

Data Governance Executive Committee Charter

The charge of the Data Governance Executive Committee (DGEC) is to develop and support data governance processes that address the institutional need for data accuracy, consistency, and accessibility. This group, comprised of one or two direct reports of each WSU vice-president, will lead a collaborative effort to effectively share information (data) across functional areas through the establishment of processes to identify institutional data needs, provide access, and ensure overall data consistency and integrity.

The objectives of data governance at Weber State University and the role of the DGEC are as follows.

- Ensure appropriate data stewardship is established: The DGEC will define data stewardship and work with divisions to articulate the appropriate responsibility for the management of data assets.
 - The DGEC committee will oversee a Data Governance Council comprised of data stewards who represent key areas across campus. This council will be tasked with implementing established data processes and security policies. The data stewards shall monitor the use of data related to their functional areas to ensure appropriate standards, access, use, and dissemination of data.
 - The Data Governance Council will replace the current Information Management committee. The Data Warehouse Project group will be a sub-committee of the Data Governance Council.
- Ensure the quality of data: The DGEC will work with functional areas and data stewards to improve accuracy and timeliness to increase confidence in data.
- Ensure consistency of data and reduce data redundancy: The DGEC will work with functional areas, data stewards, and report writers to identify core data sets and create applicable reports and naming conventions; this includes oversight of the data cookbook.
- Ensure that the data being provided are what are needed: The DGEC will work with departments to establish how the data are being used in order to verify that the data are being reported correctly.
- Ensure the security of data: The DGEC will provide information and cooperate with the Information Security Task Force (ISTF) to safeguard data security standards.
- Ensure controlled accessibility of data: The DGEC will work with the provisioning/de-provisioning committee to facilitate an accurate and timely process for granting access to data as defined by user needs and roles.

Through the fulfillment of these objectives, the DGEC aims to:

- Support a culture of responsible data use for informed and actionable decision-making.
- Establish university-wide standards that enable holistic understanding of data across the institution.
- Provide for consistency and accountability when data are provided to external stakeholders and the public.

Approved by President's Council on March 26, 2014.