**Provost’s Office Funding Proposal Form**

You’ve got an idea and you would like to ask the Provost’s Office for funds to bring that idea to fruition. Please use the following short form to make your request. NOTE: Other sources on campus can help with faculty/staff travel, conference expenses, individual projects. The Provost’s Office funds are intended to help with projects that involve more than one or two individuals and that will have a positive impact on a large number of students, faculty, and/or staff.

1. Your Name
2. Your Department and contact info
3. Briefly describe the nature and GOALS of the project for which you are requesting funds.

1. Briefly describe expenses associated with the project. List any other funding sources.
2. Briefly describe the schedule for this project (beginning/completion dates).
3. Will you be collaborating with others on this project? If so, with whom?
4. Explain how this project contributes to: WSU’s core values of learning, access, or community engagement; or, to recruitment, retention, and graduation of underserved students.

Please submit this form to Aubrey Jenkins Lord in the Provost’s Office, Miller Admin 306.