WSU
Charter Academy Board of Directors Meeting
Minutes Approved
Feb. 3 4:00-5:00pm
Join Zoom Meeting
https://weber.zoom.us/j/96763552097?pwd=V202MDFwbW1oRXBFNzVVTWlWmhPZz09

<table>
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<tr>
<th>Welcome and Introductions</th>
<th>Charter Academy Board of Directors Meeting Agenda</th>
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<tr>
<td>Members attending: Teri Henke, Chair; Angela Page, Community Member; Hailey Gillen Hoke, Secretary; Stephanie Speicher, Finance; Wei Qiu, Vice Chair; David Jones; Legal Counsel School staff: Camie Bearden Guests attending: Absent:</td>
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<td>Notes:</td>
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| Agenda Overview | Open Public Comment: Go to [https://www.utah.gov/pmn/](https://www.utah.gov/pmn/) prior to board meeting 4:00 - Welcome 4:30 - Board Business details below 4:35 - Next Steps (Action Items) 4:40 - Board Meeting Evaluation 4:45 - Adjournment of WSUCA BOD meeting |

| Voting Items | Approval of minutes from Nov. 4 2021 Approval of budget (most recent received Dec. 2021) |
| Notes: |

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<th>Business</th>
<th>Welcome</th>
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<td>● All members introduced.</td>
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<td>● Approval of Minutes from Nov. 4, 2021 (Secretary: Hailey) Consent Item VOTE Hailey motioned, Stephanie seconded, approved.</td>
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<td>● Budget Report and Approval* (Treasurer: Stephanie) VOTING ITEM Kindergarten is included in e-cig and suicide prevention money, but would need to be age-specific. It was suggested that Camie shares at the end of the year how it was spent. Budget looks good – a little over on general supplies, but Camie explained that IDEA funds paid for some of these things. Finance committee decided to meet 15 minutes before board meetings to discuss nuances of budget. Angela motioned, Stephanie seconded, approved.</td>
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| ● Principal Reports (Camie) |
| ○ Executive Summary (based on Strategic Plan follows Utah Charter School Accountability Framework) Discuss: School Achievement: BOY & MOY Assessments Acadience Reading and Math extended to Feb 7th Imagine Learning – middle year data completed Reading: Change in the morning class, afternoon consistent Math – all groups presented together, but showed improvement |
Discuss: Enrollment current and recruiting

- Currently 21 applications for next year
- The board discussed ways to get the word out – The Signpost can run one-time ads for $50 (1/4 page) - $250 (full page)
- Social Media blasts also suggested by Stephanie
- Allison Hess should also be contacted for guidance
- The question was raised if we are “late” with our lottery – Syracuse Arts already did theirs and DaVinci will be this month
- Charter Fidelity, Finance, Governance included in summary discussed elsewhere during meeting

For Board Discussion

o Governance (Teri)
  - Board Training
  - Board Training – required to do 2 (public meeting training and audit module 1)

o Charter Fidelity (Teri)
  - Accreditation self-study
  - Plan with timeline
  - Policy revisions needed

- Accreditation now 86% complete

- Family Survey Questions
  - Plan with timeline

- Subcommittee has met, still needs to finalize

o Part-time school nurse feasibility (Angela)
  - Angela explained the reasons for a school nurse and shared documents with the board
  - Not needed by law for our size, but would greatly reduce Camie and Sally’s burden, especially with COVID
  - Benefits include COVID, mental health, assessment, a model for our students, epilepsy training, distribution of medicine, etc.
  - Pay would be $40/hr (Angela found similar on Glassdoor. Wei asked how much special ed director gets and Camie said $65 and $80 for speech pathologist
  - Wei asked if this would be long-term or short-term and Angela said ideally long-term
  - Teri raised a question about budget with more total kids in the children’s school than kindergarten – if the nurse is “split”, how will this work?

o Workload of certification requirements (Angela)
  - Angela asked if we could help with accreditation load – maybe a stipend.

o Committee Updates
  - Principal Evaluation Committee
    - Reviewing policy/aligning with WSU PREP
  - Same as last time – Teri did the training.
    - Family Involvement Committee
      - Met Nov. 16 and Jan. 12
  - Discussed classroom needs, meals for parent-teacher conferences, teacher appreciation week, field-day in May
  - FIC Raffle raised $1045
  - Teri suggested Sally reach out to parents to remind them to log their hours.
David raised a concern about the requirement of hours with the State Charter School Board, so Camie and David will chat about this.
- Charter Land Trust Council
  - Met Dec. 6 and Jan. 3

Budget: $44,204.40 – they will meet Feb 7, 2022 to finalize, then board will vote.
- Finance Committee & Audit Committee
  - Planning meeting scheduled for Feb. 1
  - Policy revisions needed
- Curriculum & Assessment Committee

Has not yet met. Letitia isn't doing it, so we need to decide if we should – will discuss next time.
- Equity & Inclusion Committee (ad hoc subcommittee)

On hold
- Next meeting and spring social?
  - Maybe charter can pay?
- List "Action Items"
- Board Meeting Evaluation-One idea for improving the board meeting
  - Ideas were put in chat
- Adjournment of the WSUCA BOD
  - Angela motioned, Stephanie seconded

Notes:
Bills to watch
Utah State Legislature (Jan. 18–March 4)
- H.B. 193 Full-day Kindergarten - three year roll out of state funding
- H.B. 114 School Nursing Services Amendments - increases number of school nurses
- H.B. 234 Public Educator Curriculum Transparency Requirements
- S.B. 127 Early Literacy Outcomes Improvement
- S.B. 157 Parental Rights in Public Education

Next Step/Action Items before next meeting

Notes:
Next Meeting: April 21st

Board Meeting Evaluation

Notes:
Zoom Poll

Reference Documents
- Minutes from Nov. 4, 2021
- Budget Report and Approval
- Executive Summary
- Strategic Plan/Teacher and Student Success Plan Goals 2021-2022
- Family Survey Questions

NOTES:
ACTION ITEMS:
DECISIONS: