

WSUCA Board of Directors
Meeting Minutes Draft
Wednesday Aug. 24, 4:00-5:00pm
Zoom Link:

<https://weber.zoom.us/j/93167260625?pwd=M2hVaWc3Q3NkU3VDY1dPMUFmOFY4UT09>

4:00pm Welcome & Introductions

- Attendance: Teri Henki, Wei Qiu, Stephanie Speicher, Angela Page, Chase Hansen is the new Parent Rep Board member
- Charter Staff: Camie Bearden, Sally West, Jeneille Larsen, Letitia
- David Jones not in attendance

- Chase introduces himself as the parent rep and is an attorney for Weber County.
- Jeneille introduced herself and what she will be helping with in the Charter.
- Board [roles and responsibilities](#)
 - Teri goes over all the job descriptions to see if everyone is doing the jobs they need to do.
- [Board training requirements](#)
- [Conflict of Interest forms](#)
 - Teri sent out the pdf for everyone to sign off on.

Board Business

1. Review [minutes](#)*
 - June 7, 2022 & June 30, 2022: Wei motions, Stephanie seconds approve
2. [Financial Report](#) *
 - Teri pulled up the Detail report for Stephanie to go over.
 - We have some State funding that may possibly be used for a school nurse. Stephanie hopes that Camie and Angela will talk to figure out a plan to move forward along with Jeneille.
 - \$25,839 revenue can possible go towards the nurse position.
 - Discussed expenditures for staff and the buy out for the Chair services.
 - Double check with Abel to find where the Chair buy out services are located.
 - We are sitting great have some reserve to fall on.
 - July Budget vote: Wei motions, Angela seconds, approved
3. Answer questions re: [Annual Year End Report 2021-2022](#)
 - Teri asked if any one had questions after reading over the report.
 - No questions
4. Discuss [Early Learning Plan](#)*
 - Teri had some questions about evidence base curriculum.
 - Jeneille is onboard to help with this and to bring up scores.
 - Wording needs to stay as maintained.
 - This wording is used because we are in the negative on our testing (-19%). When we get above the negative area we can change the wording from maintain.
 - Looked at the end of year testing scores.
 - Camie also sent the email of how the State came up with the Charters scoring looking at the BOY and EOY.
 - Camie read the Summary to the Board members.

- Letitia talks about what she sees in the classroom in comparison to the test scores. She said some of these students have later birthdays and take them a little longer to develop their reading skills etc.
 - State is finding that the students are regressing in our care and this is why they want us to maintain instead of trying to improve.
 - The test does change from the beginning to the end of year. It is not comparing apples to apples it is apples to oranges.
 - Vote on plan: Wei motions, Stephanie seconds, approved
5. Discuss [strategic plan](#)*
- There will be no vote today, but some strategies that we need to go over.
 - We need to decide what to do this year with our very low enrollment and how to move forward for upcoming years.
 - Stephanie speaks about this.
 - Teri asks what the Boards roll should be in taking care of this matter now?
 - The budget needs to be looked at now and adjusted with the financial committee and Abel.
 - Letitia talked that there are 4-5 of our parents now that are coming here because they don't want full day. She also talked about doing something like an extended Kindergarten for those parents that want to stay part day and others getting extra help.
 - Teri talked future maybe doing a K – 1 classroom and then a 2 – 3 classroom for our charter.
6. Discuss plan for updating and revising Charter Documents and Policies
7. Discuss [Family Survey](#)
8. Decide [Meetings Schedule](#)
9. Identify Action Items
- **Financial Committee meeting asap Camie**
 - **Another Board meeting possibly with the Dean. Wei**
 - **Looking into contracting someone for Marketing. Camie**
 - **Email out to recruit for more students. Sally and Camie**

5:00pm Close Meeting

Adjourn:

- Teri says we need to adjourn now that it is 5:35
- Stephanie motions, Wei seconds, approves

*Voting Items:

- *Approve minutes from June*
- *Approve budget*
- *Approve Early Learning Plan*
- *Approve direction on strategic plan*