How's My Handshake Profile?

Student Name:_____

WEBER STATE

Students:

Use the CDEV Handshake videos and resources to create a high-quality profile. Next, use the rubric below to self-evaluate your work and make adjustments as needed.

Program Administrators:

Based on the CDEV resume videos and resources provided, use this rubric to evaluate the student's Handshake profile. Give specific feedback on any edits needed in each section, and work with the student to create a high-quality final profile. Students must receive "Progressing" or "Great" in each section in order to successfully complete this activity.

	Needs Improvement	**Great**
Points Possible	0	3
Professional Photo	Photo missing or unprofessional	Professional/Formal photo of just you, with good lighting and a plain background
Score →		Score:_____

	Needs Improvement	**Great**
Points Possible	0	3
Snapshot	Most or All content incomplete or incorrect	Fill out all the items in the "Your Interests" section
Score →		Score:_____

	Needs Improvement	**Great**
Points Possible	0	3
About Me	Most or All content incomplete or incorrect	An overview of what motivates you, what you're skilled at, and what's next in the "My Journey" section
Score →		Score:_____

	Needs Improvement	**Great**
Points Possible	0	3
Education	Most or All content incomplete or incorrect	Check your WSU major, minor, and GPA for accuracy. (Email careerservices@weber.edu if it is incorrect.)
Score →		Score:_____

	Lacking	**Progressing**	**Great**
Points Possible	0	3	5
Experience	Most or All content incomplete or incorrect	Bullet points are present but could be strengthened	List at least one work or volunteer experience, with at least 3 strong bullet points
Score →			Score:_____

	Lacking	**Progressing**	**Great**
Points Possible	0	3	5

Skills	Most or All content incomplete or incorrect	Some skills are listed but some transferable and/or technical skills are missing	Include at least 3 TRANSFERABLE skills, and 3 TECHNICAL skills.
Score →			Score:_____
	Lacking	**Progressing**	**Great**
Points Possible	0	3	5
Resume	Resume not uploaded	Resume is uploaded but is either not a PDF for is not marked as "Visible"	Upload your final resume as a PDF. Under "Manage Documents" you must specifically select "Visible" so employers can see it.
Score →			Score:_____
Next Steps: What (if any) adjustments need to be taken to improve the content and quality of this ePortfolio profile?			
TOTAL SCORE →			TOTAL SCORE:_____