

**WSUCA Board of Directors
Meeting
Minutes Approved
Friday, February 10, 2023 9:00-10:00am
Zoom Meeting Link:
<https://weber.zoom.us/j/94279446143?pwd=VDU1Mnp0MzBXbjhpdUw3UzI5TVBudz09>
Meeting ID: 942 7944 6143
Passcode: 455717**

Board Members

Dr. Teri Henke, Associate Professor, Child and Family Studies, Chair
Dr. Wei Qiu, Chair and Professor of Child and Family Studies, Vice Chair
Dr. Stephanie Speicher, Assistant Professor of Child and Family Studies, Treasurer
Angela Page, Pediatric Nurse Practitioner, Faculty WSU College of Nursing, community member
Parent member - open due to departure of previous director in fall semester
Also, in attendance: Camie Bearden, Patrick Thomas, new Legal Counsel, and Jeneille Larsen

● **Welcome** (5 minutes)

- Introduce Patrick Thomas, new legal counsel
 - **Liaison between the WSU Board of Trustees and WSU Charter Board and our new legal counsel.**
 - **He works for Weber State University. Our old counsel from AG's office David Jones has retired.**
 - **Teri introduces those Board members that Patrick may not know.**
- Review and approve [Board meeting minutes Jan 13, 2023](#)
 - **Teri asked if there were any questions.**
 - **Stephanie motioned and Angela seconds, approved.**
- **Public Comment** (if needed) – 2 minutes each (up to 10 minutes)
 - **No public comments**

● **Financial Report** (Stephanie; 15 minutes)

- [Financial Report](#)
 - **Stephanie has put the links for the budget in the chat. https://docs.google.com/document/d/1p6F7tRLHu7f2-qvtHxhDn02_U6EJp8ykytdDZTzYpU/edit**
 - **Goes over the budget adjustments.**
 - **Salary budget went up even though numbers were down as some salaries had to be adjusted that were miss allocated.**
 - **Exciting changes will be happening moving forward.**
 - **Voting for last month's budget and then the adjusted budget will need to be done.**
 - **January budget is put up on the screen and question asked.**
 - **Stephanie motions for the January budget, Angela seconds, approved.**
- Adjusted budget (vote)
 - **Angela motions for adjusted budget, Stephanie seconds, approved.**
- Financial Planning
 - **They will be meeting with USBE and asks Patrick to join them.**
 - **This will determine USBE and the Boards expectations for the 2 years regarding monies we have already and what can stay with us and what will need to be returned.**
 - **Sam Urie School Finance Director is the USBE contact. Teri and Camie will be meeting with him about the Charter finances.**

● **Principal Report** (Camie; 10 minutes)

- **Camie goes over the Principal report.**
- **Volunteer hours went up.**
- **1 more student has been referred for testing.**
- **Jeneille goes over the MOY assessment scores Reading and Math.**
- **Teri looks and compares the BOY and MOY to see where students are falling.**
- **Camie reminds the board that other components are added to the MOY than were there at the BOY. So it would be like comparing Apples and Oranges.**
- **Camie says that we do not have a set math curriculum. The teacher uses 3 different math curriculums to teach from.**

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- Teri asks Jeneille to have a more in-depth overview at next meeting now that she has more data.
- **Board Business** (30 minutes):
 - WSU [BOT Agreement](#) and [Dean's Report](#) from Feb. 2
 - **The BOT Agreement is signed and filed.**
 - Teri talks about putting something up on the Main page of the Website to let parents know why the Charter will not be operating for the next 2 years.
 - She took some of the wording right out of the BOT Agreement to use for the wording.
 - Angela thinks there should still be something that says the purpose of the Charter will still be the same moving forward, but improvements will be made during the suspension.
 - Teri would like to stay on script with what was actually voted on.
WSU Charter Academy will be suspending classroom operations for a period of two academic years (2023-2024 and 2024-2025), reopening classrooms in fall 2025.
During this time the Charter Academy will:
 - Conduct market research to assess and analyze future directions of the Charter Academy relative to WSU Early Childhood Education programs, community and family needs, and current Utah State Board of Education Board Rules for early childhood programs including K-3.
 - Review and propose any amendments to the Charter Academy/School Agreement, its Bylaws and /or Articles of Incorporation as may be necessary to implement any change to enrollment or grade configuration.
 - Review quality of the educational programming including curriculum to ensure it meets and/or exceeds grade level standards.
 - Teri will work on the wording to make it more Family friendly.
 - Teri pulled up the Dean's report for the Board to look at and encourages everyone to take a closer look so there can be more discussion at the next meeting.
 - [Mid-Year Family Survey](#)
 - Teri pulled up the Survey and looked over what 12 out of the 16 surveys we got back looked like.
 - Board Vacancy update
 - **No response has come from any parents to fill the vacancy.**
 - Teri asks Patrick on suggests to try and get this filled.
 - He suggests we revise, review and make more flexibility on this.
 - Angela suggest maybe doing a focus group with Pre-k, Kindergarten and possible older to give feedback.
 - Committees for interim (For discussion; 15 minutes)
 - - Policy revisions – Spring 2023-BOD Composition (Teri, Camie, Jeneille, Angela)
 - Envisioning with consultants (Brian Carpenter, Laura Banda, other suggestions)
 - **Brian is not a good fit for what we are looking for.**
 - **Teri will reach out to Laura now.**
 - **Make sure a Procurement ... is done so we do not get in trouble.**
 - Business Model and Finance Committee (Stephanie?...)
 - **Teri would still love to have Stephanie consult.**
 - Matriculation agreements
 - Curriculum and Assessment (Jeneille and...)
 - Marketing (analysis-needs assessment and PR, [Gardner Policy Institute](#))
 - School-based health (Angela and...)
- **Next meetings** (need to schedule March-Fri. 3/17 9am, April-4/14 9am, May-?, June - End of Year?)
 - **Teri wants to still have a meeting in the next 3 months. Asked how this looks for everyone.**
 - **Looking at March 17th? Will not work, so moving to March 24th.**
 - **April 14th works for everyone so a meeting will be scheduled at 9am.**

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- **Adjourn Meeting (Teri)**
 - **Stephanie motions, Angela seconds, approved.**