

**WSUCA Board of Directors  
Minutes Draft  
Monday, May 8, 2023 1:00-2:00pm  
Zoom Meeting Link:**

<https://weber.zoom.us/j/97802218399?pwd=WFdsTkq0VFJzcndJUHBmU1ZLaFRyQT09>

Meeting ID: 978 0221 8399

Passcode: 462255

**Board Members**

Dr. Teri Henke, Associate Professor, Child and Family Studies, Chair  
Dr. Wei Qiu, Chair and Professor of Child and Family Studies, Vice Chair  
Dr. Stephanie Speicher, Assistant Professor of Child and Family Studies, Treasurer  
Angela Page, Pediatric Nurse Practitioner, Faculty WSU College of Nursing, community member  
Parent member - open due to departure of previous director in fall semester

**Board Attendees: Teri Henke, Stephanie Speicher, Angela Page & Wei Qiu  
Faculty and Staff Attendees: Patrick Thomas & Jeneille Larsen**

- **Welcome** (5 minutes)
  - **Teri asked how things are going in the different area that people have moved to.**
  - **Teri then welcomed everyone.**
  - Review and approve Board meeting minutes Mar. 28, 2023 & April 17, 2023
    - **Teri pulls up March minutes to have the board look at, and asked if any changes or questions.**
    - **Teri then pulled up the Called meeting from April 17, 2023**
    - **Stephanie motions to approve both minutes, Angela seconded, approved**
- **Public Comment** (if needed) – 2 minutes each (up to 10 minutes)
  - **None in attendance**
- **Financial Report** (Stephanie; 10 minutes)
  - Financial Report
    - **Stephanie talks about being tapped out in the revenue at the end of the year and that is almost exactly where we are at.**
    - **We are confident that we can close out the year, pay bills and pay for**
    - **Meeting in a couple of weeks with the Financial committee to discuss, what the budget will look like moving forward.**
    - **Teri says she thinks we have about \$200,000.00 at the end of the year.**
    - **Wei motions to approve, Angela seconds, approved**
  - Budget Planning
    -
- **Interim Principal Report** (Jeneille; 10 minutes)
  - Current Status
    - **Jeneille talks about the move and that most every thing has been moved to the Swenson**
    - **Last week Teacher Letitia was gone do to the family issues**
    - **We had the Student teacher substituted last week and helped with the Opera, art and science show that happened on Thursday May 4, 2023.**
    - **We have a TA from the Children's school helping in the afternoon, and the Charter will pay for them.**
    - **The OT will continue to the end of the month**
    - **We have hired a SLP to finish out the end of the year also.**
    - **Jeneille goes over some of the assessments**
- **Board Business** (15 minutes):
  - **Teri started to talk about how the Sub and the TA to pay them from Charter instead of the Children's school.**
  - **Wei asked what the Charter needs from the Board.**
  - **Teri says they will be discussing this in the Financial Committee meeting.**

- Pat discussed about Schedule A and how much the actual payment will be
- Interim & Budget Planning
  - Teri asked J to talk about the possible new Consultant Laura Banda
  - Jeneille says she already Consults for USBE for other Charters etc.
  - Teri goes over her list of dates and time frames for the Charter in the future.
  - A lot will be having to be in place by next October according to USBE.
  - Pat wanted to talk about hiring as an employee vs Consultant. Pat thinks it would be probably better as a Consultant rather than hiring as an employee.
  - Angela asked if she has any references or anything that the Board could look over.
  - Stephanie did say she has worked with her and is excited and would totally love to work with her again.
  - Pat talked about procurement if we end up paying her more than \$50,000.00
  - Teri pulled up her Director of Assessment and Accountability for Laura Banda at Springs Charter Schools
  - Jeneille asked if we do hirer her will she be able to do more of the leg work.
  - Pat again said there are other things to consider if we hire as it has to be opened to others etc.
  - Teri started to talk about Budget planning expenditures: Accounting, Legal, Chair Course Buyout, Administrator Salary up to \$10,000.0 and the Consultant – Laura Banda 10-15 hours/week (\$30K - \$40K) Her hourly rate is \$100.00 an hour.
  - Pat says they can pay hourly, or billable project etc. as a Consultant rather than hiring as an employee
  - The conversation is being started and that is what Teri wants so we can get what is best for the Charter.
- Adjourn Meeting (Teri)
  - Angela motions, Stephanie seconds, approved