

Manager Use Only	
Chargeable _____	Non Chargeable _____
PM Template ID _____	PM Frequency _____
PM Last Date _____	PM for Shop _____
Add. Shop PM _____	

EQUIPMENT INFORMATION FORM

GENERAL INFORMATION

EQUIPMENT:	_____
TAG/SERIAL #:	_____
DESCRIPTION:	_____
STATUS:	_____
SHOP:	_____
PROPERTY:	_____
LOCATION:	_____
PURCHASE COST: _____	

ATTRIBUTES

Manufacturer: _____

Model #: _____

Serial #: _____

Horsepower: _____

Voltage: _____

Amperage: _____

Phase: _____

_____: _____

_____: _____

_____: _____

WARRANTY INFORMATION

Start Date: _____

End Date: _____

Terms: _____

Contractor #: _____

Gathered by: _____ Entered by: _____

INSTRUCTIONS:

The items that are in Red "bold" in the gray boxes are **REQUIRED**. The items that are not in the gray boxes are optional. The Attributes and Warranty information are optional.

Note:

If PM is to be preformed by another shop then fill out the "Add Shop PM" section in the "Managers Use Only" Box. If a your shop will also be conducting a PM then indicate that in the "PM Shop" section of the "Mangers Use Only" box located in the right hand corner of this form.