

**WSU**  
**Charter Academy Board of Directors Meeting**  
**Minutes Approved**  
**August 23, 2021 4:00-4:30pm**  
**Join Zoom Meeting**

<https://weber.zoom.us/j/96763552097?pwd=V202MDFwbW1oRXBFNzVVTWIWMmhPZz09>

<p><b>Welcome and Introductions</b></p>	<p style="text-align: center;"><b>Charter Academy Board of Directors Meeting Agenda</b>  <b>August 23, 2021</b></p> <p><b>Members attending: Teri Henke, Chair; Wei Qiu, Vice Chair; Stephanie Speicher, Treasurer; TBA, Secretary, Hailey Gillen Hoke, Parent</b></p> <p><b>School staff: Camie Bearden, Sally West, David Jones (Attorney General Office)</b></p> <p><b>Guests attending: Cass Morgan, Carrie Ota, Crystal Knippers. All on the Early Childhood Governance Committee meeting after the Board meeting</b></p> <p><b>Absent:</b></p> <p><b>Notes:</b></p>
<p><b>Agenda Overview</b></p>	<p>Open Public Comment: Go to <a href="https://www.utah.gov/pmn/">https://www.utah.gov/pmn/</a> prior to board meeting</p> <p>4:00 - Welcome</p> <ul style="list-style-type: none"> <li>• Everyone introduced them self to the new Parent Board Member Hailey Hoke.</li> <li>• David Jones joined and was introduced to the rest of the Board. He is our new Counsel from the Attorney General's Office.</li> </ul> <p>4:05 - Board Business details below</p> <p>4:20 - Next Steps (Action Items)</p> <p>4:25 - Board Meeting Evaluation</p> <p>4:30 - Adjournment</p> <p><b>Notes:</b></p>
<p><b>S</b></p>	<p>Included above:  Approval of <a href="#">Minutes from June 21, 2021</a> <b>Consent Item VOTE</b></p> <p>In business section below including:  Final Approval of 2021-2022 Budget Approval <b>VOTING ITEM</b>  Approval of 2020-2021 Annual Year End Report to be presented to Provost  Approval of Strategic Plan for 2021 <b>VOTING ITEM</b>  Approval of any updated Policies &amp; Procedures <b>VOTING ITEM</b></p> <p><b>Notes:</b></p>
<p><b>Business</b></p>	<ul style="list-style-type: none"> <li>• <b>Consent Item VOTE</b> <a href="#">Approval of Minutes from June 22, 2021</a> <ul style="list-style-type: none"> <li>➤ <b>Stephanie motioned to approve; Hailey seconded. Approved</b></li> </ul> </li> <li>• BOD New Member Onboarding <ul style="list-style-type: none"> <li>➤ <b>Teri did the Onboarding module and training with Hailey last week.</b></li> <li>○ Office of Secretary needs to be filled</li> <li>➤ <b>Hailey says she might have someone in mind that was a past Special Ed teacher for Community Board Member.</b></li> <li>➤ <b>Hailey will move into the Secretary/Parent position and the Community slot will open up.</b></li> </ul> </li> <li>• Financial Report (Treasurer: Stephanie) <ul style="list-style-type: none"> <li>○ <b>VOTING ITEM</b> Approval of Proposed Budget 2021-2022 <ul style="list-style-type: none"> <li>➤ <b>Stephanie went over the budget for 2021-2022 and July 2021.</b></li> <li>➤ <b>The school has a surplus and Stephanie calls it our Rainy day fund.</b></li> <li>➤ <b>Went over the Revenue Sources and Expenditures.</b></li> <li>➤ <b>We are at a very Healthy Place.</b></li> <li>➤ <b>Stephanie motions to approve FY 2021/22 budget, Hailey seconded. Approved</b></li> </ul> </li> </ul> </li> </ul>

- **Hailey motioned to approve July budget; Stephanie seconded. Approved**
- Principal Reports (Camie)
  - Academic Year Opening Plan and updates
    - **Annual Year Report has been submitted to Dean and Provost**
    - Health Screening Program updates
      - **Meet with Angela Page to go over protocols for the coming school year.**
    - [Early Learning Plan SY2021-2022](#)
      - **Early Learning Plan will need to be voted on, has been sent to State and pre-approved by the state and now needs to be voted on before Sept. 1<sup>st</sup>.**
      - **Stephanie motioned to approve; Hailey seconded. Approved**
    - Other???
      - **Camie talked about the number of enrollments for the current school year. We are at 14 in both AM & PM classes.**
      - **Talked about the Covid protocol for the upcoming school year. Everything from last year will stay in place with the exception of no Mandate on Mask wearing, but it is being highly recommended.**
      - **We do have access to rapid Covid testing kits this year for the Charter.**
- Legislative Updates (AG Counsel)
  - **No new update.**
  - **Talked about the loophole with the Covid Legislation that was put in place in March regarding Mandating Mask wearing.**
- For Board Discussion
  - **VOTING ITEM** Strategic Plan/Teacher and Student Success Plan Goals 2021-2022
    - **Teri went over the Strategic Plan and some of the small changes that were made.**
    - **Teri feels it is important and that we have a Comprehensive Assessment Plan to measure academic growth and achievement goals.**
    - **Complete all NAEYC Accreditation documentation so everything is ready for the Site visit in Fall of 2022.**
    - **Wei motions to approve, Hailey seconds. Approved**
- Committee Planning
  - Principal Evaluation Committee
    - **Teri, Wei (Chair), Stephanie**
  - Family Involvement (standing)
    - **Lisa Frew, Jennifer Quick, Hannah Stedge**
  - Charter Land Trust Council-Name Change-formerly LAND Trust Committee (standing)
    - **Jen Bodine, Chad Bohn, Mary Glad, Ben Hoke, Cassandra Loomis**
  - Finance Committees (standing committee)
    - **Stephanie (Chair), Camie, Abel**
  - Audit Committee
    - **Stephanie (Chair), Teri, Wei**
  - Curriculum & Assessment Committee (standing with ad hoc subcommittees)
    - **Hailey, Camie, Carrie, Letitia and???**
  - Equity & Inclusion Committee (ad hoc)
    - **Camie, Alex and???**

	<ul style="list-style-type: none"> <li>● List "Action Items"</li> <li>● Board Meeting Evaluation</li> <li>● Open Public Comment:</li> <li>● Adjournment of the WSUCA B <ul style="list-style-type: none"> <li>➤ <b>Hailey motions, Wei seconded. Approved</b></li> </ul> </li> </ul> <p><b>Notes:</b></p> <p><i>*From Letitia via email 8/23/21 I have concerns about lumping MLCS and WSUCA together on a t-shirt. There is too much confusion already, concerning the two programs. I understand that they both fall under Child &amp; Family Studies, but funding and requirements are very different. They are not extensions of each other. They are each stand-alone programs, and they should be advertised as such. For example, I make sure that parents understand that WSUCA contracts with MLCS for the Extended Care program. It is like going to the YMCA program in a larger district. Just some thoughts.</i></p>
<b>Decisions</b>	<b>Notes:</b>
<b>Next Step/ Action Items before next meeting</b>	<p><b>Notes:</b></p> <p><b>Hailey: Ask neighbor about serving on BOD</b></p> <p><b>Teri: Confirm committee make up and chairing role - check back with David Jones</b></p>
<b>Board Meeting Evaluation</b>	<p>Zoom Poll</p> <p><b>Notes:</b></p>
<b>Reference Documents</b>	<ul style="list-style-type: none"> <li>● <a href="#">Draft minutes from June 21, 2021 for approval</a></li> <li>● <a href="#">Early Learning Plan SY2021-2022</a></li> </ul>