

**Weber State University Charter Academy**  
**Governing Board Meeting Minutes**

Monday, Feb. 26, 2024, 1:00 pm – 2:30pm

Join Zoom Meeting

<https://weber.zoom.us/j/93961225029?pwd=UUZYZVJ2ZzdkNDN5R1JQR3h4Uy9KUT09>

Meeting ID: 939 6122 5029 Passcode: 771561

**Governing Board Members**

Teri Henke, Associate Professor, Child and Family Studies, Governing Board Chair (Present)  
 Samantha Hill, Nutrition Instructor, Exercise and Nutrition Sciences, Vice Chair (Present)  
 Crystal Knippers, Director of Care About Child Care, Governing Board Treasurer (Present)  
 Hailey Gillen-Hoke, Associate Professor, Communications (Present)  
 Mosiah Gonzalez, Assistant Professor, Child and Family Studies (Present)  
 Mandy Kirkham, Assistant Professor, Health, Physical Education and Recreation (Present)  
 Angela Page, DNP, Assistant Professor, College of Nursing (Present)  
 Marilyn Taft, Assistant Professor, Teacher Education (Present)  
 Shernavaz Vakil, Professor, Teacher Education (Present)

**Invited Participants**

Jeneille Larsen, Administration/Support (Present)  
 Laura Banda, Consultant (Present)  
 Patrick Thomas, University Legal Counsel (Present)  
 Abel Mkina, WSU Accounting Services (Present)

Item	Action
The meeting was opened at 1:05pm, Board members welcomed and Check-In by Teri Henke	No
<b>Board Training:</b> A Board training on Open & Public Meetings was provided by Shannon Greer from the Utah Association of Public Charter Schools (UAPCS)	No
<b>Review of Minutes</b> Teri Henke presented and the Governing Board reviewed the minutes from <a href="#">Jan. 22 Governing Board Meeting Minutes</a> Motion to Approve to the January 22, 2024 Minutes M/S: Shernavaz Vakil / Crystal Knippers Vote: 8 Aye / 0 Nay / 1 Abstain - Marilyn Taft Motion Pass	Yes
Public Comment (Limited total of 10 minutes, 2 minutes/speaker) There were no public comments made.	No
<b>Reports</b> <ul style="list-style-type: none"> <li>Abel Mkina and Teri Henke provided a general overview of the school finances to the Governing Board. <a href="#">Finance / Budget Report</a></li> </ul> Motion to Approve to the Budget M/S: Angela Page / Samantha Hill Vote: 9 Aye / 0 Nay / Motion Pass	No

<ul style="list-style-type: none"> <li>● Laura Banda provided an overview of SY26 Draft <a href="#">Budget planning SY26</a></li> <li>● Laura Banda provided an overview and status of the restructuring / re-envisioning activities to the Governing Board including: <ul style="list-style-type: none"> <li>○ <a href="#">Consultant Report</a></li> <li>○ <a href="#">Marketing campaign</a></li> <li>○ Mission and vision launch</li> </ul> </li> </ul>	<p>No</p> <p>No</p>
<p><b>Board Business</b></p> <ul style="list-style-type: none"> <li>● Teri Henke reviewed Board Officer positions and stated that the <a href="#">Secretary</a> position s still open</li> <li>● Teri Henke discussed Board Committee highlights below and referred Board members to complete the Curriculum Interest Survey. <ul style="list-style-type: none"> <li>○ Curriculum &amp; Assessment Committee</li> <li>○ Beginning March focus: Core content areas (literacy, math)</li> <li>○ Later integration of additional content areas</li> </ul> </li> <li>● Teri Henke provided the Governing Board updates on the following items <ul style="list-style-type: none"> <li>○ The <a href="#">RFP for Board electronic platform</a> bid closed on 2/21/24. The RFP Electronic Platform review committee will meet in March to review proposals.</li> <li>○ Review of <a href="#">Board Certifications Training</a> <ul style="list-style-type: none"> <li>■ Background Checks</li> <li>■ Conflict of Interest</li> </ul> </li> <li>○ Discussion of the activity to review and choose furniture for new classrooms</li> <li>○ Statement that By-Laws final revisions will be provided for Board member review and will be brought for action / vote in March Board meeting.</li> </ul> </li> </ul>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>
<p><b>Consent Agenda (optional)</b></p>	<p>Yes</p>
<p><b>Closed Session - There was no closed session held.</b></p> <ul style="list-style-type: none"> <li>● A motion to enter a closed session in accordance with Utah Code 52-4-205 for the purpose of discussion of litigation matters, acquisition of real property or authorized personnel issues.</li> <li>● Action, if any, from closed session</li> </ul>	<p>Yes</p> <p>Yes</p>
<p><b>Action Items, Follow Up &amp; Next Steps noted below:</b></p> <ul style="list-style-type: none"> <li>● <b>Send by-laws</b></li> <li>● <b>Send survey on committees</b></li> </ul>	<p>No</p>
<p><b>Adjourn</b>  Motion to Adjourn the meeting  M/S: Samantha Hill / Shernavaz Vakil  Vote: 9 Aye / 0 Nay /  Motion Pass</p>	<p>Yes</p>

