

**WSUCA Board of Directors
Meeting Agenda
Friday, January 13, 2023 9:00-10:30am
Zoom Meeting Link:**

<https://weber.zoom.us/j/96873260690?pwd=aVF0cmFhWjVrTWFEbWpU2ZZMFVmQT09>

Meeting ID: 968 7326 0690 Passcode: 245149

Board Members

Dr. Teri Henke, Associate Professor, Child and Family Studies, Chair
Dr. Wei Qiu, Chair and Professor of Child and Family Studies, Vice Chair
Dr. Stephanie Speicher, Assistant Professor of Child and Family Studies, Treasurer
Angela Page, Pediatric Nurse Practitioner, Faculty WSU College of Nursing, Community member
Parent member - open due to departure of previous Governing Parent Board member in Fall Semester

- **Welcome** (10 minutes)
 - Review and approve [Board meeting minutes Nov. 11, 2022](#)
 - **Teri asked if anyone wanted to discuss or go over the minutes?**
 - **Stephani motions, Angela seconds approved**
- **Public Comment** – 2 minutes each (up to 10 minutes)
 - **No public in attendance**
- **Financial Report** (Stephanie; 20 minutes)
 - Financial Report
 - **Looked over the Detailed Report.**
 - **The Financial Committee met this morning and went over budget.**
 - **We are at a 70,000.00 difference from where we budgeted and where we fall now.**
 - **Adjusting some of our Staff Salaries so we are not in a deficit.**
 - **Abel will go over stuff with Camie after Sally sends over some of the reallocations.**
 - **No advertising will be done at this time so that will be reallocated to other areas.**
 - **Angela asked that when things are reallocated to highlight and where it will be going so she will understand.**
 - **Motion for preliminary budget as currently in the December report, Financial committee will meet to amend budget with the reallocations**
 - **Teri motioned, Angela seconded approved**
 - **Teri wants to meet on Jan 27th to look at the newly amended budget at 9:30**
 - Budget Considerations
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- **Principal Report** (Camie; 10 minutes)
 - **Camie starts going over her report**
 - **Did let them know that attendance dropped a little, but that is normal this time of year.**
 - **3 students under Speech and Language, 1 has since met their goals and has been released**
 - **2 classified as Developmental Delay**
 - **2 receiving Occupational Therapy**
 - **No other currently being referred**
 - **Question was asked how many total students and was there overlap**
 - **Total of 5 students, but they could be overlapping services at any time.**
 - **Camie says our Special Ed team is so great!**
 - **No middle of year data at this point as testing is going on for the next couple of weeks.**

- Volunteer Hours there are 12 families that have been participated in volunteer hours.
- Family Involvement Committee has not met as it has been so hard to get everyone together.
- School Land Trust is done with what they have had to do since the Charter will be suspended for the next years.
- Camie did talk to them and when we come back we will be able to pick back up in the School Land Trust funds.
- The question was asked if the Charter could do a fundraiser and give to another Community outreach or if the fundraising has to stay within the school.
- David does not think there is anything stopping us from doing this.
- Camie and David will talk about and look into this.
- Camie will also talk to Letitia about this.
- Over all Camie feels the school year is running very smooth.
- **Coaching/Progress Monitoring Report** (Jeneille; 5 minutes)
 - Working with Letitia to getting MOD assessments done.
 - They try to meet once a week, but that has been hard to do with scheduling.
 - Alex does progress monitoring for morning class and Jeneille has picked up progress monitoring for the afternoon class.
- **Board Business** (45 minutes):
 - [Charter Agreement with BOT](#) Feb. 2 (David; 5 minutes)
 - David met with general council. Brad has met with some of the Board of Trustees and they are more on board for what is taking place. The Dean will be presenting at the meeting of the Board of Trustees on Feb 2, 2023
 - David said we need to be crystal clear to why the suspense will happen for the next year
 - Discuss was brought up about the main reason was why the suspense was happening and then it was brought up that it was the enrollment that is hooked to funding and then Angela stated that we were not serving the Community fully at this time because of the full day Kindergarten that was offered more in the Districts and the Charter was not ready to do full day at this point.
 - Wei asked what will the next step for the Board once the Trustees have met in Feb
 - Teri brought up the question Sally had asked about what notice should be put up on the Website as she has been being contacted about application and some applications have already been filled out before the enrollment link was broken.
 - Dean's survey, [Mid-Year Family Survey](#) (Teri; 5 minutes)
 - Information purposes, Dean's survey went out last week
 - Mid-Year will go out next week and is just for current Charter parents
 - [Board Vacancy](#) (Article 3 p. 2-3) (For discussion 10 minutes)
 - Teri wants David advice about this Board vacancy and what we need to do about it.
 - Teri talked about having a parent that is willing to be on the Board more than 1 year.
 - David always says it is best to have a full Board even for short period of time.
 - It is in the Bylaw that the Parent only service 1 year.
 - It was talked about that it is hard to only serve 1 year as they are trying to learn about the Board and then they are out.
 - David think is will be better to get a parent willing to fill through the end of the year.
 - Teri thinks a google form can be sent out to find out what parents might be willing to finish out the year as the Parent Board member
 - They would like to add at least 2 parents going forward on the Board.
 - Spring 2023 - [Revise Policy for BOD composition](#), terms, responsibilities (For discussion; 10 minutes)

- **Teri should the policy be revised as to whom is on the Board and then fill the Board members**
- **Teri asks for volunteers to sit on a subcommittee to work on the Revision Committee.**
- **Teri, Camie Jeneille, Angela and a parent member.**
- **Committees for interim (For discussion; 15 minutes)**
 - **If the Board of Trustee let us move forward on the suspension these are the sub committees Teri would like to do.**
 - **Business Model and Finance Committee**
 - **Teri would like to have Stephanie come on as a paid Consultant to help with this.**
 - **Envisioning with consultants (Brian Carpenter, Laura Branda) revise charter and policies**
 - **Teri will reach out to find out if they would be willing to help us and what their fees would be.**
 - **More Matriculation with other Charters**
 - **Curriculum and Assessment**
 - **Teri has already has talked to Jeneille about chairing this and would also like Wei to be part of this also.**
 - **Marketing**
 - **Not sure where to go with this, so more research and checking will need to be looked at.**
 - **Others?**
 - **Angela added Medical, Mental and Behavior. She want us to still look at a School Nurse and utilizing some of Weber State different colleges i.e. Nursing, Psychology....**
- **Adjourn Meeting (Teri)**
 - **Wei motioned, Stephanie second, approved**

From Jeneille

It is also my typical to have more kindergarteners in speech, that might skew our IEP numbers compared to other schools who have more grades.

*more typical

From Angela Page to Everyone 09:32 AM

Good point, Jeneille. The current literature is also documenting the effect of school disruption on the speech and language for young children.

From Jeneille Larsen to Everyone 10:21 AM

I can do that!