

WSU
Charter Academy Board of Directors Meeting
Draft Minutes
Feb. 3 4:00-5:00pm
Join Zoom Meeting

<https://weber.zoom.us/j/96763552097?pwd=V202MDFwbW1oRXBFNzVVTWIWMmhPZz09>

Welcome and Introductions	<p style="text-align: center;">Charter Academy Board of Directors Meeting Agenda Feb. 3, 2022</p> <p>Members attending: Teri Henke, Chair; Angela Page, Community Member; Hailey Gillen Hoke, Secretary; Stephanie Speicher, Finance; Wei Qiu, Vice Chair; David Jones; Legal Counsel School staff: Camie Bearden Guests attending: Absent:</p> <p>Notes:</p>
Agenda Overview	<p>Open Public Comment: Go to https://www.utah.gov/pmn/ prior to board meeting</p> <p>4:00 - Welcome 4:30 - Board Business details below 4:35 - Next Steps (Action Items) 4:40 - Board Meeting Evaluation 4:45 - Adjournment of WSUCA BOD meeting</p>
Voting Items	<p>Approval of minutes from Nov. 4 2021 Approval of budget (most recent received Dec. 2021)</p> <p>Notes:</p>
Business	<ul style="list-style-type: none"> ● Welcome <ul style="list-style-type: none"> ➤ All members introduced. ● Approval of Minutes from Nov. 4, 2021 (Secretary: Hailey) Consent Item VOTE <ul style="list-style-type: none"> ➤ Hailey motioned, Stephanie seconded, approved. ● Budget Report and Approval* (Treasurer: Stephanie) VOTING ITEM <ul style="list-style-type: none"> ➤ Kindergarten is included in e-cig and suicide prevention money, but would need to be age-specific. It was suggested that Camie shares at the end of the year how it was spent. ➤ Budget looks good – a little over on general supplies, but Camie explained that IDEA funds paid for some of these things. ➤ Finance committee decided to meet 15 minutes before board meetings to discuss nuances of budget. ➤ Angela motioned, Stephanie seconded, approved. ● Principal Reports (Camie) <ul style="list-style-type: none"> ○ Executive Summary (based on Strategic Plan follows Utah Charter School Accountability Framework) <ul style="list-style-type: none"> ■ Discuss: School Achievement: BOY & MOY Assessments ➤ Acadience Reading and Math extended to Feb 7th ➤ Imagine Learning – middle year data completed ➤ Reading: Change in the morning class, afternoon consistent ➤ Math – all groups presented together, but showed improvement

- Discuss: Enrollment current and recruiting
 - **Currently 21 applications for next year**
 - **The board discussed ways to get the word out – The Signpost can run one-time ads for \$50 (1/4 page) -\$250(full page)**
 - **Social Media blasts also suggested by Stephanie**
 - **Allison Hess should also be contacted for guidance**
 - **The question was raised if we are “late” with our lottery – Syracuse Arts already did theirs and DaVinci will be this month**
 - Charter Fidelity, *Finance, Governance included in summary discussed elsewhere during meeting
- For Board Discussion
 - Governance (Teri)
 - [Board Training](#)
 - **Board Training – required to do 2 (public meeting training and audit module 1)**
 - Charter Fidelity (Teri)
 - Accreditation self-study
 - Plan with timeline
 - Policy revisions needed
 - **Accreditation now 86% complete**
 - [Family Survey Questions](#)
 - Plan with timeline
 - **Subcommittee has met, still needs to finalize**
 - Part-time school nurse feasibility (Angela)
 - **Angela explained the reasons for a school nurse and shared documents with the board**
 - **Not needed by law for our size, but would greatly reduce Camie and Sally’s burden, especially with COVID**
 - **Benefits include COVID, mental health, assessment, a model for our students, epilepsy training, distribution of medicine, etc.**
 - **Pay would be \$40/hr (Angela found similar on Glassdoor. Wei asked how much special ed director gets and Camie said \$65 and \$80 for speech pathologist**
 - **Wei asked if this would be long-term or short-term and Angela said ideally long-term**
 - **Teri raised a question about budget with more total kids in the children’s school than kindergarten – if the nurse is “split”, how will this work?**
 - Workload of certification requirements (Angela)
 - **Angela asked if we could help with accreditation load – maybe a stipend.**
 - Committee Updates
 - Principal Evaluation Committee
 - Reviewing policy/aligning with WSU PREP
 - **Same as last time – Teri did the training.**
 - Family Involvement Committee
 - Met Nov. 16 and Jan. 12
 - **Discussed classroom needs, meals for parent-teacher conferences, teacher appreciation week, field-day in May**
 - **FIC Raffle raised \$1045**
 - **Teri suggested Sally reach out to parents to remind them to log their hours.**

	<ul style="list-style-type: none"> ➤ David raised a concern about the requirement of hours with the State Charter School Board, so Camie and David will chat about this. <ul style="list-style-type: none"> ■ Charter Land Trust Council <ul style="list-style-type: none"> ● Met Dec. 6 and Jan. 3 ➤ Budget: \$44,204.40 – they will meet Feb 7, 2022 to finalize, then board will vote. <ul style="list-style-type: none"> ■ Finance Committee & Audit Committee <ul style="list-style-type: none"> ● Planning meeting scheduled for Feb. 1 ● Policy revisions needed ■ Curriculum & Assessment Committee ➤ Has not yet met. Letitia isn't doing it, so we need to decide if we should – will discuss next time. <ul style="list-style-type: none"> ■ Equity & Inclusion Committee (ad hoc subcommittee) ➤ On hold <ul style="list-style-type: none"> ● Next meeting and spring social? <ul style="list-style-type: none"> ➤ Maybe charter can pay? ● List "Action Items" ● Board Meeting Evaluation-One idea for improving the board meeting <ul style="list-style-type: none"> ➤ Ideas were put in chat ● Adjournment of the WSUCA BOD <ul style="list-style-type: none"> ➤ Angela motioned, Stephanie seconded <p>Notes: Bills to watch Utah State Legislature (Jan. 18-March 4) H.B. 193 Full-day Kindergarten - three year roll out of state funding H.B. 114 School Nursing Services Amendments - increases number of school nurses H.B. 234 Public Educator Curriculum Transparency Requirements S.B. 127 Early Literacy Outcomes Improvement S.B. 157 Parental Rights in Public Education</p>
Next Step/ Action Items before next meeting	Notes: Next Meeting: April 21st
Board Meeting Evaluation	Zoom Poll Notes:
Reference Documents	<ul style="list-style-type: none"> ● Minutes from Nov. 4, 2021 ● Budget Report and Approval ● Executive Summary ● Strategic Plan/Teacher and Student Success Plan Goals 2021-2022 ● Family Survey Questions

NOTES:
ACTION ITEMS:
DECISIONS: