

**WSUCA Board of Directors**  
**Minutes Draft**  
**Tuesday, March 28, 2023 12:00-1:00pm**  
**Zoom Meeting Link:**

<https://weber.zoom.us/j/92159026849?pwd=OThLc3IxV1NaRHIVTIIGZ1VrQVQ3UT09>

Meeting ID: 921 5902 6849

Passcode: 535457

**Board Members**

Dr. Teri Henke, Associate Professor, Child and Family Studies, Chair

Dr. Wei Qiu, Chair and Professor of Child and Family Studies, Vice Chair

Dr. Stephanie Speicher, Assistant Professor of Child and Family Studies, Treasurer

Angela Page, Pediatric Nurse Practitioner, Faculty WSU College of Nursing, community member  
Parent member - open due to departure of previous director in fall semester

**In attendance: Board Members: Teri Henke, Wei Qiu, Angela Page, Stephanie Speicher**

**Non Board Members: Patrick Thomas, Camie Bearden, Abel Mkina & Jeneille Larsen**

- **Welcome** (5 minutes)
  - Review and approve Board meeting minutes Feb. 20, 2023
    - **Asked if any of the Board had questions or changes that need to be changed on Feb minutes.**
    - **Angela motions, Stephanie seconds, approved**
- **Public Comment** (if needed) – 2 minutes each (up to 10 minutes)
- **Financial Report** (Stephanie; 10 minutes)
  - Financial Report
    - **Stephanie goes over Summary**
    - **This is the first in the history of the State that any Charter has ever passed, so we are a unique in our finances and what will have to go back and what we can keep to go forward with the restructure.**
    - **The adjusted budget will be gone over at the end of the year, so they will know what can be used now and what will be ready when the charter starts back up in 2 year.**
    - **Stephanie says we are looking good being so close to the end of the year.**
    - **Teri says the At-Risk funding may have to send some back, but they will be looking at it as it is based on student funding.**
    - **Teri also talked about the funding for her and Jeneille going to State and National Charter Conferences. Networking and Consultants may be a good source to be found at these conferences.**
    - **Stephanie suggests that the Dean or Assoc Dean be brought in so that not so many hands moving monies around and that all know it is for the Charter and not for others to use in other areas departments.**
    - **Angela brought up regarding sharing a nurse possible with DaVinci.**
    - **Teri asked if any more question or comments**
    - **Wei motions, Stephanie seconds approved**
  - Proposed budget expenses (new)
    -
  - USBE Meeting
    - **We have 1 year to do planning and get everything set in place and then the next year they need to be ready to run with Admin, teachers and curriculum.**
- **Principal Report** (Camie; 10 minutes)
  - **Updates on our move and where the Charter will go during the month of May.**
  - **Moving to Swenson room 314 hopefully May 1<sup>st</sup> if that doesn't happen then May 8<sup>th</sup> will be the day. Camie and Sally will also be moving up to Swenson for support thru the end of May.**

- Full Day for May: **Letitia has offered Full day kindergarten as there is not enough room for the Children's school to offer extended care.**
- Lunch and PM Support from MSL Children's School: **The Children's will help support at lunch and PM. The funding has already been taken care of in the Fall.**
- Specifics of information communicated to parents: **Letitia has been keeping the parents up to date on the move, parking etc. Camie did inform the Board that parking is going to change from what we was originally set up.**
- Special Education Update (per Kate's email Feb 23 and follow up Mar 13): **Currently there is only one child in the afternoon as the other child assessed did not qualify, so no funding needed for the second teacher assistant.**
- Plan for EOY Family Survey: **May 10<sup>th</sup> will be sent out, May 22<sup>nd</sup> will be reminder with final date of May 26<sup>th</sup>. Teri did tweak the Survey and asked the Board to look over and see if she needs to change or add.**
  - **Enrollment and Spec Ed have not changed**
  - **Volunteer Hours are at 432**
  - **Only 4 families have met their Volunteer hours of 30 or more**
  - **FIC is doing meals for PT conference**
  - **Land Trust Committee has not met as we are not applying for next year.**
  - **Camie went over a few assessments which leads into Jeneille's part.**
  - **EOY Testing is in progress to try and help make transition easier.**
- **Progress Monitoring Report (Jeneille; 10 minutes)**
  - **Jeneille goes into a deeper dive from the BOY & MOY for Reading & Math**
  - **At bench mark and above bench mark have not changed much, but she does remind everyone that different things are tested at the BOY and MOY.**
  - **3 students stayed below bench mark at the BOY and MOY**
  - **Jeneille continues going over the rest of the benchmarks.**
  - **Jeneille then goes over the Math benchmarks next.**
- Progress Update:
- Plan for EOY testing
  - **EOY Testing is in progress to try and help make transition easier.**
- Coaching and support for Letitia in the classroom
  - **Jeneille is continuing to give opportunities to give Coaching and offering help and support**
  - **Jeneille and Letitia talk about once a week.**
- **Board Business (15 minutes):**
  - Interim Planning
    - **Get a policy on the structure of the Board before the end of the year**
    - **Patrick asked if they want to change By Laws.**
    - **Teri wants help to make sure they have a full Board in place for next year. So wants to have something written and in place to vote on before the end of the year as 2 members will be gone next year.**
    - **Policy as currently written, is the Chair of the Department appoints Board Members.**
    - **Patrick says maybe it should be the Dean of the College that may have more of the control.**
    - **Teri would like to talk to Patrick more about some alternatives to make the most sense. Teri's end goal is to have a full Board when July 1 hits.**
    - **Teri will send out a survey to schedule the next meeting in April or May.**
- **Adjourn Meeting (Teri)**
  - **Wei motions, Angela second approved**