How's my Career ePortfolio?

WEBER STATE

Student Name:_____

Students:

Use the CDEV Career ePortfolio videos and resources to create a high-quality Career ePortfolio. Next, use the rubric below to self-evaluate your work and make adjustments as needed.

Program Administrators:

Based on the CDEV Career ePortfolio videos and resources provided, use this rubric to evaluate the student's Career ePortfolio. Give specific feedback on any edits needed in each section, and work with the student to create a high-quality final Career ePortfolio. Students must score a minimum of Average in each category in order to successfully complete this activity.

	Needs Improvement (1)	**Average (2)**	**Professional (3)**
Core: Start with the basics. Making sure these areas are impressive will really help you stand out to future potential employers	Student is <u>missing one</u> or more of the following sections.... 1. *Intro* with professional profile picture 2. *Education* 3. *Experience* with accompanying job duties 4. *Skills* list	Student has <u>included all</u> of the following sections.... 1. *Intro* with professional profile picture plus cover photo 2. *Education* 3. *Experience* with accompanying job duties and attached "project, work sample, or artifact" 4. *Skills* list	Student has included all of the following sections with amazing project content that enhances the sections... 1. *Intro* with professional profile and cover picture, attention grabing headline 2. *Education* with listed associations (clubs, orgs, capstones, recognition ect.) 3. *Experience* with accompanying job duties, and links to or uploads of relevant work samples, projects, or artifacts 4. *Skills* list
	Score:_____	Score:_____	Score:_____
Recommended: Completing these sections will increase your credibility and give you access to more opportunities	Student is <u>missing two</u> or more of the following sections.... 1. *Courses* 2. *Accomplishments* 3. *Clubs, Affiliations, & Programs*	Student has <u>included at least 4</u> of the following sections.... *1. Courses 2. Accomplishments 3. Clubs, Affiliations, & Programs 4. Volunteer Work 5. Certifications 6. Athletics 7. Publications*	Student has <u>included at least 5</u> of the following sections with amazing project content that enhances the sections... *1. Courses 2. Accomplishments 3. Clubs, Affiliations, & Programs 4. Volunteer Work 5. Certifications 6. Athletics 7. Publications*
	Score:_____	Score:_____	Score:_____
Additional: Show even more proof that you can do what you say you can do, by adding more projects	Student has <u>added two</u> additional projects to their Career ePortfolio.	Student has <u>added four</u> additional projects to their Career ePortfolio.	Student has <u>added six</u> additional projects to their Career ePortfolio.
	Score:_____	Score:_____	Score:_____

Marketing: Take these steps to ensure that your Career ePortfolio becomes a part of your personal brand	Student has <u>done none</u> of the following... 1. Included their Career ePortfolio URL as part of their main resume headline 2. Included Career ePortfolio URL as part of their email signature 3. Ensured all projects and profile are set to public	Student has <u>done 2</u> of the following... 1. Included their Career ePortfolio URL as part of their main resume headline 2. Included the Career ePortfolio URL as part of their email signature 3. Ensured all projects and profile are set to public	Student has <u>done all</u> of the following... 1. Included their Career ePortfolio URL as part of their main resume headline 2. Included their Career ePortfolio URL as part of their email signature 3. Ensured all projects and profile are set to public
	Score:_____	Score:_____	Score:_____
Next Steps: What (if any) adjustments need to be taken to improve the content and quality of this Career ePortfolio profile?			