

Weber State University Charter Academy
Minutes of the Governing Board Meeting
Monday, January 22, 2024, 1:30 pm - 3:00pm
Zoom Meeting

<https://weber.zoom.us/j/96662162738?pwd=N2VMdCtDQXpGQkIDYkhUanN2UkpWZz09>

Meeting ID: 966 6216 2738 Passcode: 236624

Board Members

Teri Henke, Associate Professor, Child and Family Studies, Governing Board Chair (Present)
Crystal Knippers, Director of Care About Child Care, Governing Board Treasurer (Present)
Hailey Gillen-Hoke, Associate Professor, Communications (Present)
Mosiah Gonzalez, Assistant Professor, Child and Family Studies (Present - Arrived 12:41pm)
Samantha Hill, Nutrition Instructor, Exercise and Nutrition Sciences (Present)
Mandy Kirkham, Assistant Professor, Health, Physical Education and Recreation (Present)
Angela Page, DNP, Assistant Professor, College of Nursing (Present)
Shernavaz Vakil, Professor, Teacher Education (Present)

Invited Participants

Jeneille Larsen, Administration/Support (Present - Arrived 1:30pm)
Laura Banda, Consultant (Present)
Patrick Thomas, University Legal Counsel (Present)
Abel Mkina, WSU Accounting Services (Present)

Item	Action
Welcome and Check-In was led by Teri Henke	No
<p>Review of Minutes Teri Henke presented and the Governing Board reviewed the minutes December 12, 2023 Governing Board Minutes. Motion to Approve to the December 12, 2023 Minutes M/S: Angela Page / Hailey Gillen-Hoke Vote: 8 Aye / 0 Nay Motion Pass</p>	Yes
<p>Public Comment (Is limited to 10 minutes total, 2 minutes per speaker) There were no members of the public in attendance.</p>	No
<p>Reports</p> <ul style="list-style-type: none"> • Abel Mkina and Teri Henke provided a general overview of the school finances to the Governing Board. Finance / Budget Report • Laura Banda provided an overview and status of the restructuring / re-envisioning activities to the Governing Board. Consultant Report 	No
<p>Board Business</p> <ul style="list-style-type: none"> • Teri Henke provided all Governing Board members a training outlined in the New Board Orientation presentation, including Board membership, Board responsibilities, legal and ethical obligations. • Teri Henke provided all Governing Board members a training that included the items below, inclusive of General Board member roles and responsibilities, Conflict of Interest disclosures, required Background checks and Board Officer roles and responsibilities. 	No

<ul style="list-style-type: none"> ○ Board Member Welcome Packet ○ Conflict of Interest Statement ○ Background checks ○ Board Officer positions <ul style="list-style-type: none"> ● Teri Henke and Abel Mkina provided the Governing Board a review and the Board discussed the Enrollment Estimate for SY25. The Governing Board discussed what is a reasonable estimate for student enrollment for SY25. Several metrics were discussed and the item will be brought back to the next Governing Board meeting for additional discussion. ● Teri Henke provided the Governing Board and the Board discussed an update to the RFP for the Board electronic platform. The RFP committee will be meeting throughout the next few weeks to finalize the Scope of Work and release of the RFP. ● Teri Henke and Laura Banda provided the Governing Board and the Board discussed a review of the proposed revisions for the Third Amended Governing Board Bylaws. The Amendment incorporated the Membership Resolution approved on the December 12th, 2023 Governing Board meeting and additional clarifying language within the document. <p>Review of Bylaws Motion to Approve to the Third Amendment to the WSU Charter Academy Bylaws M/S: Hailey Gillen-Hoke / Shernavaz Vakil Vote: 8 Aye / 0 Nay Motion Pass</p>	No No No No No Yes
<p>Consent Agenda - There were no items presented on consent agenda</p>	Yes
<p>Closed Session - There was no closed session.</p> <ul style="list-style-type: none"> ● A motion to enter a closed session in accordance with Utah Code 52-4-205 for the purpose of discussion of litigation matters, acquisition of real property or authorized personnel issues. ● Action, if any, from closed session 	Yes Yes
<p>Action Items and Follow Up & Next Steps The Board discussed Action items, Next Steps and Board meeting schedule to include below:</p> <ul style="list-style-type: none"> ● Teri Henke: To send background check info ● Proposed Governing Board Spring SY24 meeting schedule: Mon. Feb. 26, Mar 18, Apr 15, May 13, June 3? . Send calendar invitations for a 1:00pm Governing Board meeting start time. 	No
<p>Board Meeting Evaluation & Reflection At the end of each meeting the Governing Board participates in an evaluative and reflective conversation regarding the Board meeting.</p>	No
<p>Adjourn Motion to Adjourn the Governing Board Meeting M/S: Shernavaz Vakil / Crystal Knippers Vote: 8 Aye / 0 Nay Motion Pass</p>	Yes