

**Weber State University Charter Academy
Governing Board Meeting Minutes
Monday, May 13, 2024**

Join Zoom Meeting

<https://weber.zoom.us/j/98139956887?pwd=ejFTZzJ5dWlDRURwU0hoWDVuY09Jdz09>

Meeting ID: 981 3995 6887 Passcode: 832867

Governing Board Members

Teri Henke, Associate Professor, Child and Family Studies, Governing Board Chair
 Samantha Hill, Nutrition Instructor, Exercise and Nutrition Sciences, Board Vice Chair
 Crystal Knippers, Director of Care About Child Care, Board Treasurer
 Mandy Kirkham, Assistant Professor, Health, Physical Education and Recreation, Board Secretary
 Hailey Gillen-Hoke, Associate Professor, Communications
 Mosiah Gonzalez, Assistant Professor, Child and Family Studies
 Angela Page, DNP, Assistant Professor, College of Nursing
 Marilyn Taft, Assistant Professor, Teacher Education
 Shernavaz Vakil, Professor, Teacher Education

Invited Participants

Jeneille Larsen, Administration/Support
 Laura Banda, Consultant
 Sheila Anderson, Early Childhood Education Faculty (Excused)
 Stephanie Hollist, University Legal Counsel (Excused)
 Abel Mkina, WSU Accounting Services (Excused)
 Kristin Hadley, Dean, Moyes College of Education

Item	Action
Teri Henke opened the meeting and took roll call at 1:03pm	No
<p>The Board reviewed the minutes of April 15, 2024 Governing Board Meeting Minutes</p> <p>Motion to Approve to the Governing Board Meeting Minutes of April 15, 2024 M/S: Samantha Hill / Mosiah Gonzalez Vote: 9 Aye / 0 Nay Motion Pass</p>	Yes
There was no Public Comment (Limited total of 10 minutes, 2 minutes/speaker)	No

<p>Reports</p> <p>Finance / Budget</p> <ul style="list-style-type: none"> The Finance / Budget monthly report Monthly Report as of April 30, 2024 was shared by Crystal Knippers <p>Motion to approve the April 30, 2024 monthly budget. M/S: Hailey Gillen-Hokel / Crystal Knippers Vote: 9 Aye / 0 Nay Motion Pass</p> <p>Crystal Knippers presented the SY24 draft budget that included a summary comparison of expenditures to the SY25 budget. The Governing Board discussed and reviewed the budgets, which will come to vote in the June 2024 meeting.</p> <ul style="list-style-type: none"> Proposed budget SY25 (2024-2025) EOY SY24 to SY25 Narrative <p>Laura Banda provided a Consultant Report, containing an overview and status of the restructuring / re-envisioning activities to the Governing Board including Board documents e.g. Articles of Incorporation, Cooperative Agreement, Exhibit A, etc.</p>	<p>Yes</p> <p>No</p> <p>No</p> <p>No</p>
<p>Board Training</p> <p>The Board participated in a training led by Laura Banda that included an overview of:</p> <ul style="list-style-type: none"> WSUCA Board Charter Original and Operating Documents WSUCA Board Existing Policies and Procedures and proposed organizational update 	<p>No</p>
<p>Board Business</p> <p>Teri Henke led the Governing Board in a discussion of Board documents including:</p> <ul style="list-style-type: none"> The Governing Board reviewed and held discussion regarding the Charter School original application and proposed updates to the Charter Application via an Exhibit A. An initial WSUCA Exhibit A Draft was reviewed and discussed. The Governing Board participated in a review and discussion regarding Draft Admissions and Enrollment policy. <p>Teri Henke led the Board in a discussion of Board documents including:</p> <ul style="list-style-type: none"> The proposed Revision of Governing Board Bylaws. Due to the meeting timeline, a brief discussion was held regarding SY26 Budget and enrollment numbers. This item discussion will continue in the June Governing Board meeting. 	<p>No</p> <p>No</p> <p>No</p> <p>No</p>

<ul style="list-style-type: none"> ● The Governing Board briefly discussed Mission/Vision activity and it was agreed that a sub-committee would meet to synthesize the Mission/Vision discussion and prepare a draft final Mission/Vision statement for the June Board meeting. <ul style="list-style-type: none"> ○ Activity Slides (March & April) ○ Idea Board (April) 	No
<ul style="list-style-type: none"> ● Teri Henke provided brief updates regarding the agenda topics below: <ul style="list-style-type: none"> ○ The Charter Academy will be bringing updated Charter documents in early fall to the President's Council & Board of Trustees for their review and approval. 	No
<ul style="list-style-type: none"> ○ Board electronic platform <ul style="list-style-type: none"> ■ In process hope to finalize by end of May 	No
<ul style="list-style-type: none"> ○ Board Committees <ul style="list-style-type: none"> ■ WSUCA initial ELA and Math Curriculum Meetings are being held on May 14, 2024. 	No
<ul style="list-style-type: none"> ○ Furniture <ul style="list-style-type: none"> ■ The Governing Board Furniture subcommittee visited Sunburst Elementary to view modular and current classroom furniture configurations. ■ The subcommittee submitted Initial list of suggestions: tables/desks and seating. <ul style="list-style-type: none"> ■ (still need materials storage, teacher workstation/desk, soft furniture, library, etc.) 	No
<p>Action Items, Follow Up & Next Steps</p> <ul style="list-style-type: none"> ● Mission and Vision sub-committee work on completing a mission and vision <ul style="list-style-type: none"> ○ Samantha Hill, Shernavaz Vakil, Kristin Hadley, Jeneille Larsen, Angela Page will participate in the Mission/Vision sub-committee 	No
<p>Adjourn Motion to Adjourn the meeting M/S: Shernavaz Vakil / Marilyn Taft Vote: 9 Aye / 0 Nay Meeting adjourned</p>	Yes