



WSU STUDENT ASSOCIATION

Spring 2020

Dear Candidate,

Congratulations on your decision to participate in this year's WSUSA Executive and Legislative Elections at Weber State University! We are excited for the weeks ahead and wish you the best of luck with your campaign. The WSUSA Elections Committee and the staff of Student Involvement and Leadership are available to answer any questions or concerns you have regarding the elections process.

Please take the time to educate yourself on the WSUSA Election Rules, WSUSA Constitution, and By-Laws. All candidates (and write-in candidates) are expected to adhere strictly to the Election Rules, WSUSA Constitution, and By-Laws.

Enclosed you will find the necessary information to declare your candidacy as well as the policies and guidelines you are expected to follow thereafter. Please be sure to read all pages and know by signing the Declaration of Candidacy Form, you acknowledge you have thoroughly read the entire packet and will abide by all Election Rules and guidelines. Also, pay close attention to the dates and times of various deadlines throughout the elections process. It is essential for you to meet each filing deadline and participate in the required meeting for all declared candidates.

Again, we congratulate you on your decision to run for office and look forward to working with you!

Best of Luck,

Tara Peris, Director of Student Involvement & Leadership

WSUSA Elections Contact Information

Executive Elections Chair: Jackie Perez, jacquelineperez@mail.weber.edu

Legislative Elections Chair: Jamie Lobato, jamielobato@mail.weber.edu

SIL Director: Tara Peris, taraperis@weber.edu, (801)626.7334 (o)

2020-21 WSUSA ELECTION TIMELINE

Department of Student Involvement and Leadership

Weber State University
(Updated October 2019)

- **FRIDAY, FEBRUARY 7, 2020 AT 5:00PM:** Candidacy Declaration Form are due.
- **TUESDAY, FEBRUARY 11, 2020** Rules Meeting #1 at 9:00 AM & Rules Meeting #2 at 3:00 PM
- **FEBRUARY, FEBRUARY 14, 2020 AT 5:00PM:** Candidate Profile due
- **WEDNESDAY, FEBRUARY 19, 2020** Rules Meeting #3 at 9:00 AM & Rules Meeting #4 at 3:00 PM
- **THURSDAY, FEBRUARY 20, 2020 AT 5:00PM:** Candidate Banquet and Professional Headshots
- **SATURDAY, FEBRUARY 22, 2020:** Campaigning begins
- **MONDAY, FEBRUARY 24, 2020:** Meet the Candidates and Presidential Debate, time TBA.
- **TUESDAY, FEBRUARY 25, 2020 AT 12:01AM:** Voting begins
- **THURSDAY, FEBRUARY 27, 2020 AT 12:00PM:** Voting ends
- **THURSDAY, FEBRUARY 27, 2020 AT 5:00PM:** Campaign receipts due
- **FRIDAY, FEBRUARY 28, 2020 AT 6:00PM:** Winners announced at Weber's Got Talent

2020-21 WSUSA ELECTION RULES

Department of Student Involvement and Leadership

Weber State University
(Updated October 2019)

Definitions:

Actual Cost: is defined as the cost presented on an official sales receipt.

A-frames: are defined as a freestanding object that must fit in an 8-foot by 8-foot by 8-foot (8'x8'x8') square.

Bribery: is defined as the act of offering, giving, receiving or soliciting any item of value over \$5 that may influence the actions of a person. This includes, but is not limited to: rent, vehicles, gift cards, sporting event tickets or tickets of any kind, parking pass, clothing, position promises or status guarantees, etc.

Campaign Committee Members: are any people who are helping candidates campaign.

Campaign Materials: are any item, tangible or digital, with the purpose of garnering attention and increasing awareness for a specific candidate or ballot item.

Declared/Ballot Candidate: a registered WSU student who is in good standing and has filed a Declaration of Candidacy.

Disqualified Candidate: a declared or write-in candidate who is disqualified by the Elections Committee, is prohibited from running for office, and is not allowed to apply for and/or occupy an elected position for the upcoming academic year.

Donations: are defined as any monetary contributions or physical goods provided by anyone and given to the candidate to be used as Campaign Materials. Donations must be listed on the Financial Statement and count towards the spending limit of candidates.

Elections Week: is defined as Saturday, February 22, 2020, at 12:01 a.m. through Thursday, February 27, 2020, at 8 p.m.

Fair Market Value: is an estimate of the value of property and services based on what an average buyer would pay to an average seller in the market.

Good Standing (behavioral and academic):

- Carrying a minimum of 12 credits per semester, or considered a full-time student as a graduate student during their entire term of office, including the spring semester of election or appointment.
- Free from academic warning, probation, or suspension.
- Free from WSU Student Code violations and/or student conduct probation, including any pending issues.

Ineligible Candidate: a declared candidate who fails to meet pre-election qualifications. Ineligible candidates may run as a write-in candidate during elections week.

Meet the Candidates: an event organized by the Elections Committee on the Monday of Elections Week where students meet the candidates and ask the candidates questions about their platform and goals.

Poster(s): are printed or other types of Campaign Materials on paper to be hung in appropriate buildings on campus. This includes digital signage within appropriate campus buildings.

Raffle: also known as an opportunity drawing or door prize, is a lottery in which each participant "buys" a chance or chances to win a prize. Chances are considered gambling in the state of Utah. Raffles are not permitted in the WSUSA executive or legislative election.

Slander: is defined as the spreading of an untruth about other candidates or their campaigns in a way that may hurt their campaign or reputation.

Tabling: Tabling accommodations provided to candidates within the Shepherd Union throughout Elections Week facilitated by the SIL Office. NOTE: Tables provided, accommodations made, and/or other resources facilitated through the SIL Office are not guaranteed and will be communicated to all candidates.

A) Elections Committee Composition:

- a. The Legislative Elections Chair will be chosen by the WSUSA Senate and ratified by the WSUSA Senate. The Executive Elections Chair will be appointed by the WSUSA Student Body President and ratified by the Executive board. There should be eight additional students who sit on the committee. This Elections Committee will be advised by Tara Peris (Director of Student Involvement and Leadership).
- b. Executive Elections Chairs: Jackie Perez
- c. Legislative Elections Chair: Jamie Lobato

B) University Eligibility Requirements:

- a. Full-time student at WSU (as determined by program and/or accommodations)
- b. 2.5 Cumulative GPA or higher

C) Steps to Obtaining Official Ballot Candidacy:

- a. **Declare interest in running for an elected position by submitting the following items:**
 - i. **WSUSA Eligibility and Declaration of Candidacy Form**
(The Eligibility and Declaration Form is available at the end of this packet)
 1. After meeting with the position advisor to discuss the position responsibilities, this paper form must be signed by your potential advisor prior to submitting it to the Department of Student Involvement and Leadership (SIL).
 2. Completed, advisor-signed Candidacy Declaration Forms should be given to Suzy Flint and/or the front office student employees in SIL, SU 326.
 3. Candidacy Declaration Forms must be turned into SIL no later than **5:00 PM on Friday, February 7, 2020.**
 - ii. **Candidate Profile:**
 1. An electronic copy of your Candidate Profile must be **emailed to Suzy Flint at sflint@weber.edu by 5:00 PM on Wednesday, February 14, 2020.** *(A sample of the Candidate Profile is available at the end of this packet.)*
 2. If a student interested in running for an elected position misses the filing deadline(s), they may still campaign as a write-in candidate as long as the eligibility requirements are met.
 - iii. **Professional Headshot:**
 1. Students running for an elected position are required to take a **professional headshot** on the **EVENING OF THE CANDIDATE BANQUET, February 20, 2020.**
 - a. Headshots will be available outside SU 404 for each candidate running for office.
 - b. All photos will be directly emailed to Suzy Flint in SIL to complete each candidate's profile submission.
- b. **Write-in Candidacy:**
 - i. Students interested in running for an elected position (Senate or Executive) but miss the filing date(s) (as listed above) have the option to run as a write-in candidate.
 1. Students who choose to run as a write-in candidate must remember their name **will not appear on the official elections ballot** (of each race).
 2. It is the responsibility of the write-in candidate to inform voters that they must specifically enter (type-in) the name of their choice candidate on the ballot when they cast their vote.
 - ii. All write-in candidates are held to the same election rules, campaign spending limits and deadlines, sanctions, etc. as declared ballot candidates.

- iii. An individual elected to a position by write-in votes must be deemed eligible by the Department of Student Involvement and Leadership (see section B-a/b) before they can accept the position they were elected to.
 - iv. Students who started the campaigning process as fully declared candidates (included on the ballot) and are disqualified after the voting systems have opened, are **NOT ELIGIBLE TO RUN AS A WRITE-IN CANDIDATE** and cannot be voted into any elected position for a full academic year.
- c. **Attend One (1) Rules Meeting:**
- i. Students who have submitted their Candidacy Declaration Form and have been approved to run for an elected position by the Department of Student Involvement and Leadership must attend one (1) Rules Meeting hosted by the Spring 2020 Elections Committee.
 - ii. **Students interested in running for an elected position, but who fail to attend a Rules Meeting, are ineligible to run as a ballot candidate but may choose to run as a write-in candidate for the general election.**
 - 1. Write-in candidates are not required (*but are highly encouraged*) to attend a formal Rules Meeting. However, all write-in candidates will be held to the same rules, guidelines, and standards of all candidates.
 - iii. **Rules Meetings** will be held twice a day in SU 326B on the following dates. You must attend one (1) of the following times listed for the mandatory Rules Meeting.
 - 1. Tuesday, February 11, 2020 at 9:00 am and 3:00 pm
 - 2. Wednesday, February 19, 2020 at 9:00 am and 3:00 pm
- d. **Attend the Candidate Banquet on Thursday, February 20, 2020 at 5:00 pm, location Shepherd Union room 404.**

D) Guidelines for Campaigning:

- a. Campaigning **on campus** is prohibited before **Saturday, February 22, 2020.**
- b. It is your responsibility to read the packet in order to understand and obey all election rules. All candidates are responsible for their campaigns, which includes the others whom they know are campaigning for them. It is the responsibility of all candidates to know the campaign rules and ensure that their campaign teams follow the rules.
 - i. **IGNORANCE IS NOT AN EXCUSE**
- c. **Campaigning Description:**
 - i. Campaigning is considered any publicly printed, electronic, or verbal communication advocating for a particular candidate. Campaigning is also considered any organized speech, talk, or informational meeting advocating for a specific candidate.
 - 1. This includes, but is not limited to: Posters, Flyers, Petitions, Signs, Social Media, and Clothing.
- d. **Distribution of Posters, Flyers, Petitions, Signs, and Other Written Material:**
 - i. **General Policy**
 - 1. Candidates and Campaign Committee Members may hand out and distribute non-commercial flyers, petitions, stickers or other written material on campus without prior approval, so long as such distributed materials clearly identify the author or sponsor of the materials.
 - 2. **Time, Place, and Manner Restrictions**
 - a. Distribution of materials on campus property is not permitted prior to Elections Week
 - b. Distribution outside of University buildings is permissible but must not interfere with the entrances to the University buildings or the normal flow of pedestrian or vehicular traffic.

- c. Distribution inside buildings is permissible so long as those distributing flyers or other written materials do not disrupt the functioning of the University or interfere with the rights of other members of the University community.
 - d. The candidate is responsible for learning and following all building-specific rules and regulations.
 - e. Flyers, stickers or other written materials may not be attached or affixed to private property without the owner's permission.
 - f. Stickers must not be affixed to any university grounds or property. The candidate is responsible for removal of any sticker affixed to university grounds or property. Failure to comply with this rule could result in a fine.
 - 3. Responsibilities Associated with the Distribution of Flyers
 - a. Candidates and campaign committee members distributing flyers, petitions, stickers or other written material shall be personally responsible for the content of the material and hold the University harmless for any assessed damage or liability incurred as a result of the distribution of the material.
- e. **Social and Electronic Media:**
 - i. Social Media
 - 1. Candidates and Committee Members may use social media platforms to promote their candidacy, however, they must use personal accounts. Use of any official university affiliated or departmental social media accounts is prohibited.
 - 2. Throughout the election process, candidates and committee members are not allowed to post on any official university or departmental Facebook pages or groups (e.g. WSU, WSUSA, College of Social & Behavioral Sciences, Goddard School of Business & Economics, etc.) in advocacy of their candidacy.
 - ii. Mass messaging
 - 1. Use of WSU mailing lists (e.g. Canvas or class contact information) is strictly prohibited.
- f. **Locations Prohibited for Campaigning:**
 - i. Department of Student Involvement and Leadership/all WSUSA Offices
 - ii. Inside or within 15 feet of any WSU open classroom or computer labs. You cannot purchase ad space featured within any WSU computer lab(s).
 - 1. Note: Campaigning in a classroom is allowed with written (email) permission of the professor teaching the course.
 - a. Should the Elections Committee or SIL staff be made aware that written permission was not given, a strike will be issued to said candidate.
 - iii. Stewart Library
 - iv. Center for Community Engaged Learning (CCEL)
 - v. The Church of Jesus Christ of Latter-day Saints Institute of Religion
 - vi. Newman Catholic Student Center
- g. **Other General Campaign Policies:**
 - i. No candidate (declared or write-in) and/or supporter(s) may provide physical access to the student portal for voting purposes (grounds for immediate disqualification). For example, providing laptops, tablets, etc. to voters is prohibited.

- ii. All questions regarding appropriate campaigning and conduct during elections should be directed to the Elections Committee Chair(s) for clarification prior to filing any formal complaint/grievance.
- iii. Candidates and supporting parties cannot campaign door to door with electronic devices to get votes, including all WSU Housing Facilities. Any questions regarding campaigning in WSU Housing Facilities should be directed to Housing Administration and the Elections Committee.
- iv. No campaign materials are allowed within 24 inches of any pavement, concrete, or flowerbed.
 - 1. If a student fails to follow this rule and causes any damage to the electrical equipment and or piping, it is the responsibility of the student to pay for repairs.
- v. The use of paint or chalk on sidewalks, roads, stairs, or any part of the University property is not allowed.
- vi. Campaign materials are not to be placed on tables (in the Union, academic departments, Housing, etc.) on cars, on desks, and within any building fixtures, walls, etc.
 - 1. No taping campaign materials on any stairs, buildings, windows, walls etc. Please refer the WSU Posting Guidelines for any questions about posting.
 - a. If a candidate (and supporters) does not follow the WSU Posting Guidelines it is the candidate's responsibility to cover the costs of any damage to WSU property.

E) Campaign Finance Rules and Guidelines:

a. Campaign Spending Limits

- i. The total amount of money spent by a candidate is not to exceed \$500 for all candidates (articulated in the WSUSA By-Laws).
- ii. Candidates may receive donations or contributions for campaign items. Donated items must be recorded and declared on the campaign-spending sheet in accordance with fair market value.
 - 1. Example: If \$100 worth of campaign signs is donated to candidate for free, candidate must record \$100 on the spending limit form.

b. Campaign Receipts:

- i. Receipts for any good or service purchased by a candidate must be submitted to the front desk of the Department of Student Involvement and Leadership by **5:00 PM on Thursday, February 27, 2020**. The following items must be included in each candidate's submission:
 - 1. Itemized list of all expenditures related to campaign.
 - 2. Detailed list of donations or contributions for campaign.
- ii. Failure to turn in receipts by the deadline will be seen as an attempt to defraud the elections spending cap.
- iii. Candidates who do not spend any money must still submit a Financial Statement indicating \$0 spent.
- iv. Failure to turn in Financial Statement, receipts for money spent, and money donated or items donated will be subject to penalties/consequences as deemed appropriate by the Elections Committee.

c. Other Campaign Spending Related Rules and Regulations:

- i. If a student receives a discount for specific items based on a personal relationship that other candidates would not have access to, items will still be assessed at fair market value.

- ii. If candidates are able to show proof of purchase of an item at a discount and did not receive a personal/ privileged discount, the discounted value will be considered valid.

F) Elections and Copyright Laws:

- a. Definition of Copyright: the exclusive legal right, given to an originator or an assignee to print, publish, perform, film, or record literary, artistic, or musical material, and to authorize others to do the same.
 - i. The use of any copyright material is prohibited for any student seeking an elected position.
 - 1. Examples of using copyright material and/or copyright infringements include:
 - a. Showing any movie on campus during a rally.
 - b. Streaming any television shows or movies.
 - c. Including any music in campaign videos and other promotional materials, e.g., social media and Youtube posts.
 - ii. The University can receive significant monetary fines for a student using copyright material without permission.
 - 1. IF YOU HAVE ANY QUESTIONS ABOUT THIS POLICY PLEASE ASK TARA PERIS at (801)626-7334.

G) WSUSA Election Voting Policies:

- a. Computers will be set up in the Shepherd Union Building Atrium Tuesday through Thursday of elections week.
- b. Candidates may not provide personal computers or other devices for voters to use.
- c. Voting can begin on Canvas at **12:01 am on Tuesday, February 25, 2020.**
- d. Voting closes on Canvas at **12:00 pm (noon) on Thursday February 27, 2020.**
 - i. Winners for each race will be announced on Friday, February 28, 2020 at Weber's Got Talent (6pm, Union Ballrooms).

H) Announcement of WSUSA Election Results:

- a. Votes will be calculated after the Canvas voting systems close on Thursday at 12:00 pm (noon).
- b. At least one Elections Committee Chair, the current WSUSA President, one member of the WSUSA Supreme Court, and the Director of SIL will confirm election results.
- c. **Appealing of Elections Results:**
 - i. Any current member of WSUSA may appeal the voting results within one business day of the election results being announced and posted.
 - ii. From there, the WSUSA Supreme Court has two business days to review the appeal and make a decision.

I) Consequences for Violation of Election Rules and Policies:

- a. The Elections Committee will meet daily during the week of elections, where they can address any complaints, clarifications, or grievances filed by candidates.
- b. If a candidate has a concern, question, complaint or grievance involving another candidate they must submit a **Request for Review** to the Elections Committee prior to the start of the daily Elections Committee Meeting.
 - i. **The Elections Committee will hold daily meetings during Elections Week on Monday, Tuesday, Wednesday, and Thursday at 3:00 pm.**
- c. A **Request for Review** is defined as: a written statement to the Elections Committee that addresses any potential violation of the rules or unethical behavior by another candidate.
 - i. **Requests for Review regarding conduct of a candidate or his/her campaign must be submitted in writing/email to the Executive or Legislative Elections Chair.**

1. Failure to submit the request for review in adequate time prior to the start of the meeting may result in a postponement or even dismissal of the request (this is left up to the discretion of the Elections Committee and is also contingent on the number of requests the committee is reviewing at the time).
 2. Upon receiving a request for review the Elections Committee will decide if there is merit to the issues, actions, etc. in question.
 3. If merit is found, each party will be able to state their concerns before any decision regarding the request is made. Individuals involved will be notified of the decision within 24 hours of receiving the official request for review.
- ii. **Requests for Review can be filed for issues related to misconduct and may include but are not limited to:**
1. Improperly posted campaign material (putting a sign in front of another's candidate sign who had theirs placed first).
 2. Any violation of University posting guidelines.
 3. Improper campaigning before authorized dates and times (see above).
 4. Any attempt to sabotage a candidate's campaign materials.
 5. Interfering and/or tampering with the voting process in any way.
 6. Elections results and initially declared winners.
- iii. **Excessive Requests for Review:** in an effort to discourage candidates and their related parties/supporters from "campaigning via grievance," the following guidelines have been established:
1. If a candidate files an excessive number of requests for review to the Elections Committee, said candidate may be subject to the three-strike policy.
 - a. Excessive requests for review may include filing multiple grievances that are unnecessary, or deemed to have no merit according to the Elections Committee.
 - b. Candidates are encouraged to win by their own efforts and merit, not by challenging the campaign of their opponents.
 2. If the Elections Committee issues candidate a strike for filing excessive requests for review, the candidate may make an appeal to the Supreme Court within 12 hours of the Election Committee's decision.
- d. **Three (3) Strike Policy:**
- i. The Elections Committee is the body responsible for enforcing all sanctions and penalties related to election rules violations.
 1. Each violation will result in one (1) strike.
 2. One (1) strike equals a campaign ban until 7:00 AM the following business day for candidate and campaign team.
 - a. This includes tabling, visiting classrooms, handing out campaign material, etc. Any posters or signs may remain up.
 3. Two (2) strikes equal the loss of being able to campaign for 24 hours. Starting when the Elections Committee makes their decision.
 - a. All campaign material must also be taken down by the close of the Shepherd Union (9:00 PM) of the day of the election committee's ruling. This includes posters, signs, etc.
 4. Three (3) strikes equal disqualification.
 - a. Upon the accumulation of three (3) strikes the candidate(s) will be disqualified. This disqualification can be appealed to the WSUSA Supreme Court for further consideration.

- b. Until a decision is reached by the WSUSA Supreme Court, candidates are required to comply with the consequences put forth by the Elections Committee and elections rules.
 - 5. Note: Violations deemed egregious by the Elections Committee may result in immediate disqualification.
 - a. Example: Destroying or taking down another candidate's signs.
 - ii. **Disqualification of Candidates:**
 - 1. Disqualification must be warranted per the terms of the elections policies and rules.
 - a. Upon the accumulation of three (3) strikes the candidate(s) will be disqualified.
 - b. This disqualification can be appealed to the WSUSA Supreme Court for further consideration.
 - c. Until a decision is reached by the WSUSA Supreme Court, candidates are required to comply with the consequences put forth by the Elections Committee and elections rules.
 - 2. **The Appellate Process in Elections:**
 - a. All parties have the right to appeal the decision(s) made by the Elections Committee to the Supreme Court.
 - b. Appeals must be filed within 24 hours of the Election Committee's decision.
 - c. The WSUSA Supreme Court Justices have 24 hours to make a decision on the appeal and post their decision.
 - d. If an appeal related to the official election results is filed (on Friday or weekend thereafter), the WSUSA Supreme Court has one (1) full business day to review and respond.

J) Campaign Clean-Up:

- a. If a candidate's material has been damaged or has been unsecured, it is the responsibility of the candidates to repair or remove material.
- b. Campaign materials need to be removed from campus property (including Davis Campus) within 24-hours of election results
 - i. In the event that campaign materials are not removed in the time given, the candidates will be fined to compensate the WSU grounds crew to provide the cleanup service.

WSUSA Senate Positions and Staff Advisors

African American (Kenneth Johnson, 626-7332, SC 150H)
American Indian (Tashina Barber, 626-7367, SC 150P)
Asian (Lulu Latu, 626-7586, SC 150K)
Athletics (Megan Thunell, 626-6649, SD 205)
College of Applied Science & Technology (Aimee Golden,)
College of Arts and Humanities (Nick Berg, 626-6687, EH 413C)
College of Business & Economics (Brett Merrell, 626-7914, WB 213)
College of Education (Chloe Merrill, 626-7110, ED 228)
College of Health Professions (Brian Cottle, 626-7298, EB 219)
College of Science (Jane Stout, 626-6302, SL 203M)
College of Social and Behavioral Sciences (Stephanie Quinn, 626-7809, SL 229)
Davis Campus (Erik Ashby, 395-3514, D3 221)
Graduate Student (Valerie Herzog, 626-7656 , 1435 Village Drive, Dept. 2805)
Hispanic (Monica Rodriguez Mesa, 626-7333, SC 150L)
Honors/Bachelor - Integrated Studies (Megan Moulding 626-7336, LI 225)
International Student (Tianna Witkamp, 626-7367, SC 143)
Non-Traditional (Cody Brown, 626-7794 SU 322)
Pacific Islander (Lulu Latu, 626-7333, SC 150K)
Residence Halls (Morgan Pales, morganpales@weber.edu)
Students with Disabilities (Roxanne Holbrook, 626-6413, SC 181)
Traditional (Anneli Byrd, 626-6336, SC 140)
Veteran (Charlie Chandler, 626-6042, MA 103)

WSUSA Executive Positions and SIL Staff Advisors

WSUSA President: Primary representative for the student body. Responsible for all WSUSA executive functions. Oversees all Vice Presidents and Cabinet members. Serves on the WSU Board of Trustees, the Student Fee Recommendation Committee, the Utah Student Association of Student Body Presidents, and Faculty Senate. This position will be expected to be available throughout the summer months. (Tara Peris, taraperis@weber.edu, (801) 626-7334, SU 326).

Legislative Vice President: President of the Student Senate. Responsible for leading the senate in fulfilling legislative duties. Represents academic interests and concerns of the students. Serves on Faculty Senate and Dean's Council. This position will be expected to be available throughout the summer months. (Tara Peris, taraperis@weber.edu, (801)626-7334, SU 326).

Activities Vice President: Coordinates and promotes the majority of the social and educational/informational activities and programs, including but not limited to Convocations, Homecoming, Dances, and the Crystal Crest Awards. This position will be expected to be available throughout the summer months. (Sara Triplett, saratriplett@weber.edu, (801) 626-7992, SU 326).

Diversity & Unity Vice President: Promotes diversity awareness on campus. Provides educational opportunities that showcase the many cultures and viewpoints of the student body. Introduce and implement policy changes that promote diversity at WSU. Plan and execute diversity events and activities. Oversee the Diversity Chairpersons and serves as the Chair of the Shepherd Union Board. This position will be expected to be available throughout the summer months. (Andrea Hernandez, andreafernandez2@weber.edu, (801) 626-6957, SU 232).

Service Vice President: Responsible for promoting community service on campus and within the student body. Makes community service opportunities accessible for students. Oversees the Service Team Team Leads and Chairpersons. Responsible for chairs documentation of service hours. Serves on CCEL (Center of Community Engaged Learning) Advisory Board committee as needed. This position will be expected to be available throughout the summer months. (Teresa Martinez, teresamartinez1@weber.edu, (801) 626-7737 SU 324).

Clubs and Organizations Vice President: Responsible for the success of the registered student clubs and organizations on campus. Responsible for promoting student involvement and recruitment within clubs and organizations. Responsible for hosting large, campus events specifically for clubs and organizations on campus. Introduces and implements any policy that will improve the clubs and organizations and general student involvement. Accountable for the process that the clubs and organizations receive funding from the department. This position will be expected to be available throughout the summer months. (Heather Cimino, heathercimino@weber.edu (801)626-6824, SU 326).

Leadership Vice President: Coordinates, promotes and implements campus-wide leadership programs. Oversee planning and implementation of Project LEAD (Spring 2021) and GROW.L (Fall 2020) Conferences. Acts as Chair of the Leadership Team Council. Supervises all Leadership Chairs and team council. This position will be expected to be available throughout the summer months. (Sheldon Cheshire, scheshire@weber.edu, (801) 626-7850, SU 326)

Davis Campus and Satellite Centers Vice President: Represents students that attend the WSU Davis Campus and WSU satellite centers. Acts as Chair of the Davis Campus Student Council and coordinates the council's activities with WSUSA. This position will be expected to be available throughout the summer months. (Erik Ashby, erikashby@weber.edu, (801) 395-3514, D3 221 (or Tara Peris, taraperis@weber.edu, (801) 626-7334).

Senate Positions: Responsibilities for all senate positions includes, but is not limited to: representing your constituents on the Student Senate, serving on various WSU campus committees, and promoting your constituencies through town halls, events, and activities.

* Please note that these are not complete position descriptions but rather basic summaries. Further position rights and responsibilities can be found in the WSUSA charters available through the position advisors. In parentheses are found the name of the advisor for that position, their extension, and their office location. The advisor for your office of candidacy needs to sign your Eligibility and Declaration of Candidacy Form in order for that form to be complete. Their signature simply affirms that you have met with them to discuss the position you are running for.

Expectations and Contracted Dates for 2020-2021 WSUSA Senators

Spring 2020 Dates/Events

- Attendance at **Monday Senate Meeting Previews (please try to attend 2 sessions):**
2:30-4:30 p.m., SU 404/Senate Chambers
(Dates will be sent out by WSUSA Senate Advisor, Tara Peris)
- Attendance at **WSUSA Inauguration:**
Friday, April 3, 2020, 7 p.m., Union Ballrooms
- Attendance at the **Crystal Crest Awards:**
Saturday, April 18, 2020, 7:00 p.m. Union Ballrooms

Summer 2020 Dates/Events

- Attendance at **WSUSA Welcome Luncheon**
Thursday, April 30, 2020, 12:00 pm - 1:00 p.m., Location SU Ballroom A
ULA Information Meeting (specifically for ULA attendees):
Thursday, April 30, 2020, 1:00 pm- 2:00 pm, Location SU Ballroom A
- Attendance at the **Utah Leadership Academy (ULA):**
Wednesday-Friday, May 13-15, 2020, Utah State University, Logan (paid for by SIL)
- Participation in **Summer Senate Trainings:**
Dates and Times TBA by Senate Advisor
- Attendance at **WSUSA Summer Leadership Training (Part II):**
Thursday, August 20, 2020, 8:00 a.m. - 1:00 p.m., Location TBA (2 of 2 trainings required for all WSUSA leaders)

Fall 2020 Dates/Events

- Attendance and participation in **weekly Senate Open Meetings:**
Every Monday 2:30 p.m.- 4:30 p.m., Ogden Campus, SU 404
- Participation on assigned **Senate Committees:**
Throughout fall semester
- Attendance and participation in **weekly, advisor led All- WSUSA Leadership Trainings:**
Every Wednesday, 12:30 p.m. - 1:30 p.m., various locations in Union Building.
**Davis VP, every Thursday 3:00 p.m. - 4:30 p.m.
- Attendance at the **Annual Diversity Conference:**
October 1 and 2, 2020 (You will have a choice between two days, either Thursday at Davis Campus or Friday at Ogden Campus)
- Participation in **Make a Difference Day:** Date TBA

Spring 2021 Dates/Events

- Attendance and participation in **weekly Senate Open Meetings:**
Every Monday 2:30 p.m.- 4:30 p.m., Ogden Campus, SU 404
- Participation on assigned **Senate Committees** - Throughout spring semester
- Attendance and participation in **weekly, advisor led All- WSUSA Leadership Trainings:**
Every Wednesday, 12:30 p.m. - 1:30 p.m., various locations in Union Building.
**Davis VP, every Thursday 3:00 p.m. - 4:30 p.m.

- Participation in **Project LEAD 2021**: Dates and time TBA

Expectations and Contracted Dates for 2020-2021 WSUSA Executive Leaders

Spring 2020 Dates/Events

- Attendance at **New Exec Training for Appointed Positions**:
Tuesday, March 9, 2020, 1:30 pm- 2:30 pm, SU 326
- Attendance at **WSUSA Inauguration**:
Friday, April 3, 2020, 7:00 p.m., Union Ballrooms
- Attendance at **Crystal Crest Awards**:
Saturday, April 18, 2020, 7:00 p.m. Union Ballrooms
- Participation in **Putting Students Through Ceremony (PST)**:
Thursday, April 23, 2020, 5:00 p.m, Union Ballrooms

Summer 2020 Dates/Events

- Attendance at **New Executive Retreat**:
Tuesday, April 28 - Wednesday, April 29, 2020, Location TBA
- Attendance at **WSUSA Welcome Luncheon**
Thursday, April 30, 2020, 12:00 pm - 1:00 p.m., Location SU Ballroom A
ULA Information Meeting (specifically for ULA attendees):
Thursday, April 30, 2020, 1:00 pm- 2:00 pm, Location SU Ballroom A
- Attendance at the **Utah Leadership Academy (ULA)**:
Wednesday-Friday, May 13-15, 2020, Utah State University, Logan (paid for by SIL)
- Attendance at **WSUSA Summer Leadership Training (Part II)**:
Thursday, August 20, 2020, 8:00 a.m. - 1:00 p.m., Location TBA (2 of 2 trainings required for all WSUSA leaders)
- Participation in **team specific meetings, trainings, and summer retreats** and frequently connect with **WSUSA team and SIL advisor**. This includes but is not limited to summer office hours, team meetings, and one on ones (per position specific contract). Upon meeting summer expectations, WSUSA exec may be eligible to receive summer stipend.

Fall 2020 Dates/Events

- Attendance and participation in **weekly Exec Team Meetings**:
Every Wednesday, 1:30 p.m. - 3:30 p.m.
- Attendance and participation in **weekly VP led Team Meetings**:
Every Monday, 12:30 p.m. - 1:30 p.m., various locations in Union Building.
**Davis VP, every Tuesday 3:00 p.m. - 4:30 p.m.
- Attendance and participation in **weekly, advisor led All- WSUSA Leadership Trainings**:
Every Wednesday, 12:30 p.m. - 1:30 p.m., various locations in Union Building.
**Davis VP, every Thursday 3:00 p.m. - 4:30 p.m.
- Attendance at the **Annual Diversity Conference**:
October 1 and 2, 2020 (You will have a choice between two days, either Thursday at Davis Campus or Friday at Ogden Campus)
- Participation in **Make a Difference Day**: Date TBA
- Participation in **Putting Students Through Ceremony (PST)**:

Thursday, December 10, 2020, 4:00 p.m., Union Ballrooms

Spring 2021 Dates/Events

- Attendance and participation in **weekly Exec Team Meetings**:
Every Wednesday, 1:30 p.m. - 3:30 p.m.
- Attendance and participation in **weekly VP led Team Meetings**:
Every Monday, 12:30 p.m. - 1:30 p.m., various locations in Union Building.
**Davis VP, every Tuesday 3:00 p.m. -4:30 p.m.
- Attendance and participation in **weekly, advisor led All-WSUSA Leadership Trainings**:
Every Wednesday, 12:30 p.m. - 1:30 p.m., various locations in Union Building.
**Davis VP, every Thursday 3:00 p.m. - 4:30 p.m.
- Participation in **Project LEAD 2021**: Date and Time TBA
- Attendance at **Weber's Got Talent**:
Friday, March 5, 2021, Union Ballrooms
- Attendance at **WSUSA Inauguration**:
Friday, April 2, 2021, Union Ballrooms
- Attendance at the **Crystal Crest Awards**:
Saturday, April 17, 2021, Union Ballrooms
- Participation in **Putting Students Through Ceremony (PST)**:
Thursday, April 29, 2021, Union Ballrooms

Eligibility & Declaration of Candidacy Form

While we encourage all students of Weber State University to apply for an Executive and Legislative position within WSUSA, please note the following requirements:

1. Have a cumulative GPA of 2.5 or higher.
2. Be enrolled full-time as determined by program and/or special accommodations.
3. Have a completed packet turned into the Office of Student Involvement and Leadership, Shepherd Union 326 by 5:00pm Friday, February 7, 2020.
4. Please remember, Candidates Profiles are due, Friday, February 14, 2020 to Suzy Flint.

CANDIDATE INFORMATION

Name: _____ W#: _____

Current Address: _____

Phone Number: (_____) _____

Preferred Email: _____

Cumulative GPA: _____

Number of Hours Currently Enrolled: _____

Candidate for the Position of _____

GENERAL INFORMATION

In order to be eligible for an elected position in WSUSA, I acknowledge that I must meet the following standards:

As of the current semester, I am a fully matriculated student at WSU. I have paid all associated tuition and fees in full, unless I meet the credit exceptions as explained in Article 2, Section 2 of the WSUSA Constitution. (Exceptions exist for transfer students and students with disabilities.)

The term of office for all elected positions is for one full year including the upcoming summer, fall and spring semesters. If elected, I commit to fulfilling the duties and responsibilities of my position for the full term of office as outlined in the WSUSA Constitution and Bylaws.

I understand that as an elected officer of WSUSA I am eligible for compensation and that the amount of compensation varies with position. I am aware that WSU only allows one full

tuition waiver per student and that all compensation is non-transferable. I understand that if I fail to maintain the requirements of my position, I may be required to reimburse some or all of the compensation I have received. I agree to uphold and abide by the WSUSA Constitution and Bylaws, WSU Policies and Procedures, WSU Student Code of Conduct, and all local, state, and federal laws.

I take personal responsibility for damage to facilities, other people, or myself resulting from my campaign. I agree to abide to the official decisions of the WSUSA Elections Committee, however, appeals to said decisions may be made to the WSUSA Supreme Court, whose decision I shall consider final.

I declare my candidacy for the above stated position and I affirm that I have read and understand the information above. I attest that I meet the above stated requirements for eligibility and I give my permission to WSUSA to confirm my eligibility. I also agree to the conditions stated above in running for office and holding an elected office of WSUSA for the upcoming term of office.

My signature is affirmation that the details provided above are accurate and that I have read and understand the information provided in this packet.

Candidate's Signature

Date

The below advisor signature indicates that the position advisor has met with the candidate to review the specific elected position and duties required of the position.

Advisor's signature

Date

(Please refer to the list of elected positions to know the name of the advisor for your desired position. This signature is not an endorsement of your candidacy, but simply shows that you have met with the advisor to discuss the position and its responsibilities)

**This form is due to the front desk of SIL by:
February 7, 2020 5:00pm**

Candidate Profile (Sample)

Please **email** your **Candidate Profile**, including **all of the information** below, to **Suzy Flint** at sflint@weber.edu by February 14, 2020, so the information can be shared on the 2020 Elections website.

Office for which you are running:

Name: *WALDO WILDCAT*

Email (optional): *WALDO@MAIL.WEBER.EDU*

Class Rank: Fr So Jr Sr

Major(s): *ZOOLOGY*

Minor(s): *PHOTOGRAPHY*

Qualifications

Please list qualifications that will help you in the office for which you are running. (Limit to most relevant.)

1. *QUALIFICATION 1*

2. *QUALIFICATION 2*

3. *QUALIFICATION 3*

4. *QUALIFICATION 4*

Goals and/or Plans for Office

Please list your top 4 goals and/or plans you wish to accomplish in office. (Limit to most relevant.)

1. *GOAL 1*

2. *GOAL 2*

3. *GOAL 3*

4. *GOAL 4*

Campaign Platform

In 30 words or less, state your campaign platform. Failure to comply with word limit may result in editing.

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Suspendisse rutrum magna interdum, lacinia arcu eu, dapibus lacus. Sed gravida eu leo eget feugiat. Praesent vitae diam faucibus, posuere purus id.