The following items must be accomplished by the time of your graduation to successfully complete the Civitas program. Students meeting program requirements graduate with *Non Sibi, Sed Civitas* (not for self, for community) noted on their transcript, as well as wear an honor cord and pin at graduation.

☐ **Complete the Introduction to Civitas Course.**

Completion of the Introduction to Civitas course. This one-credit class. Course credit is offered through any department of the student’s choosing under Directed Readings and Projects 4830.

☐ **Participate in CCEL Sponsored Events and Activities**

- Register with the CCEL and record your community engaged hours.
- Present your community engaged service or research projects at the Community Engagement Symposium, WSU Day at the Capitol, or another approved forum individually or with a group.
- Participate in at least one spring semester Civitas Book Club
- Participate in CCEL sponsored days of service, democratic engagement events, or community research projects

☐ **Complete an Online Portfolio**

*This portfolio will contain ten personal civic experiences and must be successfully reviewed against the Community-Engaged Learning Outcomes Rubric by an evaluation committee of the student’s choosing.*

- First submission of your portfolio is due the end of the 9th week of classes of the semester in which you are graduating. It will be reviewed during the 10th and 11th weeks of the semester.
- Your complete portfolio will be due the end of the 14th week of classes of your last semester of school.
- Select a 3 Person Portfolio Evaluation Committee. At least one of your committee members must be a Civitas advisor (Dr. Kowalewski, Dr. Murray, Mike Moon). The other member(s) of your committee should be familiar with your community engaged learning experiences.

Please have your 3 committee members sign below:

Committee Member Signature

Committee Member Signature

Committee Member Signature

[Weber State University]