

Emergency WSUCA BOD Meeting Minutes Draft

Monday Oct 3, 2022 · 2:15pm – 3:15pm

Emergency Meeting WSUCA BOD

Due to the WSU Charter Academy low enrollment numbers (10 students in the AM & 6 students in the PM), the funding coming from state USBE based on student enrollment will be approximately 50% what it was last year – a significant reduction in costs related to operating the program.

In Attendance: Teri Henke, Stephanie Speicher, Wei Qiu, Angela Page, Chase Hansen

Administration/Teacher/Dean: Camie Bearden, Jeneille Larsen, Letitia Teneau-Sword, & Kristin Hadley

This is a called meeting with time constraints.

Agenda Item 1 –Voting Item

Staffing changes proposal

- WSU Charter currently has low enrollment numbers (10 students in the AM & 6 students in the PM)
- Low enrollment – overstaffing
 - The proposal is to layoff the full-time assistant position. Requiring laying off the current paraprofessional in that position. (PPM3-10b)
 - Note: This position is funded through the School LAND Trust. The WSUCA Board of Directors will work with the WSUCA School LAND Trust council on a plan to amend the current plan and re-allocate those monies.
 - Process – BOD Vote
 - WSU HR – AA/EO and Provost support
 - It was asked when the layoff would take place? It will be the process of WSU HR.
 - Camie asked what the layoff looked like, since they were calling it a layoff. Could they staff return when the school reopened? The answer was no, they would have to reapply.
- Angela motions for the proposal to eliminate the full-time position which will mean the layoff the full-time paraprofessional. Wei seconds. Passed unanimously.

Agenda Item 2 –Voting Item

Future of program proposal

- Future of program planning to meet needs
- Low enrollment – need more than half-day kindergarten
- Renovation of Mckay Ed Building losing space
 - Proposal is to pause in operations for 2 years until space is available in the newly renovated ED building (expected Fall 2025). The Board of Directors will do market research and update the Charter Agreement with WSU as the authorizing entity.
 - VSIP DUE date
 - Staffing Decisions will be made in consultation with MCOE, Dean Kristin Hadley and WSU Human Resources, Meagan Thunnel.

- Early retirement due date is this Friday, Oct 7, 2022, which could be applied for by Letitia and possibly for Lorraine. Kristin said that HR contacted her and said that because the Para's position is being eliminated, Lorraine would not qualify for early retirement.
- Note: Open for discussion. No discussion.
- Wei motioned to pass the Proposal to pause operations, Angela seconds, Passed 4 of 5 with Chase abstaining from the vote.
- School LAND Trust Council Meeting to amend funding request ASAP
 - Camie asked if it needs to be the current Land Trust Council or last years who set the plan for funding this year. It was stated that it would be the current LAND Trust Council that would need to vote on the new plan for funding.
 - Camie will schedule a meeting.
- Camie (with Meagan and possibly the Dean, Kristin Hadley) meet with Lorraine and Letitia (separately) – with VSIP information
 - Wei found the information for the VSIP and there is a link on the HR website.
- WSUCA BOD schedule next meeting
 - Teri will send out a survey to find out when everyone can meet for the next meeting end of Oct beginning of Nov.
- Motion to adjourn:
 - Wei motions, Stephanie seconds, passes