MEMBERS - Alphabetically
David Aguilar-Alvarez – sub. Jenny Turley
Aaron Ashley
Sultan Ayubi - Absent
Brody Bailey
Jason Barrett-Fox - Excused
Tracy Callahan
Minsum Choi
Vikki Deakin
Bruce Davis
Mark Denniston
Veronica Doumit
Andrea Easter-Pilcher
Chis Eisenbarth
David Ferro
Wendy Fox-Kirk
Doris Geide-Stevenson
Scott Hadzik.
Frank Harrold - Absent
Ed Hahn
Sue Harley
Tim Herzog
Wendy Holliday - Absent
Rieneke Holman
Brent Horn
Dan Hubler/Teri Henke
Justin Jackson
Adam Johnston
Mark LeTourneau
Marek Matyjasik
Madonne Miner
Cory Moss
Cora Neal
Casey Neville
Blake Nielson
Kacy Peckenpaugh
Brett Perozzi - Absent
Travis Price
Clay Rasmussen
Jack Rasmussen
David Read - Absent
Rob Reynolds
Bill Robertson - Absent
Ann Rocha – sub. Cathy Harmston
Yas Simonian

Mo Sondossi/Barb Wachocki
Scott Sprenger – sub. Amanda Sowerby
Jeff Steagall
Amy Stegen – sub. Melissa NeVille
Sarah Steimel – sub. Dianna Huxhold
Norm Tarbox - Absent
John Trimble
Hugo Valle
Glen West
Mary Beth Willard
Stephen Wolochowicz – sub. Josh Winegar
Catherine Zublin – sub. Nicola Corbin

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New Senators: Barb Wachocki, C. Ryan Dunn, Chris Trampel, Dianna Huxhold-absent, Dustin Trampel, Joshua Winegar, Kenton Cummins, Marjukka Ollilainen, Nicola Corbin, Rebecka Brasso, Sheryl Rushton-Absent, Rex Christensen for Tanya Nolan

Guests: John Cavitt, Melissa NeVille, Shannon McGillivray, Stephanie Wolfe, Leslie Park, Eric Amsel, Colleen Packer, Curriculum Guests

Administrative Associate: Patti Glover
1) Roll Call

2) Approval of March 14, 2019 Minutes as circulated

3) Faculty Governance Award – Presented by Kathryn MacKay, 17-18 FGA Recipient to John Cavitt 18-19 FGA Recipient, though John was unable to be present.

4) Certificates for Outgoing Members – Doris Geide-Stevenson, Chair & Marek Matyjasik, Vice Chair

Information Items

5) Administrative Update – President Mortensen
   a) A task force for student vaccinations and a task force for student course fees will be formed.
   b) A salary increase of 3.5% has been approved. This is 1% beyond the legislatures 2.5%. All employees will receive 2%, the additional 1.5% will be allocated by merit.
   c) The state has realized a need to be more specific with statewide attainment goals regarding matching higher education with the needs of the workforce, maintaining educational affordability, and university dual mission goals. Representatives from WSU administration and faculty have been invited to a meeting regarding these issues.

6) APAFT – Melissa NeVille, Chair
   a) Summary of benchmarking of student evaluations in tenure and promotion
      APAFT has worked using data from peer institutions to benchmark the use of student evaluations in the tenure and promotion process. The results of benchmarking from peer institutions were equivocal (see excel spreadsheet).
      DISCUSSION: Would like to see some uniformity across evaluations, including using a standardized Likert scale. There are 5 questions that are considered best practice that may be incorporated in the evaluations. A task force will be started to look at student evaluations. APAFT is working on aligning terminology in student evaluations with what is in the PPM.

   b) Summary of benchmarking related to the ranking of instructors
      The PPM has been updated so that a 3 year contract is available for instructors. The data gathered from other institutions regarding Instructor ranks and contract length showed many different approaches. APAFT proposes that there be two levels of Instructor at WSU. The proposed titles would be Instructor and Senior Instructor. In order to receive the title of Senior Instructor and associated pay raise, the faculty member would have to meet certain criteria. Also the option of a 5 year contract is being considered. APAFT will do more work on this and bring it back next year.

7) ARCC Update – Shannon McGillivray, Chair
   a) ARCC was able to fund all of the 10 Dee Grants and 14 ARCC grants that were received. They also made some changes to how Dee Grants are scored, allowing extra credit for grants that fell in multiple categories.
   b) Last year ARCC gathered data regarding what software departments were purchasing, needing, and wanting. This is helpful to IT, but they need information on how many people are using/wanting various software. Collection of this data has begun, and will continue in the fall. IT has been working on a comprehensive website for all IT related software, questions and service. In the fall, ARCC will work to help get out the information regarding this new site.
   c) Costs associated with one-time faculty training in an area of technology directly applicable to the academic mission of the institution are currently funded by Dee grants. The requests for these have increased greatly. ARCC would like to shift the training category of funding under the ARCC umbrella. There has been a precedent that there have been changes to the ARCC grant guidelines in the past. There could also be additional funds recruited from other donors.
8) **RSPG Update** – Stephanie Wolfe, Chair
RSPG Update is now available all three semesters. The funding model has changed; faculty must have approved travel to be granted money. Grants will be collected for 1 week and then prioritized for funding. RSPG rubric has been redesigned. There is a question if more money can be allocated to the travel grants, RSPG has been looking at how this could be done.

9) **Starfish Update** – Leslie Park, Student Success
Starfish began at WSU in 2017 to help student success initiatives. It is a holistic instrument that academic advisors are using to receive early alerts to issues, connect with students and then use the analytics Starfish provides to help analyze student data. Advisors using Starfish are able to look across all of a student’s classes to see if they are struggling and tailor a proactive outreach.

10) **First Year Student Challenges** – Eric Amsel
The Student Success Steering Committee subcommittee on transitions and opportunity is looking at all types of issues having to do with transitions. Retention of First-Year students is difficult, almost half of them leave the university. While many initiatives have come forth most of them are uncoordinated, which makes WSU an outlier compared to most colleges and universities. A First Year Experience (FYE) program definition is ‘A purposefully connected set of initiatives designed to strengthen the quality of student learning during and satisfaction with the first year of college’ (Koch & Gardner, 2014). Research is showing that success in gateway courses is critical to success. Gateway courses are described as foundational (Gen Ed), high enrollment, and high-risk (where many students receive D, F, W, or I grades). An effective, inclusive, and impactful FYE program will require coordinated efforts of faculty, staff, and administration. A first-year program can be strategically designed so that the curriculum and pedagogy of gateway courses are intentionally coordinated with advising and support services. At this point, the subcommittee is assessing all parties’ interest in partnering to strategically plan such a FYE program.
DISCUSSION: Key departments and students need to be on the committee.

11) **TLA Update** – Colleen Packer, Chair
The purpose of the program review is to evaluate programs and services, resource allocation, infrastructure and organizational structure in order to clarify directions for strategic planning. The program review preliminary findings found strengths in the new faculty retreat, book groups, COPs & SOTL Scholars programs, administrative and faculty governance support. The reviewers found challenges in clarification of mission and focus, TLF/TLA structure which is confusing, limited capacity which makes it difficult to meet needs, and limited faculty involvement. This information will guide the strategic planning that will take place in the coming year for TLF/TLA.

12) **ASSA Letter to Faculty** - Brent Horn
This letter from administration states that all students (whether online or on campus) that need accommodation or are a safety concern on campus will be treated the same regardless of the accommodation. This letter will be presented to Deans Council to be dispersed to all faculty. This information will also be included in the faculty retreat and AA/EO training.

**Action Items**

13) Faculty Board of Review: Brian Rague, EAST; Sally Cantwell, HP; & Becky Jo Gesteland, A&H; will serve a two-year term. Peggy Saunders, ED; & Kirk Hagen, EAST; will serve as alternates.

14) **Standing and Ad Hoc Committee Nominations** – Doris Geide-Stevenson, Chair
MOTION: Approval of Standing and Ad Hoc Committees brought to floor by Casey Neville
SECOND: Aaron Ashley
OUTCOME: Unanimous Approval

15) Curriculum – John Cavitt UCC Chair
a) Annual Curriculog Shutdown May 1-June 30th
b) Curriculum [Faculty Senate April 11, 2019](#)

**Social & Behavioral Science**
Neuroscience
New Course NEUR - 3998 - EEG in Epilepsy Jim Hutchins
New Course NEUR - 3999 - EEG in Ped Patients & Neonates Jim Hutchins

Science
Microbiology
Program Changes Biotechnology and Industrial Emphasis, Microbiology (BS) Matt Domek
Program Changes Medical Microbiology Emphasis, Microbiology (BS) Matt Domek
Program Changes Microbiology (BS) Matt Domek
Program Changes Public and Environmental Health Emphasis, Microbiology (BS) Matt Domek
MOTION: To bring all curriculum proposals to the floor by Tim Herzog
SECOND: Cora Neal
OUTCOME: Unanimous approval

16) PPM 8-11 & PPM 8-22 Stewart Library Changes Melissa NeVille, APAFT Chair
MOTION: To bring the PPM changes to the floor by Brent Horn
SECOND: Ed Hahn
OUTCOME: Unanimous Approval

17) Emeritus College Ad Hoc Committees – Doris Geide-Stevenson, Chair
This committee idea came up from retired faculty that were interested in staying involved with the university. This committee is made of retired and ‘soon’ to retire faculty.
MOTION: To bring formation of the committee and its member to the floor by Casey Neville
SECOND: Tim Herzog
OUTCOME: Unanimous Approval

18) Interior Design Professional Sales BS Discontinuance – Doris Geide-Stevenson, Chair
This discontinuance is because the program is moving, no jobs will be impacted.
MOTION: Dave Ferro
SECOND: Travis Price
OUTCOME: Unanimous Approval

Adjourned 5:05 pm

Next Meeting: Faculty Senate, Fall 2019