

**Weber State University Charter Academy  
Governing Board Meeting**

Monday, January 22, 2024, 1:30 pm - 3:00pm

Join Zoom Meeting

<https://weber.zoom.us/j/96662162738?pwd=N2VMdCtDQXpGQkIDYkhUanN2UkpWZz09>

Meeting ID: 966 6216 2738 Passcode: 236624

**Board Members**

Teri Henke, Associate Professor, Child and Family Studies, Governing Board Chair  
 Crystal Knippers, Director of Care About Child Care, Governing Board Treasurer  
 Hailey Gillen-Hoke, Associate Professor, Communications  
 Mosiah Gonzalez, Assistant Professor, Child and Family Studies  
 Samantha Hill, Nutrition Instructor, Exercise and Nutrition Sciences  
 Mandy Kirkham, Assistant Professor, Health, Physical Education and Recreation  
 Angela Page, DNP, Assistant Professor, College of Nursing  
 Shernavaz Vakil, Professor, Teacher Education

**Invited Participants**

Jeneille Larsen, Administration/Support  
 Laura Banda, Consultant  
 Patrick Thomas, University Legal Counsel  
 Abel Mkina, WSU Accounting Services

Note: Yellow highlighting means I will add links as soon as documents are ready for review.

Item	Action	Who	Time
Welcome and Check-In	No	Teri Henke, Chair	10 min
<b>Review of Minutes</b> <ul style="list-style-type: none"> <li>● <a href="#">December 12, 2023 Governing Board Minutes</a></li> </ul>	Yes	Teri Henke, Chair	2 min
Public Comment (Is limited to 10 minutes total, 2 minutes per speaker)	No	Open	10 min
<b>Reports</b> <ul style="list-style-type: none"> <li>● <a href="#">Finance / Budget Report</a></li> <li>● <a href="#">Consultant Report</a></li> </ul>	No No	Teri Henke/Crystal Knippers, Treasurer Laura Banda	5 min 10 min
<b>Board Business</b> <ul style="list-style-type: none"> <li>● <a href="#">New Board Orientation</a> <ul style="list-style-type: none"> <li>○ <a href="#">Board Member Welcome Packet</a></li> <li>○ <a href="#">Conflict of Interest Statement</a></li> <li>○ Background checks</li> <li>○ Board Officer positions</li> </ul> </li> <li>● Review of Enrollment Estimate for SY25</li> <li>● RFP for Board electronic platform - Update</li> <li>● <a href="#">Review of Bylaws</a></li> </ul>	No No No No No No No Yes	Teri Henke, Chair	45 min
<b>Consent Agenda</b>	Yes	N/A	
<b>Closed Session</b> <ul style="list-style-type: none"> <li>● A motion to enter a closed session in accordance</li> </ul>	Yes	N/A	

<p>with Utah Code 52-4-205 for the purpose of discussion of litigation matters, acquisition of real property or authorized personnel issues.</p> <ul style="list-style-type: none"> <li>Action, if any, from closed session</li> </ul>	Yes		
<p><b>Action Items, Follow Up &amp; Next Steps</b></p> <p><b>Teri's Action Items -</b></p> <ul style="list-style-type: none"> <li>Send background check info via email <ul style="list-style-type: none"> <li>Follow up on current WSUCA Background checks (Teri, Angela, Hailey)</li> </ul> </li> <li>Proposed meeting schedule: Mon. Feb. 26, Mar 18, Apr 15, May 13, June ? Send calendar invitations: 1:00 - 2:30pm</li> </ul>	No	Teri Henke, Chair	2 min
<b>Board Meeting Evaluation &amp; Reflection</b>	No	Teri Henke, Chair	5 min
<b>Adjourn</b>	Yes		