

**Weber State University Charter Academy
Governing Board Meeting - Minutes
Tuesday June 4, 2024 1:00pm**

Zoom Meeting

<https://weber.zoom.us/j/99757766439?pwd=NHNsR0FFc1gxS1QyZ0Q4UktBTEs5Zz09>

Meeting ID: 997 5776 6439 Passcode: 967820

Governing Board Members

Teri Henke, Associate Professor, Child and Family Studies, Governing Board Chair
Samantha Hill, Nutrition Instructor, Exercise and Nutrition Sciences, Board Vice Chair
Crystal Knippers, Director of Care About Child Care, Board Treasurer
Mandy Kirkham, Assistant Professor, Health, Physical Education and Recreation, Board Secretary (Absent)
Hailey Gillen-Hoke, Associate Professor, Communications (Absent)
Mosiah Gonzalez, Assistant Professor, Child and Family Studies
Angela Page, DNP, Assistant Professor, College of Nursing (Arrived at 1:23pm)
Marilyn Taft, Assistant Professor, Teacher Education
Shernavaz Vakil, Professor, Teacher Education (Absent)

Invited Participants

Jeneille Larsen, Administration/Support (In Attendance)
Laura Banda, Consultant (In Attendance)
Sheila Anderson, Early Childhood Education Faculty
Stephanie Hollist, University Legal Counsel (In Attendance)
Abel Mkina, WSU Accounting Services
Kristin Hadley, MCOE Dean (In Attendance)
Cass Morgan, MCOE Interim Dean (In Attendance)

Item	Action
Teri Henke opened the meeting and roll call at 1:03pm	No
<p>Review of Minutes</p> <p>The Board reviewed the minutes of May 13, 2024 Governing Board Meeting Minutes</p> <p>Motion to Approve to the Governing Board Meeting Minutes of May 13, 2024 M/S: Mosiah Gonzalez / Marilyn Taft Vote: 5 Aye / 0 Nay Motion Pass (Angela Page not yet present)</p>	Yes
<p>Public Comment (Limited total of 10 minutes, 2 minutes/speaker) There was no Public Comment</p>	No
<p>Reports</p> <ul style="list-style-type: none"> ● Finance / Budget Report <ul style="list-style-type: none"> ○ Approval of Final Budget SY24 ○ Approval of Budget SY25 <p>Crystal Knippers presented the SY24 Final Budget and the proposed SY25 adopted budget. The Governing Board reviewed and discussed the budgets.</p> <p>Motion to approve the Approval of Final Budget SY24 budget. M/S: Samantha Hill / Crystal Knippers Vote: 5 Aye / 0 Nay Motion Pass (Angela Page not yet present)</p>	Yes

<p>Motion to approve the Approval of Budget SY25 budget. M/S: Marilyn Taft / Samantha Hill Vote: 5 Aye / 0 Nay Motion Pass (Angela Page not yet present)</p> <p>Laura Banda reviewed the Consultant Report which included an overview of the initial draft of presentation for the President’s Council and Board of Trustees.</p>	<p>Yes</p> <p>No</p>
<p>Board Business</p> <ul style="list-style-type: none"> ● The Board participated in Board Training by watching a UAPCS Marketing Video prior to the meeting independently and briefly discussing at the meeting. ● The Governing Board reviewed and discussed updates to the Bylaws, Academy Mission statement and Admissions and Enrollment Policy. <p>Motion to approve the 4th Amended and Restated Bylaws with the updates noted in the Bylaws. M/S: Mosiah Gonzalez / Angela Page Vote: 5 Aye / 0 Nay Motion Pass (Samantha Hill stepped out)</p> <p>Motion to approve the Charter Academy Mission Statement. M/S: Marilyn Taft / Angela Page Vote: 5 Aye / 0 Nay Motion Pass (Samantha Hill stepped out)</p> <p>Motion to approve the Charter Academy Admissions and Enrollment Policy M/S: Angela Page / Samantha Hill Vote: Aye / 0 Nay Motion Pass (Mosiah Gonzalez stepped out)</p> <ul style="list-style-type: none"> ● The Board participated in discussion and review of the Budget for SY26 and agreed to build the SY26 budget based upon enrollment of 36 students. ● The Board participated in discussion and review of Exhibit A Draft WSUCA Exhibit A, that will be brought to the Board in July for approval. ● The Board participated in a brief discussion and review of Cooperative Agreement Schedule A, that will be brought to the Board in July for approval ● The Governing Board discussed the need to hold a July Board Meeting to approve required documents for re-opening, for example, Schedule A, Budget for SY26 and Exhibit A. There will be a “When to Meet” sent to the Board to arrange a date. ● Teri Henke provided the Governing Board updates regarding the following items. <ul style="list-style-type: none"> ○ Presenting to the President's Council (Aug. 7) and Board of Trustees (Sept. 19). ○ RFP for Board electronic platform is awaiting approval for implementation 	<p>No</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p>

<ul style="list-style-type: none"> ○ Furniture Committee -The Board briefly discussed updates of selections. ○ Curriculum Committees -The Board briefly discussed the Curriculum Committees timeline which is enclosed. <ul style="list-style-type: none"> ■ Math Curriculum Committee ■ ELA Curriculum Committee ○ Marketing slogan - The Board briefly discussed the WSUCA Marketing slogan to be aligned with WSUCA “Be Brilliant” campaign and using the slogan “Brilliance Begins Here” as well as next steps. 	<p>No</p> <p>No</p> <p>No</p>
<p>Consent Agenda (optional) - There was no consent items on the agenda</p>	<p>Yes</p>
<p>Closed Session (optional) - There was no motion for a closed session.</p> <ul style="list-style-type: none"> ● A motion to enter a closed session in accordance with Utah Code 52-4-205 for the purpose of discussion of litigation matters, acquisition of real property or authorized personnel issues. ● Action, if any, from closed session 	<p>Yes</p> <p>Yes</p>
<p>Action Items, Follow Up & Next Steps</p> <ul style="list-style-type: none"> ● There were no formal action items assigned. 	<p>No</p>
<p>Motion to Adjourn the Meeting M/S - Angela Page / Mosiah Gonzalez 5 Aye / 0 Nay Motion pass Meeting Adjourned at 3:10 pm.</p>	<p>Yes</p>