WSUSA Constitution and By-Laws.

Enclosed you will find the necessary information to declare your candidacy as well as the policies and guidelines you are expected to follow thereafter. Please be sure to read all pages and know by signing the Declaration of Candidacy Form, you acknowledge you have thoroughly read the entire packet and will abide by all Election Rules and guidelines. Also, pay close attention to the dates and times of various deadlines throughout the elections process. It is essential for you to meet each filing deadline and participate in the required meeting for all declared candidates.

Again, we congratulate you on your decision to run for office and look forward to working with you!

Best of Luck,

Greg Woodfield, WSUSA Student Body President
Tara Peris, Director of Student Involvement & Leadership

Please note: If you run for a Legislative position and win, you will not be eligible to run for an Executive position. Doing so would essentially silence the voices of the students who voted for you to represent them as a legislative member.

WSUSA Elections Contact Information

Executive Elections Chair: Zachary Venstra, zacheryvenstra@mail.weber.edu
Legislative Elections Chair: Shai-anne Nalder, shaianenalder@weber.edu
WSUSA Supreme Court Chief Justice: Richard Campos, richardcampos@weber.edu
WSUSA President: Greg Woodfield, gregorywoodfield@weber.edu
SIL Director: Tara Peris, taraperis@weber.edu, (801)626.7334 (o)
A) Elections Committee Composition:
   a. The Legislative Elections Chair will be chosen by the WSUSA Senate and ratified by the WSUSA Senate. The Executive Elections Chair will be appointed by the WSUSA Student Body President and ratified by the Executive board. There should be eight additional students who sit on the committee. This Elections Committee will be advised by Greg Woodfield (Student Body President) and Tara Peris (Director of Student Involvement and Leadership).
   b. Executive Elections Chair: Zachary Venstra; zacheryvenstra@mail.weber.edu
   c. Legislative Elections Chair: Shai-anne Nalder; shaianenalder@weber.edu

B) University Eligibility Requirements:
   a. Full-time student at WSU (as determined by program and/or accommodations)
   b. 2.5 Cumulative GPA or higher

C) Steps to Obtaining Candidacy:
   a. Declare candidacy by submitting the following items:
      i. WSUSA Eligibility and Declaration of Candidacy Form (hard, paper copy from the Elections Packet):
         1. This paper form must be signed by your potential advisor prior to submitting it to the Department of Student Involvement and Leadership (SIL).
         2. Completed, advisor-signed Candidacy Declaration Forms should be given to Jackie Edwards, Suzy Flint, and/or the front office student employees in SIL, SU 326.
         3. Candidacy Declaration Forms must be turned in to SIL no later than Thursday, February 9, 2017 by 5:00 PM (for Senate candidates) and Thursday, March 2, 2017 by 5:00 PM (for Executive candidates).
      ii. Candidate Platform:
         1. An electronic copy (word.doc) of your platform (not to exceed 350 words) must be emailed to Suzy Flint at sflint@weber.edu by Thursday, February 9, 2017 by 5:00 PM (for Senate candidates) and Thursday, March 2, 2017 by 5:00 PM (for Executive candidates).
         2. If a candidate misses the filing deadline(s) they may still campaign as a write-in candidate as long as the eligibility requirements are met and they have attended a declaration meeting (see schedule below).
      iii. Professional Headshot:
         1. All candidates are required to take a professional headshot with Joe Salmond in Lampros Hall (room 209, ext. 7056). Individuals running for Senate positions can take their headshots anytime during the following time slots:
            a. Tuesday, February 14, 2017 from 12 pm- 3 pm
            b. Wednesday, February 15, 2017 from 12 pm- 3 pm
            c. Thursday, February 16, 2017 from 12 pm- 3 pm
         2. Individuals running for Executive positions can take their professional headshots anytime during the following time slots:
a. Tuesday, February 28, 2017 from 12 pm - 3 pm  
b. Wednesday, March 1, 2017 from 12 pm - 3 pm  
c. Thursday, March 2, 2017 from 12 pm - 3 pm  

3. Joe Salmond will directly email all professional photos to Suzy Flint in SIL to complete each candidate’s platform submission.

b. **Attend One (1) Rules/Declaration Meeting:**  
   i. Candidates must attend one (1) Rules/Declaration Meeting hosted by the Spring 2017 Elections Committee.  
   ii. **Failure to attend a meeting will result in immediate disqualification.**  
       1. If a candidate has a legitimate reason for not attending the meeting, it is the candidate’s responsibility to contact the Elections Chair to appeal the disqualification.  
       2. The Elections Chair and committee has the ability to allow exceptions to be made when given a legitimate reason at least 72 hours before the respective meetings are held.  
   iii. **Declaration Meetings for Legislative Elections** will be held twice a day in room SU 326B on the following dates. You must attend one (1) of the following times listed for the Mandatory Rules/Declaration Meeting:  
       1. Tuesday, February 14, 2017 at 9:30 am and 3:30 pm  
       2. Wednesday, February 15, 2017 at 12:30 am and 3:30 pm  
   iv. **Declaration meetings for Executive Elections** will be held twice a day in SU 326B on the following dates. You must attend one (1) of the following times listed for the mandatory Rules/Declaration Meeting:  
       1. Tuesday, February 28, 2017 at 9:30 am and 3:30 pm  
       2. Wednesday, March 1, 2017 at 12:30 am and 3:30 pm

D) **Guidelines for Campaigning:**

a. **Campaigning Description:**  
   i. Campaigning is considered as any public, printed, electronic, or verbal communication advocating for a particular candidate. Campaigning is also considered as any organized speech, talk, or informational meeting advocating for a specific candidate.  
      1. This includes, but is not limited to: posters, pamphlets, leaflets, signs, clothing, social media, and emails.  
   ii. Prior to the start of elections, discussion with a limited number of individuals (campaign team) concerning the possibility of running, planning, or setting up a candidate’s campaign for a position is allowed, but may infringe on the above point if the candidate takes these steps too far.  
   iii. It is your responsibility to read the packet in order to understand and obey all election rules. All candidates are responsible for their campaigns, which includes the others whom they know are campaigning for them. It is the responsibility of all candidates to know the campaign rules and ensure that their campaign teams follow the rules.  
   iv. **ENDORSEMENTS:** The Department of Student Involvement and Leadership discourages all current elected officials from endorsing any candidates.  
   v. **IGNORANCE IS NOT AN EXCUSE**

b. **When can an individual begin campaigning for their elected position?**  
   i. All declared candidates (those who have submitted their declaration forms to the Department of SIL and been approved to run), may begin campaigning
for their elected position at 12:01 am on Saturday, February 18, 2017 (senate candidates) and 12:01 am on Saturday, March 11, 2017 (executive candidates).

ii. All declared candidates who begin campaigning prior to attending a declaration meeting are still accountable for their actions and expected to comply with all election rules as they will be enforced the moment candidates are able to begin campaigning (see dates and times above).

c. **Locations Prohibited for Campaigning:**
   i. WSUSA offices
   ii. Inside or within 15 feet of any WSU open classroom, computer labs. You cannot purchase ad space featured within any WSU computer lab(s).
      1. Note: Campaigning in a classroom is allowed with written (email) permission from the professor teaching the course.
   iii. Stewart Library
   iv. Center for Community Engaged Learning (CCEL)
   v. The Church of Jesus Christ of Latter-day Saints Institute of Religion
   vi. Newman Catholic Student Center

d. **Other General Campaign Policies:**
   i. No candidate or supporter may provide physical access to the student portal for voting purposes (grounds for immediate disqualification). For example, providing laptops, tablets, etc. to voters is prohibited. If a candidate has a question about the actions they hope to take to gain votes, please contact the Elections Chair (prior to any actions) for clarification. If candidates are concerned about the actions of an opponent, please discuss this concern with the Elections Chair (for validation) prior to filing any formal complaint/grievance.
   ii. Candidates and supporting parties cannot go door to door with electronic devices to get votes.
   iii. No campaign materials are allowed within 24 inches of any pavement, concrete, or flowerbed. This is due to the fact that piping and electrical equipment is located very near.
      1. If a student fails to follow this policy and causes any damage to the electrical equipment and or piping, it is the responsibility of the student to pay for repairs.
   iv. The use of paint or chalk on sidewalks, roads, stairs, or any part of the University property is not permitted.
   v. Campaign materials are not to be placed on tables (in the Union, academic departments, Housing, etc.) on cars, on desks, and within any building fixtures, walls, etc.
      1. No taping campaign materials on any stairs, buildings, windows, walls etc. Please refer to the WSU Posting Guidelines for any questions about posting.
         a. If a student (you) does not follow the WSU Posting Guidelines, it is the student’s responsibility to cover any damage to WSU property.
   vi. Face to face campaigning is allowed at Weber State Housing areas. However, campaign materials may not be distributed or left in any Housing areas, period.
E) Campaign Finance Rules and Guidelines:

a. Campaign Spending Limits
   i. The total amount of money spent by a candidate is not to exceed $500 for the Executive Elections and $250 for the Legislative Elections (articulated in the WSUSA By-Laws).
   ii. No campaign can share expenditures and or split the costs of campaign materials. Each campaign must report the full amount of any campaign expenditure on their spending form.
   iii. Candidates may receive donations or contributions for campaign items. Donated items must still be recorded and declared on the campaign-spending sheet in accordance with fair market value.
      1. Example: If $100 worth of campaign signs is donated to candidate for free, candidate must still record $100 on the spending limit form.

b. Campaign Receipts:
   i. Receipts for any good or service purchased by a candidate must be submitted to the front desk of the Department of Student Involvement and Leadership by Thursday, February 9, 2017 at 5:00 pm (Senate candidates) and by Thursday, March 2, 2017, at 5:00 pm (Executive candidates). The following items must be included in each candidate’s submission:
      1. Itemized list of all expenditures related to campaign.
      2. Detailed list of donations or contributions for campaign.
   ii. Failure to turn in receipts by correct time will be seen as an attempt to defraud the elections spending cap.
   iii. Candidates who do not spend any money must still submit a spending form showing $0 spent.
   iv. Failure to turn in campaign spending form, receipts for money spent, and money donated or items donated will be subject to penalties/consequences as deemed appropriate by the Elections Committee.
      1. These penalties may include suspension of active (live, in-person) campaigning time, limitation or restrictions on campaign signage, limitations and restrictions on campaign giveaways, limitations on campaign tabling options with other candidates, etc.
   v. If new/more campaign materials are purchased after campaign spending forms (and supporting documentation) are due (see dates above for each race), the candidate must update spending form and submit new receipts (with combined totals staying within campaign spending limits) to the elections committee prior to materials being handed out or displayed. All updated campaign spending information must be submitted in full by Thursday, February 23, 2017 at 2:00 pm (Senate candidates) and Thursday, March 16, 2017 at 2:00 pm (Executive candidates).
      1. These final dates and times related to campaign spending are non-negotiable and failure to comply with these deadlines may result in disqualification (as reviewed and decided by the Elections Committee).

c. Other Campaign Spending Related Rules and Regulations:
   i. If a student receives a discount for specific items based on a personal relationship that other candidates would not have access to, items will still be assessed at fair market value.
ii. If candidates are able to show proof of purchase of an item at a discount and did not receive a personal/privileged discount, the discounted value will be considered valid.
   1. In addition: this may result in the fair market value cost of an item being reevaluated.

iii. If a candidate wishes to hold a rally or distribute food, they must receive permission from the one of the Elections Committee Chairs at least 1 day prior to the event to allow for further guidance and follow-up on details to ensure all University policies and Weber County Health policies related to food handling on campus are followed.
   1. Food purchases must adhere to the WSU Food Policy and Petty Cash Policy limiting expenditures to no more than $150/day.

d. Coupons and Vouchers
   i. Coupons, vouchers, discounts on items and overall purchases or any forms of discount or publicity for any entity, company, or group will not be permitted.
      1. There is no exception to this rule.
   ii. Any candidate found to be using coupons, vouchers, or discounts of any kind will be subject to penalties/consequences as deemed appropriate by the Elections Committee.

F) Elections and Copyright Laws:
   a. Definition of copyright: the exclusive legal right, given to an originator or an assignee to print, publish, perform, film, or record literary, artistic, or musical material, and to authorize others to do the same.
      i. The use of any copyrighted material is prohibited for any student seeking an elected position for reasons stated below.
         1. The cost to obtain permission to use copyrighted material will easily be outside of the spending limits.
         2. The use of copyrighted material without permission can be very costly for the University and will be cause for immediate disqualification.
         3. Examples of using copyrighted material and/or copyright infringements include:
            a. Showing any movie on campus during a rally.
            b. Streaming any television shows or movies.
      ii. The University can be fined a lot of money for a student using copyrighted material without permission
         1. IF YOU HAVE ANY QUESTIONS ABOUT THIS POLICY PLEASE ASK TARA PERIS at (801)626-7334.

G) WSUSA Voting Policies:
   a. Computers will be set up in the Union during the week of elections.
      i. The Elections Committee will run computer booths during election week.
         1. Candidates may not provide personal computers for voters use.
   b. Polls will open on the following dates for each respective race:
      i. Senate Elections: polls open on Tuesday, February 21, 2017 at 12:01 am
      ii. Executive Elections: polls open on Monday, March 13, 2017 at 12:01 am
   c. Polls will close at 12:00 pm (Noon) on the Thursday of each election week:
      i. Senate polls will close at noon on Thursday, February 23, 2017 (Senate races)
      ii. Executive polls will close at noon on Thursday, March 16, 2017 (Executive
This allows adequate time for votes to be tallied, verified by the Elections Committee and Supreme Court, and announcements made the following day(s), Friday.

d. No campaigning is allowed before the following dates for each respective race:
   i. Senate Elections: campaigning can begin on Saturday, February 18 at 12:01 am.
   ii. Executive Elections: campaigning can begin on Saturday, March 11 at 12:01 am.

e. Write-in Candidacy:
   i. Students interested in running for an elected position (legislative or executive) who miss the filing date(s) (as listed above) and fail to submit their declaration forms on the specified dates and times, have the option to run as a write-in candidate.
      1. Students who choose to run as a write-in candidate must remember their name will not appear on the official elections ballot (of each race).
      2. It is the responsibility of the write-in candidate to inform voters that they must specifically enter (type-in) the name of their choice candidate on the ballot when they cast their vote.
   ii. All write-in candidates are held to the same election rules, filing deadlines, campaign spending limits, sanctions, etc. as declared ballot candidates.
      1. An individual elected to an office by write-in votes shall sign and file declaration of candidacy before they can accept the office they were elected to.
      2. Students who started the campaigning process as fully declared candidates (included on the ballot) and are disqualified during the elections process are NOT ELIGIBLE TO THEN RUN AS A WRITE-IN CANDIDATE.

H) Announcement of WSUSA Election Results:
   a. Votes will be tallied after the close of polls on Thursday at noon.
   b. Three members of the Elections Committee, Executive and Legislative Chairs, WSUSA President, one member of the Supreme Court, and SIL Director need to be on site to confirm results.
   c. Appealing of Elections Results:
      i. Candidates may appeal the vote count within 24 hours of voter results.
      ii. WSUSA Supreme Court has two business days to review the appeal and make a decision.

I) Consequences for Violation of Election Rules and Policies:
   a. The Elections Committee will meet daily during the election week, where they can address any complaints, clarifications, or grievances filed by candidates.
   b. If a candidate wishes for the committee to address a concern, question, complaint or grievance involving another candidate they must submit a Request for Review to the Elections Committee by 3:00 pm daily.
   c. A Request for Review is defined as: a written statement to the Elections Committee that addresses any potential violation of the rules or unethical behavior by another candidate.
      i. Challenges regarding conduct of a candidate or his/her campaign must be
submitted in writing/email to the Executive or Legislative elections chair.

1. Failure to submit the request for review in adequate time prior to the start of the meeting may result in a postponement or even dismissal of the request (this is left up to the discretion of the Elections Committee and is also contingent on the number of requests the committee is reviewing at the time).

2. Upon receiving a request the Elections Committee will decide if there is merit to the issues, actions, etc. being questioned/challenged.

3. If merit is found, each party will be able to state their concerns before any decision is made. Individuals will be notified of the decision within 24 hours of receiving official challenge.

ii. Requests for Review can be filed for issues related to misconduct and may include but are not limited to:

1. Improperly posted campaign material (putting a sign in front of another’s candidate sign who had theirs placed first).
2. Any violation of posting guidelines
3. Improper campaigning before authorized dates and times (see above).
4. Any attempt to sabotage to a candidate’s campaign materials.
5. Interfering and/or tampering with the voting process in any way.
6. Elections results and initially declared winners.

iii. Excessive Requests for Review: in an effort to discourage candidates and their related parties/supporters from “campaigning via grievance,” the following guidelines have been established by the Elections Committee:

1. If a candidate files an excessive number of requests for review to the Elections Committee, said candidate may be subject to the three-strike policy.
   a. Excessive challenges may include filing multiple challenges that are unnecessary, or deemed to have no merit according to the Elections Committee.
   b. Candidates are encouraged to win by their own efforts and merit, not by challenging the campaign of their opponents.

2. If the Elections Committee issues candidate a strike for filing excessive challenges, the candidate may make an appeal to the Supreme Court within 12 hours of the election committee’s decision.

d. Penalties for Cited Violations:

i. The Elections Committee is the body responsible for enforcing all sanctions and penalties related to policy violations.

1. Each violation will result in one (1) strike.
2. One (1) strike equals a campaign ban until 12:00 PM the following business day for candidate and campaign team.
   a. This includes tabling, visiting classrooms, handing out campaign material and social media. Any posters or signs may remain up.
3. Two (2) strikes equal the loss of being able to campaign for 24 hours. Starting when the Elections Committee makes their decision.
   a. All campaign material must also be taken down within 12
hours of the election committee’s ruling. This includes posters, signs, etc.

4. Three (3) strikes equal disqualification.
   a. Upon the accumulation of three (3) strikes the candidate(s) will be disqualified. This disqualification can be appealed to the WSUSA Supreme Court for further consideration.
   b. Until a decision is reached by the WSUSA Supreme Court, candidates are required to comply with the consequences put forth by the Elections Committee and elections rules.

5. Note: Violations deemed egregious by the Elections Committee may result in immediate disqualification.
   a. Example: Destroying or taking down another candidate’s signs.

ii. Disqualification of Candidates:
   1. Disqualification must be warranted per the terms of the elections policies.
      a. Upon the accumulation of three (3) strikes the candidate(s) will be disqualified.
      b. This disqualification can be appealed to the WSUSA Supreme Court for further consideration.
      c. Until a decision is reached by the WSUSA Supreme Court, candidates are required to comply with the consequences put forth by the Elections Committee and election rules.

2. The Appellate Process in Elections:
   a. All parties have the right to appeal the decisions made by the Elections Committee to the Supreme Court.
   b. Appeals must be filed within 24 hours of the Election Committee’s decision.
   c. The WSUSA Supreme Court Justices have 24 hours to make a decision on the appeal and post their decision.
   d. If an appeal related to the official election results is filed (on each respective Friday or weekend thereafter), the WSUSA Supreme Court has 2 full business day to review and respond.

J) Campaign Clean-Up:
   a. If a candidate’s material has been damaged or has been unsecured, it is the responsibility of the candidates to repair or remove material.
   b. Campaign materials need to be removed from campus property (including Davis) within 24-hours of election results.
      i. In the event that campaign materials are not removed in the time given, the candidates will be fined to compensate the WSU grounds crew to provide the cleanup service.
WSUSA Senate Positions and Staff Advisors

African American (Erik Ashby, 395-3514, Davis Campus D2 Suite 221)
American Indian (Tashina Barber, 626-7367, SC 150P)
Asian (Eveni Tafiti, 626-7586, SC 150K)
Athletics (Amy Crosbie, 626-6649, SD 205)
College of Applied Science & Technology (Rainie Ingram, 626-7785, ET 110A)
College of Arts and Humanities (Debra Murphy, 626-6631, EH 437)
College of Business & Economics (Pat Wheeler, 626-7914, WB 213)
College of Education (Jack Rasmussen, 626-6273, ED 228)
College of Health Professions (Lisa Trujillo, 626-6834, MH 309)
College of Science (Jane Stout, 626-6302, SL 203M)
College of Social and Behavioral Sciences (Seth Wilhelmsen, 626-7809, SS 138)
Davis Campus (Erik Ashby, 395-3514, D3 221)
Graduate Student (Mark Stevenson, 395-3528, D2 137B)
Hispanic (Monica Rodriguez Mesa, 626-7333, SC 150L)
Honors/Bachelor - Integrated Studies (Marilyn Diamond, 626-7336, LI 225)
International Student (Morteza Emami, 626-7367, SC 143)
Non-Traditional (Debbie Cragun, 626-6077, SC 154)
Pacific Islander (Eveni Tafiti, 626-7586, SC 150K)
Residence Halls (Daniel Kilcrease, 626-6968, UVCC 101F)
Students with Disabilities (Roxanne Holbrook, 626-6288, SC 181)
Traditional (Anneli Byrd, 626-6336, SC 140)
Veteran (Charlie Chandler, 626-6042, MA 103)

Responsibilities for all senate positions includes but is not limited to: representing your constituents on the Student Senate, serving on various WSU campus committees, and promoting your constituencies through town halls, events, and activities.
WSUSA Executive Positions and SIL Staff Advisors

WSUSA President: Primary representative for the student body. Responsible for all WSUSA executive functions. Oversees all Vice Presidents and Cabinet members. Serves on the WSU Board of Trustees, the Student Fee Recommendation Committee, the Utah Student Association of Student Body Presidents, and Faculty Senate. (Tara Peris, taraperis@weber.edu, (801)626.7334 Office, SU 326)

Legislative Vice President: President of the Student Senate. Responsible for leading the senate in fulfilling legislative duties. Represents academic interests and concerns of the students. Serves on Faculty Senate and Dean's Council. (Erik Ashby, erikashby@weber.edu, (801)395.3514 Office, D3 221)

Activities Vice President: Coordinates and promotes the majority of the social and educational/informational activities and programs, including but not limited to Homecoming, and the Crystal Crest Awards. (Emma Clark, emmaclark@weber.edu, (801) 626-7992, SU 326)

Diversity & Unity Vice President: Promotes diversity awareness on campus. Provides educational opportunities that showcase the many cultures and viewpoints of the student body. Introduce and implement policy changes that promote diversity at WSU. Plan and execute diversity events and activities. Oversee the Diversity Chairpersons and serves as the Chair of the Shepherd Union Board. (Tara Peris, taraperis@weber.edu, (801)626.7334 Office, SU 326)

Service Vice President: Responsible for promoting community service on campus and within the student body. Makes community service opportunities accessible for students. Oversees the Community Engaged Leaders Chairpersons. Responsible for chairs documentation of service hours. Serves on CCEL (Center of Community Engaged Learning) Advisory Board committee as needed. (Mike Moon, mikemoon@weber.edu, (801) 626-6890, SU 327)

Clubs and Organizations Vice President: Responsible for the success of the registered Student Clubs and Organizations on campus. Responsible for promoting student involvement with the Clubs and Organizations and recruiting for those C&Os through outreach, programming, and resources. Introduces and implements any policy that will improve the Clubs and Organizations and general student involvement. Accountable for the process that the Clubs and Organizations receive funding from the department. (Heather Cimino, heathercimino@weber.edu (801)626-6824. Office, SU 326)

Leadership Vice President: Coordinates, promotes and implements campus-wide programs. Assists in overseeing the Emerging Leaders Program. Acts as Chair of the Leadership Team Council. Supervises all Leadership Mentors and Chairs, team council. (Sheldon Cheshire, scheshire@weber.edu, (801) 626-7850, SU 326)

Davis Campus and Satellite Centers Vice President: Represents students that attend the Davis Campus and the other satellite centers. Acts as Chair of the Davis Campus Student Council and coordinates the council’s activities with WSUSA. (Erik Ashby, (801)395-3514, D3 221, or (Tara Peris, taraperis@weber.edu, (801)626.7334 Office)

* Please note that these are not complete job descriptions but rather basic summaries. Further job rights and responsibilities can be found in the WSUSA contract. In parentheses are found the name of the advisor for that position, their extension, and their office location. The advisor for your office of candidacy needs to sign your Eligibility and Declaration of Candidacy Form in order for that form to be complete. Their signature simply affirms that you have met with them to discuss the position you are running for.
2017 WSUSA Elections
Campaign Spending Form

Candidate Name: __________________________

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
<th># of Items</th>
<th>Fair Market Value</th>
<th>Total Cost</th>
<th>Receipt (Y/N)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

13
Expectations and Contracted Dates for 2017-2018 WSUSA Senators

Spring 2017 Dates/Events
• Attend Monday Senate Meeting Previews:
  2:30-5:00 p.m., Union Building Room 404/Senate Chambers
  (Dates will be sent out by WSUSA Senate Advisor, Erik Ashby)
• Attend WSUSA Inauguration:
  Friday, April 7, 2017, 12:00 p.m., Wildcat Theater
• Attend the Crystal Crest Awards:
  Saturday, April 15, 2017, 7:00 p.m. Union Ballrooms

Summer 2017 Dates/Events
• Attend WSUSA Summer Leadership Training:
  Friday, May 5, 2017, 10:00 a.m.-1:00 p.m. Dumke Hall: Hurst Center (1 of 2 trainings required for all WSUSA leaders)
• Attend the Utah Leadership Academy (ULA):
  Tuesday-Thursday, May 16-18, 2017, Weber State University, Ogden Campus (paid for by SIL)
• Participation in Summer Senate Trainings (Dates/ times TBD by Senate Advisor)
• Attend WSUSA Summer Leadership Training (Part II): Thursday, August 17, 2017, Union Building (2 of 2 trainings required for all WSUSA leaders).

Fall 2017 Dates/Events
• Attendance and participation in weekly WSUSA Meetings: Every Monday 1:30-2:00 pm (Wildcat Theater). This is also an expectation for Spring 2018 (every Monday).
• Attendance and participation in weekly Senate Team Trainings & Open Meetings, every Monday & Wednesday 12:30-2:00 pm, Ogden Campus, SU 404.
• Participation on assigned Senate Committees (throughout Fall/Spring semester).
• Attend Project LEAD 2017: Fall 2017, dates TBD.
• Attend the Annual Diversity Conference:
  Thursday & Friday, October 5-6, 2017, times TBD (You have a choice between two days).
• Participation in Make a Difference Day: date TBD.

Spring 2018 Dates/Events
• Attendance and participation in weekly WSUSA Meetings: Every Monday 1:30-2:00 pm (Wildcat Theater).
• Attendance and participation in weekly Senate Team Trainings & Open Meetings, every Monday & Wednesday 12:30-2:00 pm, Ogden Campus, SU 404.
• Participation on assigned Senate Committees (throughout Spring semester).
Expectations and Contracted Dates for 2017-2018 WSUSA Executive Leaders

**Spring 2017 Dates/Events**
- Attend WSUSA Inauguration: Friday, April 7, 2017, 12:00 p.m., Wildcat Theater
- Attend Crystal Crest Awards: Saturday, April 15, 2017, 7:00 p.m. Union Ballrooms
- Attend Putting Students Through Ceremony (PST): Thursday, April 27, 2017, 5:00 p.m, Union Ballrooms

**Summer 2017 Dates/Events**
- **New Executive Retreat:** Monday, May 1 - Tuesday, May 2, 2017.
- Attend WSUSA Summer Leadership Training: Friday, May 5, 2017, 10:00 a.m.-1:00 p.m. Dumke Hall: Hurst Center (1 of 2 trainings required for all WSUSA leaders)
- Attend the Utah Leadership Academy (ULA): Tuesday-Thursday, May 16-18, 2017, Weber State University, Ogden Campus (paid for by SIL)
- Participation in team specific trainings and summer retreats (as scheduled with SIL Advisor).
- Connect with WSUSA team and SIL Staff Advisor frequently throughout the summer semester for team development and planning.
- Attend WSUSA Summer Leadership Training (Part II): Thursday, August 17, 2017, Union Building (2 of 2 trainings required for all WSUSA leaders).

**Fall 2017 Dates/Events**
- Attendance and participation in weekly WSUSA Meetings: Every Monday 1:30-2:00 pm (Wildcat Theater). This is also an expectation for Spring 2018.
- Attendance and participation in weekly Exec Team Meetings: Every Wednesday, 1:30-3:30 pm.
- Attendance and participation in weekly VP led Team Meetings (every Monday, 12:30-1:30 pm, various locations in Union Building).
- Attendance and participation in weekly, every Wednesday, advisor led Leadership Trainings (12:30-1:30 pm, various locations in Union Building).
- Attend Project LEAD 2017: Fall 2017, dates TBD.
- Attend the Annual Diversity Conference: Thursday & Friday, October 5-6, 2017, times TBD (You have a choice between two days)
- Participation in Make a Difference Day: date TBD.
Spring 2018 Dates/Events

• Attendance and participation in weekly WSUSA Meetings: Every Monday 1:30-2:00 pm (Wildcat Theater, every Monday).
• Attendance and participation in weekly Exec Team Meetings: Every Wednesday, 1:30-3:30 pm.
• Attendance and participation in weekly VP led Team Meetings (every Monday, 12:30-1:30 pm, various locations in Union Building).
• Attendance and participation in weekly, every Wednesday, advisor led Leadership Trainings (12:30-1:30 pm, various locations in Union Building).
## 2017 WSU Election Key Dates

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Time</th>
<th>Place</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Election Packets Due</strong></td>
<td></td>
<td>5pm</td>
<td><strong>SIL</strong> SU 326</td>
</tr>
<tr>
<td>(Declaration Forms)</td>
<td><strong>Legislative</strong></td>
<td>For all dates</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Thursday, February 9</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Executive</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Thursday, March 2</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Electronic copy of Platform Due</strong></td>
<td><strong>Legislative</strong></td>
<td>5pm</td>
<td>Email Suzy Flint</td>
</tr>
<tr>
<td></td>
<td>Thursday, February 9</td>
<td>For all dates</td>
<td><a href="mailto:sflint@weber.edu">sflint@weber.edu</a></td>
</tr>
<tr>
<td></td>
<td><strong>Executive</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Thursday, March 2</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Posting of Candidates List</strong></td>
<td><strong>Legislative</strong></td>
<td>5pm</td>
<td><strong>SIL</strong> SU 326</td>
</tr>
<tr>
<td></td>
<td>Friday, February 10</td>
<td>For all dates</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Executive</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Friday, March 3</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Professional Headshot</strong></td>
<td><strong>Legislative</strong></td>
<td>12pm-3pm</td>
<td><strong>Lampros Hall Room 209</strong></td>
</tr>
<tr>
<td></td>
<td>Tuesday, February 14</td>
<td>For all dates</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Through</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Thursday, February 16</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Executive</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tuesday, February 28</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Through</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Thursday, March 2</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Declaration Meeting(s)</strong></td>
<td><strong>Legislative</strong></td>
<td>Feb. 14&lt;sup&gt;th&lt;/sup&gt;</td>
<td><strong>SIL</strong> SU 326B</td>
</tr>
<tr>
<td></td>
<td>Tuesday February 14</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; time 9:30am</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>2&lt;sup&gt;nd&lt;/sup&gt; time 3:30pm</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Wednesday, February 15</td>
<td>Feb. 15&lt;sup&gt;th&lt;/sup&gt;</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>1&lt;sup&gt;st&lt;/sup&gt; time 12:30pm</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>2&lt;sup&gt;nd&lt;/sup&gt; time 3:30pm</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Executive</strong></td>
<td>Feb. 28&lt;sup&gt;th&lt;/sup&gt;</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tuesday, February 28</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; time 9:30am</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>2&lt;sup&gt;nd&lt;/sup&gt; time 3:30pm</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Wednesday, March 1</td>
<td>Mar. 1&lt;sup&gt;st&lt;/sup&gt;</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>1&lt;sup&gt;st&lt;/sup&gt; time 12:30pm</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>2&lt;sup&gt;nd&lt;/sup&gt; time 3:30pm</td>
<td></td>
</tr>
<tr>
<td>Event</td>
<td>Legislative</td>
<td>Executive</td>
<td>All WSU Campuses</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>---------------------------</td>
<td>-------------------------</td>
<td>------------------</td>
</tr>
<tr>
<td>Campaigning Begins</td>
<td>Saturday, February 18</td>
<td>Saturday, March 11</td>
<td>12:01am</td>
</tr>
<tr>
<td>Voting</td>
<td><strong>Legislative</strong></td>
<td><strong>Executive</strong></td>
<td><strong>Opens first day at 12:01 am</strong></td>
</tr>
<tr>
<td></td>
<td>Tuesday, February 21</td>
<td>Monday, March 13</td>
<td></td>
</tr>
<tr>
<td></td>
<td>through</td>
<td>Through</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Thursday, February 23</td>
<td>Thursday, March 16</td>
<td></td>
</tr>
<tr>
<td>Updated &amp; Final Campaign Spending Information</td>
<td><strong>Legislative</strong></td>
<td><strong>Executive</strong></td>
<td>2pm</td>
</tr>
<tr>
<td></td>
<td>Thursday, February 23</td>
<td>Thursday, March 16</td>
<td></td>
</tr>
<tr>
<td>Election Results Announced</td>
<td><strong>Legislative</strong></td>
<td><strong>Executive</strong></td>
<td>No later than 12pm</td>
</tr>
<tr>
<td></td>
<td>Friday, February 24</td>
<td>Friday, March 17</td>
<td></td>
</tr>
<tr>
<td>Campaigning Materials Cleaned Up</td>
<td><strong>Legislative</strong></td>
<td><strong>Executive</strong></td>
<td>No Later Than 12pm</td>
</tr>
<tr>
<td></td>
<td>Friday, February 24</td>
<td>Friday, March 18</td>
<td></td>
</tr>
<tr>
<td>WSUSA Inauguration</td>
<td>Friday, April 7</td>
<td>12pm</td>
<td></td>
</tr>
</tbody>
</table>
# 2017-2018 WSU Student Association
## Proposed Compensation Grid for Elected Positions

<table>
<thead>
<tr>
<th>Position</th>
<th>Waiver per Semester**</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(Student Fees Not Included)</td>
</tr>
<tr>
<td>President</td>
<td>Full Instate Tuition</td>
</tr>
<tr>
<td>Legislative VP</td>
<td>Full Instate Tuition</td>
</tr>
<tr>
<td>Activities VP</td>
<td>Full Instate Tuition</td>
</tr>
<tr>
<td>Clubs &amp; Organizations VP</td>
<td>Full Instate Tuition</td>
</tr>
<tr>
<td>Service VP</td>
<td>Full Instate Tuition</td>
</tr>
<tr>
<td>Leadership VP</td>
<td>Full Instate Tuition</td>
</tr>
<tr>
<td>Davis Campus VP</td>
<td>Full Instate Tuition</td>
</tr>
<tr>
<td>Diversity &amp; Unity VP</td>
<td>Full Instate Tuition</td>
</tr>
<tr>
<td>Senator (22)</td>
<td>$875 for each senate seat</td>
</tr>
</tbody>
</table>

**Additional waiver guidelines may apply. Please note that these are recommendations and are subject to change up to May 1, 2017.
The Department of Student Involvement and Leadership encourages all students of Weber State University to apply for an Executive or Legislative position within WSUSA. Please note the following requirements to be eligible to run for office:

1. Have a cumulative GPA of 2.5 or higher.

2. Be enrolled full time as determined by program and/or special accommodations.

3. Have a completed packet and emailed platform turned into the Office of Student Involvement and Leadership (SIL), Shepherd Union 326 by Thursday, February 9, 2017 by 5pm (for Senate candidates) and Thursday, March 2, 2017 by 5pm (for Executive candidates).

Campaign Platform Information:

Please attach a copy of your platform to this form. This may be in any format you choose and it can say anything you want about you and why you are running. You may include goals, what you like best about WSU, personal info, or anything you want! Please do not exceed 350 words, but remember it should be long enough that the voters know what you have to offer as a candidate, but not too long that it bores them and no one reads it! You must also email an electronic copy of your platform to Suzy Flint at sflint@weber.edu by the dates shown above, so it may be available for voters to view online.

General Information

Name ___________________________ W# __________________

Current Address ____________________________

Phone Number ( ) __________________

Preferred E-Mail _______________________

Cumulative GPA ________________

Number of Hours Currently Enrolled _____________

Candidate for the Position of ____________________________

Information

In order to be eligible for an elected position in WSUSA, I acknowledge that I must meet the following standards:

As of the current semester, I am a fully matriculated student at WSU. I have paid all associated tuition and fees in full, unless I meet the credit exceptions as explained in Article 2, Section 2 of the WSUSA Constitution. (Exceptions exist for transfer students and student with disabilities.)
The term of office for all elected positions is one full year, including the upcoming summer, fall and spring semesters. If elected, I commit to fulfilling the duties and responsibilities of my position for the full term of office as outlined in the WSUSA Constitution and Bylaws.

I understand that as an elected officer of WSUSA, I am eligible for compensation and that the amount of compensation varies with position. I am aware that WSU only allows one full tuition waiver per student and that all compensation is non-transferable. I understand that if I fail to maintain the requirements of my position, I may be required to reimburse some or all of the compensation I have received. I agree to uphold and abide by the WSUSA Constitution and Bylaws, WSU Policies and Procedures, WSU Student Code of Conduct, and all local, state, and federal laws.

I take personal responsibility for damage to facilities, other people, or myself resulting from my campaign.

I agree to abide by the official decisions of the WSUSA Elections Committee, however, appeals to said decisions may be made to the WSUSA Supreme Court, whose decision I shall consider final.

I, ________________________ declare my candidacy for the above stated position and affirm I have read and understand the information provided above. I meet the eligibility requirements listed for all candidates and give permission to the staff of Student Involvement and Leadership to check my records to verify eligibility. I also agree to the conditions stated above in running for office and holding an elected leadership position of WSUSA throughout the upcoming academic year.

_________________________________  ____________________________
Candidate’s Signature  Date

_________________________________  ____________________________
Advisor Signature  Date

*Refer to the list of elected positions to know the name of the advisor for your desired position. This signature is not an endorsement of your candidacy, but simply shows that you have met with the advisor to discuss the position and its responsibilities,

This Declaration Form and Candidate Platform are due to the front desk of SIL by:

Legislative – Thursday, February 9, 5:00pm
Executive – Thursday, March 2, 5:00pm