EXECUTIVE COMMITTEE AGENDA SETTING MEETING

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Present: Aaron Ashley, Doris Geide-Stevenson, Ed Hahn, Marek Matyjasik, Rieneke Holman for Casey Neville, Clay Rasmussen, Hugo Valle, Mary Beth Willard, Catherine Zublin, Madonna Miner, Brad Mortensen, Patti Glover

Excused:

1) Approval of the minutes from the January 10, 2019 meeting as circulated

2) University Curriculum Committee – John Cavitt, Chair

EC Feb 7, 2019

General Education
New Gen Ed WSU Course   WSU - 1580 - The Story and The Cell    Michele Culumber
New Course    THEA - 2821 - Period Styles in Design    Sam Transleau

Business & Economics
Finance
New Program    Finance Minor    James Turner

Economics
Program Changes Business and Economics (AS)    Brandon Koford

Supply Chain
Program Changes    Supply Chain Management Minor    Francois Giraud-Carrier

Health Professions
Health Administrative Services
New Course    HAS - 3980 - IPE - Privacy & Security    Pat Shaw
Program Changes    Health Information Management Emphasis, Health Administrative Services (BS)    Pat Shaw

Radiologic Science
Program Changes - Sub    Associate of Science in Health Sciences - Radiologic Sciences
Track    Kraig Chugg

Health Science
New Course    HTHS - 3997 - Digital EEG Concepts    Jim Hutchins
New Course    HTHS - 3998 - Normal Adult EEG    Jim Hutchins
New Course    HTHS - 3999 - Artifacts in EEG    Jim Hutchins

Nursing
Program Changes    Nursing (AS)    Sally Cantwell
Program Changes    Nursing PN-to-RN [RN Completion] (AS)    Sally Cantwell
Program Changes    Nursing, PN-to-RN [RN Completion] (AAS)    Sally Cantwell
Course Deletion    NRSG - 2250 - Nursing Foundations Clinical    Sally Cantwell
Course Deletion    NRSG - 2350 - Patient Centered Nursing Care Clinical I    Sally Cantwell
Course Deletion   NRSG - 2550 - Patient Centered Nursing Care Clinical 3    Sally Cantwell
Course Revision   NRSG - 2251 - Foundations of Nursing Lab and Clinical    Rieneke Holman
Course Revision   NRSG - 2351 - Patient Centered Nursing Care Experience I   Rieneke Holman
Course Revision   NRSG - 2551 - Patient Centered Nursing Care Experience II   Rieneke Holman

Education

Child and Family Studies
Program Changes   Child and Family Studies (BIS)    Wei Qiu

Teacher Education
Program Changes - Sub   Special Education (BS)    Sheryl Rushton
New Course   EDUC - 3371 - Assistive Technology    Sheryl Rushton
New Course   EDUC - 3535 - IEP and Instructional Planning    Sheryl Rushton
New Course   EDUC - 4535 - Strategic Plan for Disability    Sheryl Rushton
Course Revision   EDUC - 4521 - EDUC 4521 - Practicum in Special Education   Sheryl Rushton
Course Revision   EDUC - 4580 - EDUC 4580 - Learning Strategies and Transition for Special Education Students   Sheryl Rushton

Arts & Humanities

Foreign Language
New Program   Localization (AA)    John Trimble

Communication
New Course   COMM - 4740 - Adv. Writing for Screen & TV    Anne Bialowas
New Course   COMM - 4751 - Advanced Narrative Filmmaking    Anne Bialowas
Course Revision   MPC - 5500G - Topics in Communication   Sarah Steimel

English
New Program   Literary Editing    Abraham Smith
Program Changes   English Teaching (BA)    James Young
Program Changes   English BA    Hal Crimmel
New Program   Film Studies    Hal Crimmel
New Course   ENGL - 3540 - Adaptation Studies    Hal Crimmel

Music
Program Changes   Music Education Teaching (BME)    Daniel Jonas
Program Changes   Music Education Teaching (BME)    Daniel Jonas
New Course   MUSC - 3804 - Jazz Pedagogy    Daniel Jonas
New Course   MUSC - 6681 - Private Instruction - 1 Credit    Daniel Jonas
New Course   MUSC - 6682 - Private Instruction - 2 Credit    Daniel Jonas
New Program   Minor in Music Studies    Daniel Jonas

Visual Art & Design
Program Changes   Graphic Design Emphasis, Art (BFA)    Mark Biddle
Program Changes   Design for Digital Media Minor    Mark Biddle
New Course   ART - 2435 - Graphic Design Practice    Mark Biddle
Course Revision - Sub   ART - 2430 - Introduction to Graphic Design    Mark Biddle
Course Revision - Sub   ARTH - 3451 - Design History and Theory    Mark Biddle
Course Deletion   ART - 3455 - Design Theory and Practice    Joshua Winegar

Dance
Program Changes   Dance (BA)    Eric Stern
Program Changes   Dance Education Major K-12 (BA or BS)    Eric Stern
Course Deletion   DANC - 3010 - Dance History 1    Eric Stern
Course Deletion   DANC - 3020 - Dance History 2; Dance History II: 20th Century Art and Education    Eric Stern
New Course   DANC - 3015 - Dance History    Eric Stern

Theatre
Program Changes   Musical Theatre (BA)    Andrew Lewis
Program Changes  Theatre Arts Major and Theatre Arts Teaching Major (BA)  Jennifer Kokai
Program Changes  Theatre Arts Teaching (BA)  Jennifer Kokai
Program Changes  Theatre Arts Teaching Minor  Jennifer Kokai
New Course  THEA - 1220 - THEA 1220 Acting 1  Tracy Callahan
New Program Associate of Art in Technical Theater Catherine Zublin

Science

Microbiology
Program Changes  Associate of Science Degree in Biology (AS)  Katie Nelson

Earth and Environmental Science
Program Changes  Applied Environmental Geosciences (BS)  Rick Ford
Program Changes  Earth Science Teaching (BS)  Rick Ford
Program Changes  Earth Science Teaching Minor  Rick Ford
Program Changes  Geology (BA)  Rick Ford
Course Deletion  GEO - 4150 - Environmental Assessment  Rick Ford
Course Deletion  GEO - 4400 - Remote Sensing II: Advanced Digital Image Processing  Rick Ford
Program Changes  Geospatial Analysis Certificate of Proficiency  Michael Hernandez
Program Changes  Geospatial Studies Minor  Michael Hernandez
New Course  GEO - 1710 - Introduction to GIS......  Michael Hernandez
New Course  GEO - 1720 - Geospatial Analysis  Michael Hernandez
New Course  GEO - 2200 - Geospatial Data Acquisition  Michael Hernandez
New Course  GEO - 2840 - Geospatial Internship  Michael Hernandez
New Course  GEO - 2850 - Geospatial Capstone  Michael Hernandez
New Course  GEO - 4840 - Geospatial Internship  Michael Hernandez
New Course  GEO - 4850 - Geospatial Capstone  Michael Hernandez

EAST

Computer Science
Program Changes  Computer Science (BS)  Linda DuHadway
New Course  CS - 1400 - Programming I:  Linda DuHadway
Program Changes - Sub  Master of Science in Computer Engineering (MSCE)  Fon Brown
Program Changes - Sub  Master of Science in Computer Science (MSCS)  Robert Ball
Course Revision  CS - 5500 - Artificial Intelligence and Neural Networks  Robert Ball
Course Revision  CS - 5820 - Compiler Design  Robert Ball
Course Revision  CS - 6010 - Design Project  Robert Ball
Course Revision  CS - 6011 - Thesis Research  Robert Ball
Course Revision  CS - 6500 - Artificial Intelligence and Neural Networks  Robert Ball
Course Revision  CS - 6820 - Compiler Design  Robert Ball

Building Design
New Program  Building Design & Construction AAS  Jeremy Farner  Not approved by UCC
New Program  Building Design & Construction BS  Jeremy Farner  Not approved by UCC
New Program  Building Design & Construction Essentials Certificate of Proficiency  Jeremy Farner

Interior Design
New Program  Interior Design  Kristen Arnold
New Program  Interior Design Minor  Kristen Arnold
New Program  Interior Design (AAS)  Kristen Arnold
New Program  Interior Design Emphasis (BIS)  Kristen Arnold

Professional Sales
New Course  PS - 3703 - Professional Sales Simulations  Blake Nielson

Automotive Technology
Course Revision  AUSV - 1400 - Automotive Fundamentals  Scott Hadzik

Social & Behavioral Science
Psychology
Program Changes Psychology Major (BS)    Cade Mansfield
New Course    PSY - 2400 - Positive Psychology    Cade Mansfield
New Course    PSY - 2020 - Mental Health Awareness    Cade Mansfield
New Course    PSY - 4140 - Theories of Development    Cade Mansfield
Course Revision - Sub    PSY - 4905 - Capstone Selected Topics in Psychology    Cade Mansfield
Course Revision - Sub    PSY - 4835 - Capstone Directed Readings    Cade Mansfield
Course Revision - Sub    PSY - 4050 - Evolutionary Psychology    Cade Mansfield

Geography
New Program    Geospatial Technology Certificate of Proficiency    Eric Ewert    Edits Complete
New Course    GEOG - 1890 - Explor World Thru Geospat Tech    Eric Ewert
New Course    GEOG - 2400 - Cartography and Map Design    Eric Ewert
New Course    GEOG - 2840 - Geospatial Internship    Eric Ewert
New Course    GEOG - 2850 - Geospatial Capstone    Eric Ewert
New Course    GEOG - 4600 - Geo Programing/Online Methods    Eric Ewert
Course Revision - Sub    GEOG - 4400 - Cartography and Map Design (course name & # change)    Eric Ewert

Criminal Justice
Program Changes - Non-Sub    Criminal Justice (BS)    Brent Horn
New Course    CJ - 3900 - Intelligence & Nat'l Security    Brent Horn
New Course    CJ - 4167 - State Criminal Justice Rights    Brent Horn

Sociology
Program Change Sociology (BS) Capstone change    Marjukka Ollilainen
New Course    SOC - 4930 Community Engaged Capstone    Marjukka Ollilainen

3)  ASSA Charges – Brent Horn
a)  PPM 4-19B - Grade Changes
Changes included updating language in the policy, updating policy to reflect current grade change procedures, and changing the reporting to department chairs requirement.

b)  PPM 4-21 - Transfer Credit and Credit by Exam
The major ASSA committee concerns involved how the changes to the transfer policy with regard to lower and upper level credit will affect students and the challenges that will affect departments as they try to clean up articulation tables. The most adamant objection was disadvantaging students to hold other institutions hostage for fixing their mistakes of teaching certain content at the wrong level. However, it appears that this correction brings WSU in line with standard practice.

c)  ASSA/Starfish Ad Hoc/Student Success Structure
The proposal is to create a new Faculty Senate standing committee that will address the student retention portion of the ASSA guidelines. ASSA will continue with all they do, except retention and the new committee (SERTS) will cover Student Engagement, Retention and Transition. It is suggested to run this as ad hoc committee for two years and see how it works. In the second year if it is decided that the committee should continue then work with CRAO to add the committee to the Faculty Senate standing committee structure would be required. This committee will be a voice to return student success information to Faculty Senate and they will also be in charge of PPM 6-5. Patti could contact Starfish committee to see if faculty interested in rolling into this committee.
MOTION: To propose the formation of SERTS as an ad hoc committee at Faculty Senate by Catherine Zublin
SECOND: Aaron Ashley
OUTCOME: Unanimous approval

4) APAFT – Melissa NeVille, Chair
   a) Charge 6 - **Dean Term Limits**
      i) Term Limits - Policies regarding appointment and retention of deans at all USHE institutions and at WSU peer institutions as defined by the Board of Regents were researched. None of these institutions have term limits for deans. Also, a comprehensive search of the scholarly literature in higher education yielded nothing on best practices related to term limits for deans. Based on this information and the concerns forwarded to APAFT from Dean’s Council and from one WSU dean, the subcommittee recommends that the idea of term limits for deans not be pursued at WSU. No changes in the PPM are required to implement this recommendation.

      ii) Dean Reappointment/Evaluation - The subcommittee does not recommend any changes at this time to any part of PPM 1-7.V regarding Evaluation of Academic Deans. Betty will add information on the anonymity settings to the survey to explain how it works and to address faculty fears that it is not anonymous.

   b) Charge 5 - **Non-Tenure Track Faculty Career Opportunities**
      Every peer institution has at least a second title for Instructors. The research showed that peer institutions have contracts that range from one year to 5 year contracts. 11.2% of courses at WSU are taught by instructors. To offer a three year contract could be an easy addition to the PPM, but will wait for next year to proceed with completion of research and any PPM change. The policy for another Instructor title could involve an ad hoc committee. The committee liked the idea of a Senior Instructor title. Currently contract faculty are to be reviewed every three years. At WSU the instructor concerns seem to revolve around:
      i) Length of contract
      ii) Review process for contract faculty
      iii) Pay increases
      iv) Professional development

      There are professional development funds available through university programs like RSPG. Funds and fellowships are available for Instructors in at least the colleges of Business & Economics, and Arts & Humanities, the other colleges represented were unaware if the funds in their colleges are available to instructors.

5) SBBFP - Leah Murray, Chair
   a) **SBBFP Salary Inversion Data** – Kristin Hadley
      Reasons for inversions were not considered, this report is simply providing data regarding inversions. This information is passed on to the deans for them to evaluate and address specific situations with the Provost that are of concern. The committee realizes that not all inversions are of concern and can be explained.

   b) Salary Negotiating Committee - Leah Murray, SBBFP Chair, Doris Geide-Stevenson, Faculty Senate Chair and Kristin Hadley SBBFP representative. Faculty Senate will vote on this committee at the February meeting.

   c) Proposed Salary Bump
      SBBFP and APAFT are working on a proposal that would split the salary bump that currently comes with the promotion and tenure decision at the 6 year review. If the salary bump is given it is pre-promotion and does not affect tenure. The proposed guidelines for implementing the pre-promotion base salary increase were reviewed. In summary, if faculty meet requirements at their three-year review they will receive a $2000 salary increase and then at a successful six-
year review would receive the remaining $3000 of total $5000 raise that is currently given after a successful six year promotion and tenure review. APAFT had some concerns which are being considered in revising the proposal.

6) Remote Proctoring – Kaycee Paskins, Gail Niklason
Proctoring of exams needs to be accessible, convenient and low cost with no devices being used by students. This has been a challenge to find, an overview of issues were given. Libraries have been a popular option for proctoring due to their accessibility and low cost ($0-$5), this is significant savings over remote university proctors which often charge $10-$23.50. The WSU proctor supervisor is not sure libraries are meeting the necessary security requirements. Students are being informed of the potential charges for testing. There are plans to implement the proposed linked policy summer of 2019.

7) Emeritus College – Doris Geide-Stevenson
Retired faculty are wanting to still be engaged at WSU, many are still doing research and are being involved in creative areas. Doris has spoken with emeritus and current faculty and they are interested in being on an ad hoc Emeritus committee. This could be a good way to utilize faculty that are still active. The proposal is to find a group that would work as an ad hoc committee of Faculty Senate. APAFT can put their charge regarding emeritus status on hold until next year as the thoughts about an emeritus ad hoc committee unfolds.

8) New Senators –
Ryan Dunn    Education
Sheryl Rushton    Education
Tanya Nolan    Health Professions
Kenton Cummins    Health Professions
Dustin Birch    EAST
Chris Trampel    EAST
None    Business & Economics
None    Library
Barb Wachocki    Science
Rebecka Brasso    Science
Nicola Corbin    Arts & Humanities
Dianna Huxhold    Arts & Humanities
Joshua Winegar    Arts & Humanities
Mark Denniston    Social & Behavioral Science
Marjukka Ollilainen    Social & Behavioral Science

9) Ombuds Update - Doris Geide-Stevenson
Gary Johnson has accepted the position as WSU Ombuds

10) Other Items
a. Compromise Scholarship Model - Madonne
Weber is trying to use scholarships to recruit and retain students and will continue to grant 125% of tuition and fees from institutionally controlled funds for 19-20. The awards are given in order as follows: 1) multi-year academic awards, 2) federal Pell grants, 3) any institutionally controlled funds up to 125%, 4) any private donor awards that specify that students can get residual checks can be used above the 125%.

The number of credit hours students are required to take and GPA were also big concerns. The compromise is that the Presidential scholarship requires 15 SCH credits per semester with a cumulative 3.25 GPA. Students can't retain their four-year presidential scholarship if they go to part-time. All other multi-year awards require a 2.5 GPA and 12 credits per semester. The
conversation continues regarding the scholarship plan, but must draw to a close so that advertisement can be initiated for fall.

b. Utah Conference on Undergraduate Research February 22, 2019 at WSU. There are 770 registrants with 107 from Weber State. The conference is open to Weber students, faculty and staff. No registration is required except for the plenary session.

c. Affordable course material conversation was brought up in Deans Council, this is just the beginning of the conversation.

d. Course Time Discussion was brought up in Deans Council - An option for holding classes Monday and Wednesday, with Friday for labs and other type events. This must be vetted through the scheduling process to see if it is a possibility.

Meeting adjourned at 4:23 pm

Next Faculty Senate Meeting: Thursday, February 14, 2019, 3pm, Smith Lecture Hall, WB206-207
Next Executive Committee Meeting: Thursday, February 28, 2019, 2pm, MA211K